

The Regular Meeting of the Alloway Township Committee of the Township of Alloway, County of Salem was held at 7:00 p.m. by noticing the South Jersey Times and the Elmer Times and posting on the Township Website, Post Office and Municipal Building Doors in compliance with Public Law 1975, Chapter 231. In accordance with the State of New Jersey COVID-19 Compliance Protocol, the meeting was held in-person with limited seating in the auditorium at the Municipal Building.

The meeting was called to order by Mayor P. Ed McKelvey, followed by the flag salute.

Reverend Jim Whitt, Aldine United Methodist Church, opened the meeting in prayer.

Roll Call - Present: Morgan, Patrick, McKelvey
Municipal Clerk, Charlet Cheeseman, was also in attendance

MINUTES

Minutes of the following meetings were reviewed by the Committee. Motion was made by Patrick, seconded by Morgan, to dispense with the reading of and approve the minutes.

December 14, 2020 - Finance

December 17, 2020 - Regular

January 5, 2021 - Township Committee Reorganization

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

BILLS

On motion by Patrick, seconded by Morgan, the attached bill list was approved by the Finance Committee on January 19, 2021 and was ordered paid.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

PUBLIC SESSION

Mayor McKelvey asked for a motion to open public session and anyone wishing to speak, state their name and where they reside, and briefly in three (3) minutes or less state your comments to the Township Committee.

On motion by Patrick, seconded by Morgan, public session was opened.

Vote: All in favor

Mayor McKelvey asked if there was anyone from the public that would like to speak. No one responded, therefore, Mayor McKelvey asked for a motion to close the public session.

On motion by Patrick, seconded by Morgan, public session was closed.

Vote: All in favor

RESOLUTION NO. 21-30 APPROVING FISHING TOURNAMENT PERMIT APPLICATION
FROM THE SOUTH JERSEY KAYAK BASS FISHING CLUB (SJKBFC)

TOURNAMENT DATE - 06/12/2021

Resolution No. 21-30, SJKBFC submitted an application for a Fishing Tournament Permit, to hold a fishing tournament on Alloway Lake Saturday, June 12, 2021 beginning at 6:00 am and ending at 12 noon was approved on motion by Patrick, seconded by Morgan.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 21-31 APPROVING FISHING TOURNAMENT PERMIT APPLICATION
FROM THE SOUTH JERSEY KAYAK BASS FISHING CLUB (SJKBFC)

TOURNAMENT DATE - 09/18/2021

Resolution No. 21-31, SJKBFC submitted an application for a Fishing Tournament Permit, to hold a fishing tournament on Alloway Lake Saturday, September 18, 2021 beginning at 7:00 am and ending at 1:00 pm was approved on motion by Patrick, seconded by Morgan.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 21-32 AWARDING PROFESSIONAL SERVICE CONTRACT TO
EDMUND H. SHIMP FOR ANIMAL CONTROL SERVICES (TERM: 2/1/21 - 1/31/22)

Resolution No. 21-32 awarding professional services contract to Edmund H. Shimp for Animal Control services (term: 2/1/21 - 1/31/22) was adopted on motion by Patrick, seconded by Morgan.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 21-33 APPOINTING PERSONNEL TO THE
PILES GROVE JOINT MUNICIPAL COURT

Resolution No 21-33, appointing personnel to the Piles Grove Joint Municipal Court was adopted on motion by Patrick, seconded by Morgan.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 21-34 GOVERNING BODY CERTIFICATION TO
SUBMIT BEFORE APPROVED BUDGET

Resolution No. 21-34, Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions under Title VII of the Civil Rights Act of 1964" was adopted on motion by Patrick, seconded by Morgan.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 21-35 SETTING INTEREST RATE TO BE COLLECTED ON ALL
DELINQUENT TAXES AND DELINQUENT SEWER RENTS

Resolution No. 21-35, setting interest rate to be collected on all delinquent taxes and delinquent sewer rents was adopted on motion by Patrick, seconded by Morgan.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 21-36 CANCELLATION OF CERTAIN PROPERTY TAXES WITH
DELINQUENT BALANCES FOR TAX YEAR 2020 UNDER \$10.00 OR LESS

