

The Regular Meeting of the Alloway Township Committee met in the Auditorium of the Municipal Building on November 16, 2023 at 7:00 p.m. Mayor P. Ed McKelvey presided. Mayor McKelvey called the meeting to order and stated that the meeting was transmitted to the Township designated newspapers in accordance with Public Law 1975, Chapter 231. He led the Pledge of Allegiance.

Pastor Mark Werner, Emanuel Lutheran, opened the meeting in prayer.

Roll Call - Present: Morgan, Leady, McKelvey  
Municipal Clerk, Charlet Cheeseman, Deputy Clerk, Brittany Vanaman was also in attendance

#### MINUTES

Minutes of the following meetings were reviewed by the Committee. Motion was made by Leady, seconded by Morgan, to dispense with the reading of and approve the minutes.

October 16, 2023 – Finance

Roll call vote: Morgan - yes, Leady - yes, McKelvey - yes Motion carried

Motion was made by Leady, seconded by Morgan, to dispense with the reading of and approve the minutes.

October 19, 2023 – Regular

Roll call vote: Morgan - yes, Leady - yes, McKelvey - yes Motion carried

#### BILLS

On motion by Leady, seconded by Morgan, the attached bill list was approved by the Finance Committee on November 13, 2023 and was ordered paid.

Roll call vote: Leady - yes, Morgan - yes, McKelvey - yes Motion carried

#### PUBLIC SESSION

Mayor McKelvey asked for a motion to open public session and anyone wishing to speak, state their name and where they reside, and briefly in three (3) minutes or less state your comments to the Township Committee.

On motion by Leady, seconded by Morgan, public session was opened.

Vote: All in favor

Biff Crossley, in regard to his and Mayor McKelvey's visit to county commission meeting last month and addressing matter of "no turn on red" sign in the center of town, they still have not given a replacement yet.

Constance Hill stated she has concerns for public safety regarding Pierson Rd not having traffic lines painted. She has contacted the county, and state and has been told the machine used to paint the lines is currently broken. The Mayor stated that the county has fixed the machine and the township just needs to supply the paint to complete.

Denise Marconi, she is concerned about the ditches along Yorketown Road have not been cleared. She stated that there has been flooding and freezing along this road, as well as mosquito issues due to clogged drainage ditches. Mayor McKelvey stated that the township is required to have lines on any road that is 20 feet wide.

Janice Roots, from Salem, NJ. Sale of water system and misinformation going around. Roots wanted to update Alloway on the status of the deal, states that they are in step 2 of 3, and the misinformation that because the referendum passed that the sale has been finalized and that this is not true. The referendum gives the City of Salem permission to proceed on with the process, but this has not been finalized due to huge holes in the compliance area of procurement. Constant contact with the Division of Procurement with the state and provided state with information that the City of Salem had been withholding. Unsure of how many citizens are serviced by Salem's water or waste water but as of

November 16, Salem is no further along with the process than previously attempted in 2020. Salem City is in violation with the fact that they have a charter, and they are withholding and denying that information and denying having a contract with Alloway about providing services. A copy of proposal from American Water, a copy of the denial of the charter; both documents provided. McKelvey thanked Roots. Mayor explains waste water contract with Salem City. Alloway and Quinton share the cost to maintain the line that runs to Salem. System management has been poor, and Salem City wants to sell to American Water. Mayor states that multiple townships are all involved with the water system, and the sale would be to a for-profit company. Mayor states that Roots has led the charge to hold the city accountable and thanks her again for her efforts. Morgan states that there are outstanding issues with the dam at Elkinton Pond that had been deemed unsafe and the township has requested repairs for 4-5 years and that it is a part of the water system.

Lou Perry, Salem, NJ, speaking on prior statements. Asked about service of any type of document concerning sale or notification of Salem City Water/Sewer Facility regarding sale. Mayor responded: was asked to join a meeting online, and he did, but that was the extent of his involvement. Alloway didn't have the chance to vote on the referendum. States that Salem City will move forward based on the referendum passing and that since all users of system didn't vote, that the referendum was flawed in the voting process (incomplete), and that the Solicitor should be notified. The committee thanked Mr. Perry. Mayor McKelvey gave more details about the management, that the township had not received bills since October of 2022, and that the township was finally billed last month. Quinton was possibly in same situation with billing. Overall billing is not being handled properly.

