

At 5:05 p.m. the Regular Meeting of the Alloway Township Finance Committee was called to order by P. Ed McKelvey, Mayor. The meeting was advertised in the designated newspapers in accordance with Public Law 1975, Chapter 231.

The flag salute was led by Mayor McKelvey.

Roll Call: Present: Angelus, Leady, McKelvey

Also, in attendance was Acting Municipal Clerk Brittany Vanaman and CFO Bette Jo Pigliacelli

**PUBLIC SESSION:**

On motion by Angelus, seconded by Leady, the Public Session was opened.

Vote: All in favor

There being no one in the audience, a motion was made by Leady and seconded by Angelus to close Public Session.

Vote: All in favor

**FINANCE ITEMS:**

The Township Committee members reviewed the Bill List and with no one having any questions, the approval sheet for the bill list was signed.

Motion by: Leady Seconded by: Angelus

Vote: All in favor

At this time the Township Committee discussed the following with the Treasurer and Clerk:

1. Resolution – open Space Tax – CFO Bette Jo explained the resolution and rate; the Committee agreed the Open Space Tax can remain at \$0.0050.
2. 2024 Budget: It will be introduced at the March meeting.
3. 2024 Sewer Connection Fee Calculation - \$6,255.41 provided by CFO Bette Jo
4. 2024 Oil & Stone Program – Acting Foreman David Cobb provided the Clerk with a preliminary list of roads, which the committee then reviewed and approved. The Committee asked Acting Clerk Vanaman to begin drafting the Bid Spec Package for the approved road list.
5. Public Works – Committee reviewed quotes received for the new Public Works Garage. Discussion ensued
6. Invoice and Quote for Elevator Repairs – Acting Clerk Vanaman reviewed the quote for the repairs with the Committee. Quote was approved, Clerk to schedule the repairs asap.
7. Clerk’s office printer – quote from XDS for the new Xerox printer was approved.
8. Laptop and 2 new monitors quote were approved.

**OLD BUSINESS:**

1. NJ DEP – Acting Clerk Vanaman was instructed to schedule a forum for the Dep to answer the Committee’s questions
2. Stonewall Agreement – Township Solicitor Linwood Donelson drafted the agreement. Committee approved. Acting Clerk Vanaman will schedule a time to have parties execute the final draft.
3. Pump Station Purchase – Solicitor Donelson will draft the purchase agreement to be used.

**NEW BUSINESS:**

1. Electronic Recyclers International, Inc. 2024 contract renewal – no changes from last year.
2. Johnson Controls Renewal Contract – Committee agreed to renew.

**CORRESPONDENCE/DISCUSSION:**

1. Signage for restricted areas – The Committee would like the Clerk to get quotes for signs that will be posted at the Municipal Building and the Public Works garage locations.
2. Signs located at the school’s Recreational field – SACC director asked who would be responsible to post additional signs at the rec field regarding leashed dogs. The committee agreed the school is responsible for any signage posted on the fences located at the rec fields.
3. Friends Monument on Quaker Neck Rd. – Committee agreed that Public Works Department would remove the tree and assist in cleaning up the monument site.

**ORDINANCE REVIEW:**

1. Ordinance #152 *Adopted Nov.11, 1976* – The ordinance states that the tax collector is to be elected, rather than appointed. Solicitor Donelson is currently reviewing and drafting an update.

**AGENDA REVIEW: March 21, 2024**

The Committee members had no revisions for February’s meeting minutes. Clerk Vanaman reviewed the items on the upcoming meeting agenda and there were no questions.

There being no further business to come before the Committee, on motion by Leady, seconded by Angelus, the meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Brittany Vanaman, Acting Municipal Clerk