

At 5:00 pm the Regular Meeting of the Alloway Township Finance Committee was called to order by Mayor McKelvey. The meeting was advertised in the designated newspapers in accordance with Public Law 1975, Chapter 231. The flag salute was led by Mayor McKelvey.

Roll Call:

Present: Angelus, Leady, McKelvey

Also in attendance: Acting Municipal Clerk Brittany Vanaman; CFO/QPA Lois Yarrington

PUBLIC SESSION: Motion to open Public Session was made by Leady, seconded by Angelus

Vote: All in favor

There being no one from the public present, a motion was made by Angelus, seconded by Leady to close Public Session.

Vote: All in favor

BILL LIST:

The Township Committee members reviewed the Bill List. With no other questions or comments, the approval sheet for the Bill List was signed.

FINANCE ITEMS:

- NJDOT Grant for Stockington Road was discussed – Engineer is authorized to submit grant application for Stockington Road for the NJDOT 2026 Grant. Township Engineer agreed that Stockington was a good option, with West Canal being the back up.
- Clerk Vanaman discussed with the Committee the Lake Access vandalism and burglary recently. Trespassers have been entering the lake access area after hours and vandalizing the timer for the gate as well as stealing the boat ramp fees that are being deposited in the ramp fee box. Clerk Vanaman stated that year over year the amounts being deposited have decreased. Mayor McKelvey stated that the effort that is put into collecting the ramp fees may no longer be worth it. Deputy Mayor Leady stated that not only is the money being stolen but there has been damage to the fencing as well, and doing away with the temptation will reduce the vandalism. Mayor McKelvey asked if there was an option for a more secure money box. Committeeman Angelus stated that he did not think the return on investment for a new box is worth it and suggested adding a QR code to allow the public to scan and pay online rather than accepting cash. Clerk Vanaman stated that in addition to reviewing this option the Committee should consider revisiting the Ordinance setting the Tournament fees as there is a lot of confusion amongst applicants on why they are paying for the tournament in addition to the ramp fee. As written, the tournament fee is \$100 and the ramp fees are in addition to this fee at \$10 per motorized boat. Making the tournament fee that is paid at the time of application all-encompassing for a set number of boats may be less confusing. Mayor McKelvey stated that maybe we should increase the tournament fee to \$150 which would cover up to 15 boats, and \$200 for any tournament hosting over 15 boats. CFO Yarrington stated that there is an option through Edmunds for adding miscellaneous online payment options. She will look into the pricing. Committeeman Angelus stated that he will have the IT Committee also look into the QR Code option. CFO Yarrington also stated that Dog Licensing and Convenience Center stickers could be added to the online payment option through Edmunds as well, including having a QR code at the Convenience Center to pay for items received there as well.
- Deputy Mayor Leady discussed the Fire Companies proposal for a new/used truck. Mayor McKelvey asked that the Fire Company come up with a figure that they are willing to contribute towards the purchase of a new/used truck to present to the Committee first. Fire Company Member, Ryan Kanauss stated that the company would like to consolidate trucks

by selling several that they currently have and using those funds to put towards on truck that is able to handle all the tools rather than using separate trucks.

- Oil and Stone – The Committee discussed the list of roads compiled by Mayor McKelvey. Roads discussed were Laurel Trail, Holly Trail, Swedesbridge Road, Tice’s Lane, Fogg Landing Road. Deputy Mayor Leady stated that he would like the price for prepping to be included on the bid specs. Committee agreed to have road prepping included for 2025, but that line striping should be kept separate. Also discussed was the due date for potential roads for the upcoming year. Mayor McKelvey stated Public Works should have a list of possible roads ready by December for the upcoming year that way Public Works can get started on prepping by the 1st of the year. Deputy Mayor Leady asked how many miles we typically do every year. Mayor McKelvey stated that in the past the township has done up to 7 miles of road, but it is at the discretion of the Committee. Deputy Mayor Leady asked if Fuller should be added to the list, as it was left off the list last year. Mayor McKelvey stated that it is not traveled as much as the others listed. Committeeman Angelus asked about Whitt Road, Mayor McKelvey stated that there were some cracks, and that Fuller and Whitt could be added to next year’s list. CFO Yarrington stated that there was money left from last year as well as the balance from this year, after the dump body and excavator purchase, would be roughly \$210,000.00 for the Road Maintenance program. Mayor McKelvey asked if Public Works will be leveling and replacing the pipe issue on Tice’s Lane or should we just have the repair included in the bid spec. Deputy Mayor Leady stated he will have Public Works get started on the repair so it is done before it is bid.
- Salary Ordinance Update for Farmland Coordinator – Mayor McKelvey asked CFO Yarrington how this would be paid. She stated it would be separated from the Clerk’s salary and paid as a stipend and is not pensionable.
- Municipal Building Cleaning Quotes- Deputy Mayor Leady stated that he requested the Clerk’s office to get quotes for cleaning the Municipal Building as Public Works is currently understaffed. Mayor McKelvey stated that we used to have a Public Works employee strictly for cleaning the building. Clerk Vanaman will work on getting additional quotes for the Committee to review. Mayor McKelvey stated that we could also have a part time employee for cleaning. Deputy Mayor Leady asked if there would be any issues with a cleaning service cleaning the Tax Collector’s office. Mayor McKelvey stated that they would need to have key to clean after hours.

OLD BUSINESS/UPDATES:

- Follow up on the Public Works 9’ stainless steel body – Deputy Mayor Leady asked CFO Yarrington if this was ready to be purchased. CFO Yarrington stated that the Ordinance will be adopted tonight and then Public Works will be able to proceed with the purchase.
- Follow up on the Elevator Phone Monitoring Service – Committee agreed to renew with Allied Elevator for monitoring. Clerk Vanaman will contact them.
- Chapter 87 Peddling and Soliciting – Clerk Vanaman stated that this is still being drafted.

NEW BUSINESS/CORRESPONDENCE:

- Pilesgrove, Upper Deerfield and Mannington Public Notices were reviewed by the Committee and noted as available in the clerk’s office for public review.
- Committeeman Angelus will review server equipment upgrades recommended by IT Services Barber Solutions, along with phone and internet services. CFO Yarrington asked that the Committee consider Edmunds Cloud Hosting.
- Alloway-Quinton Shared Services Agreement is up for renewal, Clerk Vanaman stated that American Water will not renew with Quinton after this 2-year agreement.
- Telegraph Road – Notice was received of Phase Two of road construction and is available in the Clerk’s office for review.

AGENDA REVIEW: June 26, 2025

The Committee members had no revisions to May's meeting minutes.

There being no further business to come before the Committee, on motion by Leady, seconded by Angelus, the meeting was adjourned at 6:59pm.

Respectfully submitted,

Brittany Vanaman, Acting Municipal Clerk