Mayor McKelvey seeing no one wishing to speak asked for a motion to close the public session. On motion by Leady, seconded by Morgan, public session was closed.  
Vote: All in favor

**RESOLUTIONS**

- 23-70:** Adopting Updated Personnel Handbook
- 23-71:** Authorizing Submission of Strategic Plan for the Alloway Municipal Alliance Grant FY 2025.
- 23-72:** Supporting the Submission of the Alloway Township Farmland Preservation Program Municipal Planning Incentive Grant Program 2025 Planning Round Application
- 23-73:** Accepting Letter of Resignation from Charlet Cheeseman, Municipal Clerk/Registrar of Vital Statistics
- 23-74:** Acknowledging Letter of Retirement from D. Michelle Allen, Tax collector/Sewer Rent Collector
- 23-75:** Authorizing the Foreclosure Tax Sale Certificates, Foreclosure in Rem Schedule 1 & 2
- 23-76:** Authorizing the Foreclosure Tax Sale Certificates, Foreclosure in Rem Schedule 1 to 19
- 23-77:** Appointing Brittany Vanaman to the Positions of Acting Municipal Clerk /Registrar of Vital Statistics
- 23-78:** Transfer of Funds Within the 2023 General Current Fund Budget
- 23-79:** Appointing Suzanne Pierce as Tax/Sewer Rent Collector
- 23-80:** Appointing Holly Fisler as Deputy Tax/Sewer Rent Collector
- 23-81:** Authorizing Purchase of Real Property Easement on Block 19, Lot 29 as Generally Described in Resolution 23-54
- 23-82:** Appointing Deputy Clerk/Registrar, Jamie Mayhew, Eff. November 20, 2023
- 23-83:** Appointing Jamie Mayhew to the Following Part Time Positions: Construction & Housing/Zoning Clerk and Tax Assessor Clerk
- 23-84:** Appointing Jamie Mayhew Secretary to the Alloway Township Planning Board
- 23-85:** Correcting Alloway Township Fire Company Information in the System for Administrating Grants Electronically (S.A.G.E.) to Receive Grant Funds

Mayor McKelvey announced that the Township Committee will be voting and adopting Resolutions 23-70 through 23-85 by Consent Agenda.

Mayor McKelvey asks for a motion to move on those. On motion by Leady, seconded by Morgan.

Roll Call: Leady – yes, Morgan – yes, McKelvey – yes Motion Carried

Mayor McKelvey asks for a motion to adopt resolutions 23-70 through 23-85. On motion by Leady, seconded by Morgan.

Roll Call: Leady – yes, Morgan – yes, McKelvey – yes Motion carried

CORRESPONDENCE

Mayor McKelvey reported as follows:

- < Hopewell Township 2023 Master Plan Re-Examination Report; Received
- < Boy Scouts of America – Troop 38: Requesting a Recognition Certificate to Alloway Township Resident, Jack W. Fowler, for Achieving the Highest Rank in Boy Scouts – Eagle Scout

PUBLIC HEARING AND FINAL ADOPTION

ORDINANCE NO. 557 (“Amending Township Code Chapter 21”)

Ordinance No. 557 Motion to Open Public Hearing and Have Second and Final Reading by Title

ORDINANCE NO. 557

AN ORDINANCE TO AMEND CHAPTER 21 OF THE CODE OF THE TOWNSHIP OF ALLOWAY

On motion by Leady, seconded by Morgan, the public hearing on Ordinance No. 557 was opened and the Clerk directed to read the ordinance by title on second reading. The Clerk read the ordinance by title. Mayor McKelvey announced that all interested parties would now be given opportunity to be heard on this ordinance.

There being no further questions or comments from the public, on motion by Leady, seconded by Morgan, the public hearing was closed.

Leady moved to adopt Ordinance No. 557 on second and final reading. Morgan seconded the motion.

Roll call vote: Leady - yes, Morgan - yes, McKelvey - yes Motion carried

INTRODUCTION: ORDINANCE NO. 558

AN ORDINANCE FIXING THE SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF ALLOWAY AND THE COUNTY OF SALEM

Motion for introduction and first reading by title. Motion by Leady, seconded by Morgan. Clerk to read title of ordinance. Motion to publish and set the hearing date for Thursday, December 21, 2023 at 7pm by Leady, seconded by Morgan.

