

At 5:00 p.m. the Regular Meeting of the Alloway Township Finance Committee was called to order by P. Ed McKelvey, Mayor. The meeting was advertised in the South Jersey Times and the Elmer Times in accordance with Public Law 1975, Chapter 231. Pursuant to the State of New Jersey COVID-19 Compliance Protocol, the meeting was held in-person with limited seating in the meeting room at the Municipal Building.

The flag salute was led by Mayor McKelvey.

Roll Call - Present: Morgan, Patrick, McKelvey  
Municipal Clerk/Administrator, Charlet Cheeseman and Treasurer, Lois Yarrington were also in attendance. CMFO/QPA, Bette Jo Pigliacelli joined by phone.

#### PUBLIC SESSION

On motion by Patrick, seconded by Morgan, the public session was opened and Mayor McKelvey called for any questions or comments from the public. With no one responding, a motion was made by Patrick and seconded by Morgan to close Public Session.

Vote: All in favor

The Township Committee members reviewed the bill list and with no one having any questions, the approval sheet for the Bill List was signed.

Motion by: Patrick Seconded by: Morgan

Vote: All in favor

Discussion ensued regarding the 2021 Budget. The CMFO provided the Committee with certain documents they requested, so they could make their decision at tonight's meeting. It was confirmed that the employees did not receive an increase in year 2020. After discussion, it was the consensus that employees receive 2% for year 2021. CMFO Pigliacelli noted a 2% increase will not cause an increase in taxes. She then asked for the Committee's decision regarding the health care benefits. After brief discussion, the Committee agreed it would be in the Township's best interest to change to the State Health Benefit Program, since it would save both the Township and the employees money. She stated a Resolution will be added to the upcoming meeting's agenda in order to start the process. Mayor McKelvey noted that the Township received the franchise checks from Comcast and Verizon for year 2020. Committeeman Morgan shared he spoke to CMFO Pigliacelli prior to the meeting regarding the Sewer Budget and asked what's the possibility of lowering the rents this year. CMFO Pigliacelli explained the sewer budget was very tight last year and although there currently is a surplus, there are other variables that the Township is unsure about right now. Mayor McKelvey reminded the Committee that Salem City may sell their water treatment system and if they do, it is unknown how that will affect the Township. After discussion, the Committee agreed see how the sewer budget sustains itself this year and to re-visit lowering the rents next year.

At this time, Mayor McKelvey asked Clerk Cheeseman to excuse herself. This portion of the minutes was taken by Treasurer Yarrington. The Township Clerk requested that her salary be increased to be more inline with other Clerk/Administrators in the surrounding area. The Committee discussed the request and agreed to add \$1,000.00 to the 2020 Administrator's salary and the 2% that all other employees will receive for year 2021. When Clerk Cheeseman was told she could return back to the meeting, Mayor McKelvey informed her of the Committee's decision. Clerk Cheeseman requested clarification whether or not the Committee considers her position as part-time or full-time. The Committee agreed she is a full-time employee. She confirmed she would be compensated in accordance with the Personnel Policy for the Health Insurance waiver since she does not use that benefit. The Committee agreed.

The Committee members had no revisions for the January's meeting minutes.

**DISCUSSION/CORRESPONDENCE:**

1. Status of amending the Stormwater Control Ordinance: Committeeman Morgan, Liaison to the Planning Board, stated he informed the Board that the Township Committee is in favor of the least strict version, as discussed at the 1-21-2021 Township Committee meeting
2. Request to purchase township property B-71, L-13: Per the advice of the Township Solicitor, the Township is unable to get involved since the contiguous lots to the interested lot are not Township owned. Clerk Cheeseman will inform the interested party.
3. Advertisement for position of Deputy Clerk/Deputy Registrar: The Committee authorized Clerk Cheeseman to place a classified ad in the Elmer Times.

Deputy Mayor Patrick asked if anyone met with Ambulance Squad Captain Quather or attended their meeting. Committeeman Morgan responded he did not yet, but will contact Captain Quather to find out what are the future plans of the Ambulance Squad.

There was discussion regarding the Fire Company requesting a dumpster to do a clean-out. It was noted to contact the President of the Fire Company.

There being no further business to come before the Committee, on motion by Patrick, seconded by Morgan, the meeting was adjourned at 6:08 p.m.

Respectfully submitted,

Charlet Cheeseman, RMC, Municipal Clerk