Resolution No. 21-36, cancellation of certain property taxes with delinquent balances for tax year 2020 under \$10.00 or less was adopted on motion by Patrick, seconded by Morgan.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 21-37 WISTARBURG RURITAN CLUB CELEBRATES ITS 60 YEAR ANNIVERSARY AND HONORS RAY WARD AS AN OUTSTANDING MEMBER

Resolution No. 21-37, celebrating the Wistarburg Ruritan Club’s 60 year Anniversary and Honoring Ray Ward as an outstanding member was adopted on motion by Patrick, seconded by Morgan. The Resolution was read by Mayor McKelvey and handed to Mr. Jim Whitt. Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

TO ACCEPT AND FILE 2021 SLATE OF OFFICERS FOR THE ALLOWAY AMBULANCE CORPS AND THE ALLOWAY TOWNSHIP FIRE COMPANY

On motion by Patrick, seconded by Morgan, the 2021 Slate of Officers for the Alloway Township Ambulance Corps and the Alloway Township Fire Company were accepted as submitted.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

DISCUSSION

Committee members had a brief discussion on the revision to the Stormwater Control Ordinance, a vote will be held at next month’s meeting.

COMMITTEE REPORTS

Committeeman Morgan reported as follows:

- < Planning Board: Re-Organization meeting was held via Zoom, the Board accepted Adam Telsey’s proposal for Solicitor, they discussed the revision to the Stormwater Control Ordinance.
- < Environmental Committee: Re-Organization meeting was held via Zoom, they talked about a new invasive species that’s destroying the under growth in forests in North Jersey.
- < Agriculture Advisory Board: Re-Organization meeting was held via Zoom, they are still looking for applications for the Farmland Preservation Program, and are working on a few target farms.
- < JIF: Will be attending the meeting on Monday January 25th via Zoom.

Deputy Mayor Patrick reported as follows:

- < Board of Recreation: Re-organization meeting was held via Zoom.
- < Public Works: Equipment is set up for any snow/ice issues that come up and are working on getting prepared for Spring.

MAYOR’S REPORT

Mayor McKelvey stated he has had some discussions with Planning Board members, he has met with the Zoning Official on a few issues, he had a visit from an Ag Board member with a concern about a farm on Glasshouse Lane and Alloway Aldine Rd, he will be attending his first meeting with the County Transportation Committee on Monday January 25th.

Mayor McKelvey asked the Committee members what their thoughts were on opening the building up to the other Committee/Boards. Discussion ensued and it was the consensus of the Committeemen that Committees/Boards if want to, can hold in-person meetings. The Municipal Building will remain closed to the public and civic groups/organizations. The Mayor noted that Township Offices will also

remain closed to the public.... by appointment only if they are comfortable.

Deputy Mayor Patrick said speeding in town is occurring again and drivers try to beat the red light instead of stopping. Committeeman Morgan said he would reach out to the State Police. Mayor McKelvey asked about the speed limit sign. Discussion ensued about other possible locations where the sign can be placed to help deter speeding. A list of roads will be put together for the Public Works Manager.

Committeeman Morgan said he was approached by a resident regarding the difficulty of seeing the split at Newkirk Station and Ballingers Mill Roads. Deputy Mayor Patrick said the Public Works Department installed reflective posts on both sides of the point to make the split more visible.

ANNOUNCEMENTS

Mayor McKelvey made the following announcements:

- < Monday, February 15, 2021: Municipal Offices Closed in Observance of Presidents Day
- < Saturday, March 20, 2021: Free Rabies Clinic Drive-Thru Event for Dogs and Cats.
Pre-Register by March 17th Time: 10:00am - 1:00pm
Location: Alloway Twp. Municipal Building Parking Lot Dog Licenses Available
- < Wednesday, March 31, 2021: Deadline to Renew Dog Licenses
Renew by Mail or Use Clerks Drop Box (South Side Entrance)

ADJOURNMENT

There being no further business to come before the Committee, on motion by Patrick, seconded by Morgan, meeting was adjourned at 7:28 p.m.

Vote: All in favor

Mayor McKelvey thanked the public for attending the meeting.