Roll call vote: Leady - yes, Morgan - yes, McKelvey - yes Motion carried

INTRODUCTION: ORDINANCE NO. 559

AN ORDINANCE PROVIDING FOR THE APPROPRIATION OF FUNDS FROM FEDERAL AMERICAN RESCUE PLAN ACT OF 2021 FOR VACANT/ABANDONED PROPERTIES AND STORMWATER IMPROVEMENTS

Motion for introduction and first reading by title. Motion by Leady, seconded by Morgan. Clerk to read title of ordinance. Motion to publish and set the hearing date for Thursday, December 21, 2023 at 7pm by Leady, seconded by Morgan.

Roll call vote: Leady - yes, Morgan - yes, McKelvey - yes Motion carried

COMMITTEE REPORTS

Committeeman Morgan reported as follows:

< No Reports.

Deputy Mayor Leady reported as follows:

- < Steering Committee did not meet
- < DPW: Started annual sewer pit maintenance
- < Lake Water levels returning to normal, slowly
- < Trimming brush along roads
- < DPW: Annual maintenance and repair for snow removal equipment
- < 30- and 40-yard roll boxes on order

MAYOR’S REPORT

Mayor McKelvey said he attended the South Jersey Transportation Meeting this month as well as the County Commissioners Meeting with Biff Crossley, and residents of Pittsgrove showed up to support a proposed 4 way stop at a dangerous intersection in Pittsgrove Township. One traffic study was already done and the residents did not want to pay for a second one, the County agreed to have the 4-way stop sign installed; speed limit also changed to 35mph. The Mayor encouraged Alloway Township Residents to attend these meetings to make difference.

ANNOUNCEMENTS

Mayor McKelvey made the following announcements:

- < November 23 and 24, 2023: Municipal Offices Closed
- < November 29, 2023: Have lights on; judging of Christmas Lights Display starts at 6pm
- < December 2, 2023: Tree lighting ceremony; prizes will be awarded to Christmas Light Contest Winners at 8pm

ADJOURNMENT

There being no further business to come before the Committee, on motion by Leady, seconded by Morgan, meeting was adjourned at 7:33 p.m.

Vote: All in favor

Respectfully submitted,

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Brittany Vanaman, Acting Clerk

