

As per the Township Committee, the scheduled meeting for February 18, 2021 was cancelled due to inclement weather.

The Regular Meeting of the Alloway Township Committee of the Township of Alloway, County of Salem was held at 7:00 p.m. by noticing the South Jersey Times and the Elmer Times and posting on the Township Website, Post Office and Municipal Building Doors in compliance with Public Law 1975, Chapter 231. In accordance with the State of New Jersey COVID-19 Compliance Protocol, the meeting was held in-person with limited seating in the auditorium at the Municipal Building.

The meeting was called to order by Mayor P. Ed McKelvey, followed by the flag salute.

Reverend Dave Field, Pastor Truth Bible Church, opened the meeting in prayer.

Roll Call - Present: Morgan, Patrick, McKelvey
Municipal Clerk, Charlet Cheeseman, was also in attendance

MINUTES

Minutes of the following meetings were reviewed by the Committee. Motion was made by Patrick, seconded by Morgan, to dispense with the reading of and approve the minutes.

January 19, 2021 - Finance

January 21, 2021 - Regular

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

BILLS

On motion by Patrick, seconded by Morgan, the attached bill list was approved by the Finance Committee on February 16, 2021 and was ordered paid.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

PUBLIC SESSION

Mayor McKelvey asked for a motion to open public session and anyone wishing to speak, state their name and where they reside, and briefly in three (3) minutes or less state your comments to the Township Committee.

On motion by Patrick, seconded by Morgan, public session was opened.

Vote: All in favor

Mayor McKelvey asked if there was anyone from the public that would like to speak. No one responded, therefore, Mayor McKelvey asked for a motion to close the public session.

On motion by Patrick, seconded by Morgan, public session was closed.

Vote: All in favor

RESOLUTION NO. 21-38 ACCEPTING LETTER OF RESIGNATION FROM STEPHANIE SHANE, DEPUTY CLERK/DEPUTY REGISTRAR OF VITAL STATISTICS
(Effective February 05, 2021)

Resolution No. 21-38, accepting letter of resignation from Stephanie Shane, Deputy Clerk/Deputy Registrar of Vital Statistics (effective February 5, 2021) was approved with regret on motion by Patrick, seconded by Morgan.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 21-39 AWARDING PROFESSIONAL SERVICE CONTRACT TO
STEPHEN J. NARDELLI OF FRALINGER ENGINEERING, PA FOR ENGINEERING
SERVICES FOR REQUIRED BIENNIAL INSPECTION OF THE ALLOWAY LAKE DAM

Resolution No. 21-39, awarding professional service contract to Stephen J. Nardelli of Fralinger Engineering, PA for Engineering Services for required 2021 Regular Biennial Inspection of the Alloway Lake Dam was adopted on motion by Patrick, seconded by Morgan. Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 21-40 APPROVING FISHING TOURNAMENT PERMIT APPLICATION
FROM THE GLOUCESTER COUNTY BASS CLUB (GCBC)
TOURNAMENT DATE - 9/11/2021

Resolution 21-40, GCBC submitted an application for a Fishing Tournament Permit, to hold a fishing tournament on Alloway Lake Saturday, September 11, 2021 beginning at 6:00 am and ending at 12:00 Noon was approved on motion by Patrick, seconded by Morgan. Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 21-41 APPROVING FISHING TOURNAMENT PERMIT APPLICATION
FROM THE GLOUCESTER COUNTY BASS CLUB (GCBC)
TOURNAMENT DATE -10/17/2021

Resolution 21-41, GCBC submitted an application for a Fishing Tournament Permit, to hold a fishing tournament on Alloway Lake Sunday. October 17, 2021 beginning at 6:00 am and ending at 12:00 Noon was approved on motion by Patrick, seconded by Morgan. Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 21-42 AUTHORIZING PARTICIPATION UNDER THE
STATE HEALTH BENEFITS PROGRAM (SHBP)

Resolution No 21-42, authorizing participation under the State Health Benefits Program (SHBP) was adopted on motion by Patrick, seconded by Morgan. Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RENEWAL OF AGREEMENT WITH E.R.I.
(ELECTRONIC RECYCLERS INTERNATIONALS, INC.)