Respectfully submitted,

Charlet Cheeseman, Municipal Clerk

Range of Checking Accts: First to Last Range of Check Dates: 01/21/21 to 02/12/21
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT					
21841	01/21/21	A0176 ALLOWAY TOWNSHIP BOE	362,462.00	01/31/21	1233
21842	01/21/21	A0489 AV BUSINESS COMMUNICATION	198.00		1233
21843	01/21/21	AW001 ZIP'S AW DIRECT	12.03	01/31/21	1233
21844	01/21/21	B0038 BARBER CONSULTING SERVICES	6,500.00	01/31/21	1233
21845	01/21/21	C0123 City of Bridgeton Fire Dept	410.00		1233
21846	01/21/21	C0376 COMCAST CABLE	83.76	01/31/21	1233
21847	01/21/21	C0377 COMCAST CABLE(FIREHOUSE)	88.40	01/31/21	1233
21848	01/21/21	C0378 COMCAST CABLE (AMBULANCE)	129.62	01/31/21	1233
21849	01/21/21	C0411 ATLANTIC CITY ELECTRIC	3,212.14		1233
21850	01/21/21	C0531 CROUCH & COMPANY	195.00	01/31/21	1233
21851	01/21/21	C0700 CUMBERLAND VALVE COMPANY INC	1,124.94		1233
21852	01/21/21	E0081 EDMUNDS & ASSOCIATES INC	5,995.00	01/31/21	1233
21853	01/21/21	E0170 ELDERS SERVICE CO	3,080.00	01/31/21	1233
21854	01/21/21	E0250 ENGLISH SEWAGE DISPOSAL	142.80	01/31/21	1233
21855	01/21/21	H0001 H A DEHART & SON	279.47	01/31/21	1233
21856	01/21/21	H0046 HORIZON BCBS OF NJ	4,797.54	01/31/21	1233
21857	01/21/21	J0368 JP MONZO MUNICIPAL CONSULTING	50.00	01/31/21	1233
21858	01/21/21	K8426 KAY PRINTING	311.82	01/31/21	1233
21859	01/21/21	M0031 ANDREW S. VIOLA, ESQ.	925.00		1233
21860	01/21/21	M0206 MC SYSTEMS SOLUTIONS, LLC	900.00	01/31/21	1233
21861	01/21/21	M0537 MUNIDEX INC	263.60		1233
21862	01/21/21	N0204 NJ DIV OF CODES & STANDARDS	1,286.62		1233
21863	01/21/21	N0221 NEW JERSEY PLANNING OFFICIALS	325.00		1233
21864	01/21/21	N0225 NEW JERSEY REGISTRARS ASSN	50.00		1233
21865	01/21/21	N0247 SPRINT	93.47		1233
21866	01/21/21	N0262 Niki A Arbittier	92.00	01/31/21	1233
21867	01/21/21	N0277 NJ DEPT OF HEALTH & SENIOR SER	25.00		1233
21868	01/21/21	N0331 NJ STATE LEAGUE MUNICIPALITIES	433.00		1233
21869	01/21/21	NJ021005 NJ ADVANCE MEDIA	359.41	01/31/21	1233
21870	01/21/21	O0040 OMNI RECYCLING LLC	827.14	01/31/21	1233
21871	01/21/21	P0160 PENNCARE	60.00	01/31/21	1233
21872	01/21/21	P0321 PETTY CASH	50.00	01/31/21	1233
21873	01/21/21	R0116 RED OAK DISPOSAL SERVICE	5,190.00	01/31/21	1233
21874	01/21/21	R0165 RIGGINS OIL INC	1,901.47	01/31/21	1233
21875	01/21/21	S0086 SCIA/SWD	7,188.08	01/31/21	1233
21876	01/21/21	S0347 JOHNSON CONTROLS	517.67		1233
21877	01/21/21	S0370 I S SMICK LUMBER	270.38	01/31/21	1233
21878	01/21/21	S0436 SOUTH JERSEY WATER COND SERV	330.00	01/31/21	1233
21879	01/21/21	SEN021 SENSENIG'S ELECTRONIC REPAIR	62.49		1233
21880	01/21/21	T0025 TRICOJIF	32,923.00	01/31/21	1233
21881	01/21/21	T0276 TRI COUNTY TERMITE & PEST	75.00	01/31/21	1233
21882	01/21/21	U0040 US POSTAL SERVICE	747.60		1233
21883	01/21/21	W0170 WILLIAMS AUTO PARTS	878.14	01/31/21	1233
21884	01/21/21	WIL05 WILSON WEB SERVICES	47.50		1233
21885	01/21/21	X0200 XEROGRAPHIC DOCUMENT SOLUTIONS	190.66	01/31/21	1233
21886	01/21/21	X0300 XTeI COMMUNICATIONS, INC	1,295.36		1233
21887	02/11/21	S0125 SALEM COUNTY TREASURER	14,846.63		1235
21888	02/11/21	S0126 SALEM COUNTY TREASURER	884,526.45		1235