December 14, 2023  
07:10 PMALLOWAY TOWNSHIP  
Check Register By Check Date

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Range of Checking Accts: First to Last Range of Check Dates: 11/11/23 to 12/15/23  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
REPUBLIC - 1688 Current/Trust/Capital					
1706	11/16/23	40005 4-H LAUGHING LAGAMORPHS	500.00		1356
1707	11/16/23	8THGRADE Alloway 8th Grade Classof 2023	500.00	11/30/23	1356
1708	11/16/23	A0148 ALLOWAY AMBULANCE CORP	2,357.80		1356
1709	11/16/23	A0150 ALLOWAY FIRE DEPARTMENT	7,000.00		1356
1710	11/16/23	A0169 ALLOWAY TOWNSHIP SEWER COLLECT	3,290.62	11/30/23	1356
1711	11/16/23	A0176 ALLOWAY TOWNSHIP BOE	1,905,035.00	11/30/23	1356
1712	11/16/23	ALSGR005 ALS Environmental	2,545.00		1356
1713	11/16/23	ATL001 ATLANTIC CITY ELECTRIC	7,243.04	11/30/23	1356
1714	11/16/23	BARBA005 Barbara Whitt	300.00	11/30/23	1356
1715	11/16/23	BOBBI005 Bobbi M Long	300.00	11/30/23	1356
1716	11/16/23	C0290 CUB SCOUTS PACK 5	500.00		1356
1717	11/16/23	C0324 CMR Environmental Services,LLC	725.00	11/30/23	1356
1718	11/16/23	C0376 COMCAST CABLE	386.92	11/30/23	1356
1719	11/16/23	C0531 CROUCH & COMPANY, CPA's	195.00		1356
1720	11/16/23	C0700 CUMBERLAND VALVE COMPANY INC	113.00	11/30/23	1356
1721	11/16/23	CEN0670 CENTRAL JERSEY EQUIPMENT LLC	25.85	11/30/23	1356
1722	11/16/23	E0250 ENGLISH SEWAGE DISPOSAL	225.00	11/30/23	1356
1723	11/16/23	F0200 FRALINGER ENGINEERING PA	986.00	11/30/23	1356
1724	11/16/23	JAMES005 James Whitt	300.00	11/30/23	1356
1725	11/16/23	M0271 MGL PRINTING SOLUTIONS	18.00	11/30/23	1356
1726	11/16/23	N0205 NJ DEPT OF HEALTH&SENIOR SERV	1.20		1356
1727	11/16/23	N0247 T-Mobile	29.12	11/30/23	1356
1728	11/16/23	N0375 NJTRONIX	800.00		1356
1729	11/16/23	NJ021005 NJ ADVANCE MEDIA	33.91	11/30/23	1356
1730	11/16/23	O0040 OMNI RECYCLING LLC	604.95	11/30/23	1356
1731	11/16/23	O0050 ONE CALL CONCEPTS, INC.	31.46	11/30/23	1356
1732	11/16/23	P0431 PITNEY BOWES GLOBAL FINANCIAL	182.61	11/30/23	1356
1733	11/16/23	PHO062 PHOENIX ADVISORS, LLC	1,600.00		1356
1734	11/16/23	PROSHRED PROSHRED SOUTHERN NEW JERSEY	550.00	11/30/23	1356
1735	11/16/23	Q0001 QUINTON TOWNSHIP	2,697.98		1356
1736	11/16/23	R0116 RED OAK DISPOSAL SERVICE	5,610.00	11/30/23	1356
1737	11/16/23	R0201 ROBIN DIGIORGIO	300.00	11/30/23	1356
1738	11/16/23	S0050 SALEM CITY WATER AND SEWER	9,150.90		1356
1739	11/16/23	S0086 SCIA/SWD	6,677.68	11/30/23	1356
1740	11/16/23	S0370 I S SMICK LUMBER	163.92	11/30/23	1356
1741	11/16/23	S0523 STAPLES ADVANTAGE	421.14	11/30/23	1356
1742	11/16/23	T0075 TeIsey Law LLC	495.00	11/30/23	1356
1743	11/16/23	T0276 TRI COUNTY TERMITE & PEST	75.00	11/30/23	1356
1744	11/16/23	V0201 VOORHEES ANIMAL ORPHANAGE	1,200.00	11/30/23	1356
1745	11/16/23	VIG099 THE VIGILANTE LAW FIRM, PC.	108.00	11/30/23	1356
1746	11/16/23	W0170 WILLIAMS AUTO PARTS	226.89	11/30/23	1356
1747	11/16/23	WANGK Keunun Wang	300.00	11/30/23	1356
1748	11/16/23	WANGKARI Karin H Wang	300.00		1356
1749	11/16/23	WEIR020 WEIR, GREENBLATT, PIERCE	192.50	11/30/23	1356
1750	11/16/23	X0300 XTeI COMMUNICATIONS, INC	1,388.75	11/30/23	1356
1751	11/16/23	Z0050 ZoI I Data Systems	63.65	11/30/23	1356

December 14, 2023  
07:10 PM

ALLOWAY TOWNSHIP  
Check Register By Check Date

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
REPUBLIC - 1688 Current/Trust/Capital					
Continued					
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			46	0	1,965,750.89
		Checks:	0	0	0.00
		Direct Deposit:	0	0	0.00
		Total:	46	0	1,965,750.89
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			46	0	1,965,750.89
		Checks:	0	0	0.00
		Direct Deposit:	0	0	0.00
		Total:	46	0	1,965,750.89

December 14, 2023  
07:10 PM

ALLOWAY TOWNSHIP  
Check Register By Check Date

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Totals by Year-Fund  
Fund Description

Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2-01	2,545.00	0.00	0.00	2,545.00
CURRENT FUND 3-01	1,944,013.25	0.00	0.00	1,944,013.25
3-07	<u>14,727.94</u>	<u>0.00</u>	<u>0.00</u>	<u>14,727.94</u>
Year Total:	1,958,741.19	0.00	0.00	1,958,741.19
PLANNING BOARD ESCROW E-13	1,213.50	0.00	0.00	1,213.50
STATE AND FEDERAL GRANT BUDGET G-02	2,050.00	0.00	0.00	2,050.00
T-14	1,201.20	0.00	0.00	1,201.20
Total of All Funds:	<u>1,965,750.89</u>	<u>0.00</u>	<u>0.00</u>	<u>1,965,750.89</u>