On motion by Patrick, seconded by Morgan, the Mayor signed 2021 Agreement with E.R.I. for services provided to Township by local subcontractor (Thanks for Being Green, LLC d/b/a Magnum Computer Recycling) for pick up, packaging and sorting of covered electronic devices.

Vote: All in favor

MOTION TO SCHEDULE AND PUBLISH PUBLIC HEARING ON THE
2021 SEWER CONNECTION FEE

On motion by Patrick, seconded by Morgan, the public hearing on the resolution to establish the 2021 Sewer Connection Fee was scheduled for March 18, 2021 at 7:00 p.m. and the Clerk was directed to publish such notice of hearing.

Vote: All in favor

MOTION APPROVING N.J. STATE FIREMEN’S ASSOCIATION
MEMBERSHIP APPLICATION

On motion by Patrick, seconded by Morgan as requested by Alloway Township Fire Chief Randy Hitchner, N.J. State Fireman’s Association Membership Application for Brittany N. Snyder was approved.

Vote: All in favor Motion carried

MOTION APPROVING N.J. STATE FIREMEN’S ASSOCIATION
MEMBERSHIP APPLICATION

On motion by Patrick, seconded by Morgan as requested by Alloway Township Fire Chief Randy Hitchner, N.J. State Fireman’s Association Membership Application for Rachel L. Yates was approved.

Vote: All in favor Motion carried

INTRODUCTION: ORDINANCE NO. 531

(TO EXCEED BUDGET AND ESTABLISH CAP BANK)

On motion by Patrick, seconded by Morgan, Ordinance No. 531 (copy attached) was introduced and given its first reading. On motion by Patrick, seconded by Morgan, the public hearing on the ordinance will be held March 18, 2021 at 7:00 p.m. and the Clerk was directed to publish the ordinance summary with notice of hearing.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

INTRODUCTION: ORDINANCE NO. 532

AN ORDINANCE FIXING THE SALARY RANGES FOR CERTAIN OFFICERS AND
EMPLOYEES OF THE TOWNSHIP OF ALLOWAY IN THE COUNTY OF SALEM

On motion by Patrick, seconded by Morgan, Ordinance No. 532 (copy attached) was introduced and given its first reading. On motion by Patrick, seconded by Morgan, the public hearing on the ordinance will be held March 18, 2021 at 7:00 p.m. and the Clerk was directed to publish the ordinance summary with notice of hearing.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

CORRESPONDENCE

- < South Jersey Gas: Non-Voluntary Service Disconnection Notification Preference. The Committee agreed not to receive these notifications
- < NJ Dam Safety: Township Committee copied on letter to Dam Owner re: Elkinton Pond Dam. Committeeman Morgan confirmed Dam’s responsibility is with the City of Salem.
- < Pilesgrove Township: Public Hearing re: Land Development Ordinance 21-02

COMMITTEE REPORTS

Committeeman Morgan reported as follows:

- < Environmental Committee: Committee concerned about the Stormwater Control Ordinance
- < Agriculture Advisory Board: They are still looking for applications for the Farmland Preservation Program and are working on a few target farms
- < JIF: New courses were discussed

Deputy Mayor Patrick reported as follows:

- < Board of Recreation: Commissioners discussed the fishing tournament applications received
- < Steering Committee: Committee didn't meet because of the inclement weather
- < Public Works: The Department is getting ready for Spring. A notification was received regarding lithium batteries and disposal of them, as they can cause fires in the trash bins. Lithium batteries are in greeting cards.

MAYOR'S REPORT

Mayor McKelvey stated they are looking at the code inspector's salaries. He met again with Alexis Coleman, Planning Board, regarding the Stormwater Control Ordinance. The Township Committee is looking for a new Deputy Clerk/Registrar. Clerk Cheeseman shared that the Ad is published in the Elmer Times, as well as, posted on the website. Mayor McKelvey reminded the public of the upcoming Rabies Clinic and that the drive-thru event is new for the Township. It won't be held at the garage. Instead, it will be at the municipal building parking lot. This way people aren't standing in line with other dogs and cats. Also, to make the event run smoothly, the public must pre-register, so the rabies paperwork will already be completed. This is a new way to hold the event and will find out how it works. Additionally, he reminded the public that the Committee extended the 2021 Dog License late fee to March 31, 2021.