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	16,206.92	0.00	0.00	16,206.92
	0-07	5,376.65	0.00	0.00	5,376.65
DOG TRUST FUND	0-14	6,600.00	0.00	0.00	6,600.00
FARMLAND PRESERVATION	0-18	480.00	0.00	0.00	480.00
Year Total:		28,663.57	0.00	0.00	28,663.57
CURRENT FUND	1-01	1,324,574.69	0.00	0.00	1,324,574.69
	1-07	18,070.12	0.00	0.00	18,070.12
Year Total:		1,342,644.81	0.00	0.00	1,342,644.81
STATE AND FEDERAL GRANT BUDGET	G-02	4,971.58	0.00	0.00	4,971.58
Total of All Funds:		1,376,279.96	0.00	0.00	1,376,279.96

**ALLOWAY TOWNSHIP
ORDINANCE NO. 531**

**CALENDAR YEAR 2021
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Alloway in the County of Salem finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$42,280.18 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Alloway, in the County of Salem, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Township of Alloway shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$42,280.16, and that the CY 2021 municipal budget for the Township of Alloway be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**ALLOWAY TOWNSHIP
ORDINANCE NO. 531**

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Dated: February 25, 2021

Attest:

Charlet Cheeseman, Municipal Clerk

P. Ed McKelvey, Mayor

NOTICE

NOTICE is hereby given that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the Township Committee of the Township of Alloway, in the County of Salem and State of New Jersey on the 25th of February, 2021 and will be considered for final passage after a public hearing at a meeting to be held by the Township Committee of the Township of Alloway at the Alloway Township Municipal Building, 49 South Greenwich Street, Alloway, New Jersey on the 18th of March, 2021 at 7:00 p.m.

Charlet Cheeseman, RMC, Municipal Clerk

CERTIFICATION

I hereby certify the foregoing to be a true copy of Ordinance No. 531 introduced by the Township Committee of the Township of Alloway, Salem County, at a meeting held on February 25th, 2021 in the Alloway Township Municipal Building, 49 South Greenwich Street, Alloway, New Jersey.

Charlet Cheeseman, RMC, Municipal Clerk

**ALLOWAY TOWNSHIP
ORDINANCE NO. 532**

**AN ORDINANCE FIXING THE SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE
TOWNSHIP OF ALLOWAY IN THE COUNTY OF SALEM**

BE IT RESOLVED, by the Township Committee of the Township of Alloway that the salaries and compensation of officers and employees of the Township shall be in accordance with the following schedule and regulations:

SECTION 1. As of January 1, 2021, the annual salaries and compensation of the hereinafter named officers and employees shall be as follows, and shall be payable in semimonthly installments:

ADMINISTRATIVE AND EXECUTIVE

Mayor (Personnel/Finance Chair)	9,471.00 PER ANNUM SEMI-MONTHLY
Deputy Mayor (Public Works/Sewer Chair)	9,251.00 PER ANNUM SEMI-MONTHLY
Township Committee	8,429.00 PER ANNUM SEMI-MONTHLY
Administrator	12,464.40 PER ANNUM SEMI-MONTHLY
Township Clerk/Registrar/JIF Administrator/ Claims Coordinator/Secretary Board of Health/ Municipal Improvement Search Officer	54,100.80 PER ANNUM SEMI-MONTHLY
Deputy Township Clerk	13.00 –16.00 PER HOUR SEMI-MONTHLY

FINANCE ADMINISTRATION

Chief Municipal Finance Officer	15,300.00 PER ANNUM SEMI-MONTHLY
Treasurer	15,300.00 PER HOUR SEMI-MONTHLY

