PUBLIC NOTICE
TOWNSHIP OF ALLOWAY
NOTICE FOR SOLICITATION OF QUALIFICATIONS
FOR PROFESSIONAL SERVICES
UNDER A FAIR AND OPEN PROCESS FOR 2027

NOTICE is hereby given that proposals for professional services, not subject to bidding pursuant to, and in accordance with N.J.S.A. 40A: 11-5 et seq., N.J.S.A. 40A11-5 (1) (a) (m) and N.J.S.A. 19:44A-20.5 et seq., will be received by the Municipal Clerk of Township of Alloway. The proposals must be submitted to **The Township of Alloway, Attention: Jena Dolbow, Municipal Clerk, 49 S. Greenwich St, PO Box 425, Alloway, NJ 08001** on or before the deadline of **Thursday, December 10, 2026 by 10:00 A.M. Each envelope must be clearly marked RFQ for Professional Services-Fair and Open Process for 2027, including the title of the following position for which you are submitting a proposal.** Any proposals received after the above referenced deadline date and time will not be accepted.

Proposals for the following professional services for **2027** will be accepted:

Municipal Auditor
Municipal Bond Counsel
Municipal Planner
Risk Management Consultant
Municipal Solicitor
Foreclosure Attorney
Municipal Engineer
OPRA Counsel
Animal Shelter Services
Planning Board Engineer
Planning Board Solicitor
Planning Board Planner

(Include a Cover letter detailing all requirements and the position you are submitting for)

Each submission to be considered shall confirm to the criteria set forth herein:

(1) Should the applicant be a professional acquiring licensure in the State of New Jersey, said applicant shall be licensed for a period not less than (5) years.
(2) The applicant shall submit a "Certificate of Good Standing" or another similar document evidencing that the professional's license is not presently suspended or revoked.
(3) The applicant shall submit a resume, which shall set forth information including, but not limited to the following (as applicable to a business entity or individual professional):
    (a) Full name and business address;
    (b) A listing of all post high school education of the applicant;
    (c) Date of licensure in the State of New Jersey and any other State;
    (d) A listing of any professional affiliations or memberships in any professional societies or organizations, with an indication as to any offices held therein;
    (e) The number of licensed professionals employed by/affiliated with the business entity or the business entity which employs the applicant;

(f) A listing of all special accreditations held by the individual licensed professional or business entity;
(g) A listing of all previous public entities served by the business entity or licensed professional, indicating the dates of service and position held;
(h) Fee Schedule

Please submit one (1) original copy of the above referenced items. When submitting Proposals for more than one position please submit them in separate envelopes and specify on the outside of the envelope the position that is enclosed.

Applicants are required to comply with the requirements of P.L. 1975, c. 127 (Affirmative Action) and P.L. 2004, c.57 (Business Registration). Applicants are also required to submit a statement of Ownership with their RFP as required by P.L. 1977, c.33 (Disclosure Ownership).

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27. Therefore, please include an original contract, Affirmative Action Certificate, Exhibit A Language and a Certificate of Employee Information Report.

Please be advised that all proposals shall be evaluated by the Township Committee on the basis of that which is the most advantageous to the Township, taking into consideration the above factors. Please be further advised that the Township reserves the right to reject all of the proposals submitted.

The Township is not responsible for the loss or destruction of any proposals mailed or delivered to the Township Clerk prior to the deadline set for receipt of proposals.

Township of Alloway
Jena L. Dolbow, RMC
Municipal Clerk