ANNOUNCEMENTS

Mayor McKelvey made the following announcements:

- < Saturday, March 20, 2021: Free Rabies Clinic Drive-Thru Event for Dogs and Cats
Must Pre-Register by March 17th Time: 10:00am - 1:00pm
Location: Alloway Twp. Municipal Building Parking Lot Dog Licenses Available
- < Saturday, March 20, 2021: Paper Shredding Event @ SCIA Admin. Offices
286 Welchville Road, Alloway Time: 9:00 am – 12 Noon
- < Wednesday, March 31, 2021: Deadline to Renew Dog Licenses
Renew by Mail or Use Clerks Drop Box (South Side Entrance)

ADJOURNMENT

There being no further business to come before the Committee, on motion by Patrick, seconded by Morgan, meeting was adjourned at 7:15 p.m.

Vote: All in favor

Mayor McKelvey thanked the public for attending the meeting.

Respectfully submitted,

Charlet Cheeseman, Municipal Clerk

Range of Checking Accts: First to Last Range of Check Dates: 02/25/21 to 03/12/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
CURRENT					
21889	02/25/21	Alignment Check		VOID	
21890	02/25/21	A0148 ALLOWAY AMBULANCE CORP			1238
21-00100	1st Qtr 2021 Contribution		2,320.00		
21891	02/25/21	A0150 ALLOWAY FIRE DEPARTMENT			1238
21-00101	1st Qtr 2021 Contribution		6,412.50		
21892	02/25/21	A0176 ALLOWAY TOWNSHIP BOE			1238
21-00065	February 2021 SCHOOL TAXES		362,462.00		
21893	02/25/21	A0186 ALLOWAY POSTMASTER			1238
21-00086	PO BOX 357 RENTAL		56.00		
21894	02/25/21	A0357 USA BLUE BOOK			1238
21-00040	led tripod area work light		703.92		
21-00041	safety glasses		260.35		
			<u>964.27</u>		
21895	02/25/21	C0376 COMCAST CABLE			1238
21-00072	Feb 2021-3 Accounts		301.78		
21896	02/25/21	C0411 ATLANTIC CITY ELECTRIC			1238
21-00103	February 2021		3,676.86		
21897	02/25/21	C0412 CONSTELLATION ENERGY, INC.			1238
21-00068	STREET LIGHTING-December 2020		58.15		
21-00094	STREET LIGHTING-January 2021		361.73		
			<u>419.88</u>		
21898	02/25/21	C0531 CROUCH & COMPANY			1238
21-00081	January 2021 Payroll Service		195.00		
21899	02/25/21	C0700 CUMBERLAND VALVE COMPANY INC			1238
21-00046	Hose & Fittings Plow Hoist		92.59		
21900	02/25/21	E0170 ELDERS SERVICE CO			1238
21-00078	Firehouse UpstairsHeaterRepair		454.40		
21901	02/25/21	E0210 ELMER TIMES			1238
21-00062	Reorg Change of Format		17.50		
21-00096	January 2021 Legal Notices		236.25		
			<u>253.75</u>		
21902	02/25/21	E0250 ENGLISH SEWAGE DISPOSAL			1238
21-00074	PORTABLE SANITATION Feb 2021		142.80		
21903	02/25/21	E0288 EXCEL HYDRAULICS			1238
21-00039	Rebuild hydraulic cylinder		975.00		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
CURRENT		Continued		
21919	02/25/21	S0181 SAUL'S LAWNMOWER CENTER		1238
21-00080	Starter for Salt Dogg Spreader	108.63		
21920	02/25/21	S0315 SICKELS & ASSOCIATES INC		1238
21-00071	revise and update the ordinance	985.00		
21921	02/25/21	S0370 I S SMICK LUMBER		1238
21-00067	January Supplies	106.27		
21922	02/25/21	S0523 STAPLES ADVANTAGE		1238
21-00056	JIF Wellness & Clerk's Office	225.34		
21923	02/25/21	S0630 SUBURBAN PROPANE		1238
21-00097	January 2021 Acct 2115-172263	73.91		
21924	02/25/21	T0185 TOWNSHIP OF PILESGROVE		1238
21-00099	Shared Ser Court 4th Qtr 2020	1,985.00		
21925	02/25/21	T0276 TRI COUNTY TERMITE & PEST		1238
21-00073	January 2021 Pest Control	75.00		
21926	02/25/21	U0029 UNITED ELECTRIC SUPPLY CO INC		1238
21-00090	Timer Start/Stop	3.55		
21927	02/25/21	W0170 WILLIAMS AUTO PARTS		1238
21-00069	January Supplies	712.55		
21928	02/25/21	X0200 XEROGRAPHIC DOCUMENT SOLUTIONS		1238
21-00084	Copy Machine	108.42		
21929	02/25/21	X0300 XTe1 COMMUNICATIONS, INC		1238
21-00087	February 2021	1,236.70		
21930	02/25/21	Z0001 ZANE WESTERN APPAREL/WORK GEAR		1238
21-00011	Work Boots	353.45		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	41	1	396,419.95	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>41</u>	<u>1</u>	<u>396,419.95</u>	<u>0.00</u>