INSURANCE

JIF SAFETY COORDINATOR	2,547.96 PER ANNUM SEMI-MONTHLY
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ASSESSMENT OF TAXES

TAX ASSESSOR	22,387.98 PER ANNUM SEMI-MONTHLY
Tax Assessor Clerk	12.00-15.00 PER HOUR SEMI-MONTHLY

**ALLOWAY TOWNSHIP
ORDINANCE NO. 532**

TAX COLLECTION

TAX COLLECTOR	21,648.48 PER ANNUM SEMI-MONTHLY
DEPUTY TAX COLLECTOR	22.44 PER HOUR SEMI-MONTHLY

SEWER COLLECTION

SEWER RENT COLLECTOR	2,706.06 PER ANNUM SEMI-MONTHLY
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TOWNSHIP HISTORIAN

Township Historian/Photographer	808.86 PER ANNUM SEMI-MONTHLY
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RECYCLING CENTER

Officer Transfer Station	19.10 PER HR SEMI-MONTHLY
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PUBLIC WORKS DEPARTMENT

Public Works Foreman (as needed)	35.70 PER HR SEMI-MONTHLY
Public Works Manager	53,856.00 PER ANNUM SEMI-MONTHLY
Public Works Class A	23.46 PER HR SEMI-MONTHLY
Public Works Class B	21.54 PER HR SEMI-MONTHLY
Part-time Laborer	12.00 – 15.00 PER HR SEMI-MONTHLY

SEWER MAINTENANCE DEPARTMENT

Sewer Collection Operator	7,344.00 PER ANNUM SEMI-MONTHLY
Back up Sewer Operator	450.00 PER ANNUM SEMI-MONTHLY

EMERGENCY MANAGEMENT

Emergency Management Coordinator	3,281.34 PER ANNUM SEMI-MONTHLY
Deputy Emergency Management Coordinator	1,337.22 PER ANNUM SEMI-MONTHLY

UNIFORM CONSTRUCTION CODE

Construction Code Official	19,483.02 PER ANNUM SEMI-MONTHLY
Building Access Operator	2,355.18 PER ANNUM SEMI-MONTHLY
Fire Sub code Official	4,256.46 PER ANNUM SEMI-MONTHLY
Plumbing Sub code Official	4,245.24 PER ANNUM SEMI-MONTHLY
Electrical Sub code	6,898.26 PER ANNUM SEMI-MONTHLY
Housing/Zoning Officer	5,264.22 PER ANNUM SEMI-MONTHLY
Construction Code Clerk	12.00-15.00 PER HOUR SEMI-MONTHLY
Housing/Zoning Clerk	12.00-15.00 PER HOUR SEMI-MONTHLY

**ALLOWAY TOWNSHIP
ORDINANCE NO. 532**

PLANNING AND ZONING BOARD

Secretary – Planning and Zoning Board 21.65 PER HOUR SEMI-MONTHLY

MISCELLANEOUS

Clean Communities Coordinator 1,957.38 PER ANNUM SEMI-MONTHLY

Rabies Clinic Dog License Issuers 25.00 PER HOUR SEMI-MONTHLY

Part-time Clerical 12.00 - 15.00 PER HR SEMI MONTHLY

Medical Insurance Waiver 2,000.00 PER ANNUM SEMI-MONTHLY

SECTION 2. The salaries and compensations of all officers and employees fixed by this ordinance shall be retroactive to and effective as of January 1, 2021 except where otherwise specified.

SECTION 3. Reimbursement at the allowed applicable Federal rate per mile shall be paid to those employees who have authorization to submit a voucher for that expense which is incurred by them when using their private vehicle for township purposes connected with their office.

ATTEST:

ALLOWAY TOWNSHIP

Charlet Cheeseman, Municipal Clerk

P. Ed McKelvey, Mayor

NOTICE

NOTICE is hereby given that the foregoing ordinance was introduced and passed on first reading at the Regular Meeting of the Township Committee of the Township of Alloway, in the County of Salem and State of New Jersey on the 25th day of February, 2021 and will be considered for final passage and adoption at a Regular Meeting to be held on the 18th day of March, 2021 at 7:00 p.m. at which time any person interested therein will be given an opportunity to be heard.

Charlet Cheeseman, RMC, Municipal Clerk