DOG TRUST FUND				
1613	02/25/21	N0205 NJ DEPT OF HEALTH&SENIOR SERV		1236
21-00076	DOG LICENSES	January 2021	317.40	

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	5,392.63	0.00	0.00	5,392.63
CURRENT FUND	1-01	391,027.32	0.00	0.00	391,027.32
	1-07	7,101.91	0.00	0.00	7,101.91
DOG TRUST FUND	1-14	317.40	0.00	0.00	317.40
	Year Total:	398,446.63	0.00	0.00	398,446.63
Total of All Funds:		403,839.26	0.00	0.00	403,839.26

**ALLOWAY TOWNSHIP
ORDINANCE NO. 531**

**CALENDAR YEAR 2021
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Alloway in the County of Salem finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$42,280.18 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Alloway, in the County of Salem, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Township of Alloway shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$42,280.16, and that the CY 2021 municipal budget for the Township of Alloway be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**ALLOWAY TOWNSHIP
ORDINANCE NO. 531**

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Dated: February 25, 2021

Attest:

Charlet Cheeseman, Municipal Clerk

P. Ed McKelvey, Mayor

NOTICE

NOTICE is hereby given that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the Township Committee of the Township of Alloway, in the County of Salem and State of New Jersey on the 25th of February, 2021 and will be considered for final passage after a public hearing at a meeting to be held by the Township Committee of the Township of Alloway at the Alloway Township Municipal Building, 49 South Greenwich Street, Alloway, New Jersey on the 18th of March, 2021 at 7:00 p.m.

Charlet Cheeseman, RMC, Municipal Clerk

CERTIFICATION

I hereby certify the foregoing to be a true copy of Ordinance No. 531 introduced by the Township Committee of the Township of Alloway, Salem County, at a meeting held on February 25th, 2021 in the Alloway Township Municipal Building, 49 South Greenwich Street, Alloway, New Jersey.

Charlet Cheeseman, RMC, Municipal Clerk

**ALLOWAY TOWNSHIP
ORDINANCE NO. 532**

**AN ORDINANCE FIXING THE SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE
TOWNSHIP OF ALLOWAY IN THE COUNTY OF SALEM**

BE IT RESOLVED, by the Township Committee of the Township of Alloway that the salaries and compensation of officers and employees of the Township shall be in accordance with the following schedule and regulations:

SECTION 1. As of January 1, 2021, the annual salaries and compensation of the hereinafter named officers and employees shall be as follows, and shall be payable in semimonthly installments:

ADMINISTRATIVE AND EXECUTIVE

Mayor (Personnel/Finance Chair)	9,471.00 PER ANNUM SEMI-MONTHLY
Deputy Mayor (Public Works/Sewer Chair)	9,251.00 PER ANNUM SEMI-MONTHLY
Township Committee	8,429.00 PER ANNUM SEMI-MONTHLY
Administrator	12,464.40 PER ANNUM SEMI-MONTHLY
Township Clerk/Registrar/JIF Administrator/ Claims Coordinator/Secretary Board of Health/ Municipal Improvement Search Officer	54,100.80 PER ANNUM SEMI-MONTHLY
Deputy Township Clerk	13.00 –16.00 PER HOUR SEMI-MONTHLY

FINANCE ADMINISTRATION

Chief Municipal Finance Officer	15,300.00 PER ANNUM SEMI-MONTHLY
Treasurer	15,300.00 PER HOUR SEMI-MONTHLY

INSURANCE

JIF SAFETY COORDINATOR	2,547.96 PER ANNUM SEMI-MONTHLY
------------------------	---------------------------------

ASSESSMENT OF TAXES

TAX ASSESSOR	22,387.98 PER ANNUM SEMI-MONTHLY
Tax Assessor Clerk	12.00-15.00 PER HOUR SEMI-MONTHLY

**ALLOWAY TOWNSHIP
ORDINANCE NO. 532**

TAX COLLECTION

TAX COLLECTOR	21,648.48 PER ANNUM SEMI-MONTHLY
DEPUTY TAX COLLECTOR	22.44 PER HOUR SEMI-MONTHLY

SEWER COLLECTION

SEWER RENT COLLECTOR	2,706.06 PER ANNUM SEMI-MONTHLY
----------------------	---------------------------------

TOWNSHIP HISTORIAN

Township Historian/Photographer	808.86 PER ANNUM SEMI-MONTHLY
---------------------------------	-------------------------------

RECYCLING CENTER

Officer Transfer Station	19.10 PER HR SEMI-MONTHLY
--------------------------	---------------------------

PUBLIC WORKS DEPARTMENT

Public Works Foreman (as needed)	35.70 PER HR SEMI-MONTHLY
Public Works Manager	53,856.00 PER ANNUM SEMI-MONTHLY
Public Works Class A	23.46 PER HR SEMI-MONTHLY
Public Works Class B	21.54 PER HR SEMI-MONTHLY
Part-time Laborer	12.00 – 15.00 PER HR SEMI-MONTHLY

SEWER MAINTENANCE DEPARTMENT

Sewer Collection Operator	7,344.00 PER ANNUM SEMI-MONTHLY
Back up Sewer Operator	450.00 PER ANNUM SEMI-MONTHLY

EMERGENCY MANAGEMENT

Emergency Management Coordinator	3,281.34 PER ANNUM SEMI-MONTHLY
Deputy Emergency Management Coordinator	1,337.22 PER ANNUM SEMI-MONTHLY

UNIFORM CONSTRUCTION CODE

Construction Code Official	19,483.02 PER ANNUM SEMI-MONTHLY
Building Access Operator	2,355.18 PER ANNUM SEMI-MONTHLY
Fire Sub code Official	4,256.46 PER ANNUM SEMI-MONTHLY
Plumbing Sub code Official	4,245.24 PER ANNUM SEMI-MONTHLY
Electrical Sub code	6,898.26 PER ANNUM SEMI-MONTHLY
Housing/Zoning Officer	5,264.22 PER ANNUM SEMI-MONTHLY
Construction Code Clerk	12.00-15.00 PER HOUR SEMI-MONTHLY
Housing/Zoning Clerk	12.00-15.00 PER HOUR SEMI-MONTHLY

**ALLOWAY TOWNSHIP
ORDINANCE NO. 532**

PLANNING AND ZONING BOARD

Secretary – Planning and Zoning Board 21.65 PER HOUR SEMI-MONTHLY

MISCELLANEOUS

Clean Communities Coordinator 1,957.38 PER ANNUM SEMI-MONTHLY

Rabies Clinic Dog License Issuers 25.00 PER HOUR SEMI-MONTHLY

Part-time Clerical 12.00 - 15.00 PER HR SEMI MONTHLY

Medical Insurance Waiver 2,000.00 PER ANNUM SEMI-MONTHLY

SECTION 2. The salaries and compensations of all officers and employees fixed by this ordinance shall be retroactive to and effective as of January 1, 2021 except where otherwise specified.

SECTION 3. Reimbursement at the allowed applicable Federal rate per mile shall be paid to those employees who have authorization to submit a voucher for that expense which is incurred by them when using their private vehicle for township purposes connected with their office.

ATTEST:

ALLOWAY TOWNSHIP

Charlet Cheeseman, Municipal Clerk

P. Ed McKelvey, Mayor

NOTICE

NOTICE is hereby given that the foregoing ordinance was introduced and passed on first reading at the Regular Meeting of the Township Committee of the Township of Alloway, in the County of Salem and State of New Jersey on the 25th day of February, 2021 and will be considered for final passage and adoption at a Regular Meeting to be held on the 18th day of March, 2021 at 7:00 p.m. at which time any person interested therein will be given an opportunity to be heard.

Charlet Cheeseman, RMC, Municipal Clerk