

The Regular Meeting of the Alloway Township Committee of the Township of Alloway, County of Salem was held at 7:00 p.m. via teleconference call by noticing the South Jersey Times and the Elmer Times and posting on the Township Website, Post Office and Municipal Building Doors in compliance with Public Law 1975, Chapter 231.

The meeting was called to order by Mayor P. Ed McKelvey.

Reverend Jim Whitt opened the meeting in prayer.

Roll Call - Present: Morgan, Patrick, McKelvey  
Municipal Clerk, Charlet Cheeseman, was in attendance

At 7:05 p.m. On motion by Patrick, seconded by Morgan, the regular meeting of the Township Committee was recessed and the regular quarterly Board of Health meeting was opened.

Vote: All in favor

At 7:07 p.m. On motion by Patrick, seconded by Morgan, the regular quarterly Board of Health meeting was adjourned and the regular meeting of the Township Committee was reopened.

Vote: All in favor

#### MINUTES

Minutes of the following meetings were reviewed by the Committee. Motion was made by Patrick, seconded by Morgan, to dispense with the reading of and approve the minutes.

August 17, 2020- Finance

August 20, 2020- Regular

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

#### BILLS

On motion by Patrick, seconded by Morgan, the attached bill list was approved by the Finance Committee on September 14, 2020 and was ordered paid.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

#### PUBLIC SESSION

Mayor McKelvey asked for a motion to open public session and anyone wishing to speak, state their name and where they reside, and briefly in three (3) minutes or less state your comments to the Township Committee.

On motion by Patrick, seconded by Morgan, public session was opened.

Vote: All in favor

Sue Ridgway, 4 N. Greenwich Street, requested to talk separately to each Committee Member after tonight's meeting.

Oliva Neter, Liberty Power, explained that Liberty Power develops energy projects across North America. The Committee responded that they did receive the presentation packet this afternoon. Mayor McKelvey recommended if she wants to make a presentation, she needs to request to be placed on the meeting agenda. Otherwise, she can give the Committee a summary during public

session which is set at 3 minutes. She continued and said she is looking to find out the Committee's opinion regarding solar, as the company is considering Alloway Township as a potential location for a solar project... from 150 megawatts to 300 megawatts. Committeeman Morgan asked how many acres would that number of megawatts handle and she responded from 7,500-15,000 acres. He informed her that Alloway has viable farmland and wouldn't want viable farmland to be used for solar. Mayor McKelvey agreed with Committeeman Morgan. He said he reviewed the page with the targeted area outlined and besides Alloway, it includes Upper Deerfield and Deerfield Townships too. He stated these are the most productive areas for farmland in Salem and Cumberland counties. Mayor McKelvey suggested to Ms. Neter to contact the Township when she has a more in-depth presentation. Ms. Neter thanked the Committee for their time and would contact the Township to get on the agenda.

Mayor McKelvey asked if there was anyone from the public that would like to speak. No one responded, therefore, Mayor McKelvey asked for a motion to close the public session. On motion by Patrick, seconded by Morgan, public session was closed.

Vote: All in favor

RESOLUTION NO. 20-81 APPOINTING ELIZABETH J. PIGLIACELLI, CERTIFIED  
MUNICIPAL OFFICER (CMFO) FOR THE TOWNSHIP OF ALLOWAY  
EFFECTIVE OCTOBER 1, 2020

Resolution No. 20-81, appointing Elizabeth J. Pigliacelli, Certified Municipal Officer (CMFO) for the Township of Alloway effective October 1, 2020, was adopted on motion by Patrick, seconded by Morgan.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 20-82 APPOINTING LOIS A. YARRINGTON, TREASURER, FOR THE  
TOWNSHIP OF ALLOWAY EFFECTIVE OCTOBER 1, 2020

Resolution No. 20-82, appointing Lois A. Yarrington, Treasurer for the Township of Alloway effective October 1, 2020, was adopted on motion by Patrick, seconded by Morgan.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

MOTION ACKNOWLEDGING RECEIPT OF DETERMINATION LETTER DATED  
SEPTEMBER 9, 2020 FROM THE TOWNSHIP ENGINEER REGARDING  
EDU APPEAL REQUEST FOR B-63, L-28.01

On motion by Patrick, seconded by Morgan the receipt of determination letter dated September 9, 2020 from the Township Engineer regarding EDU appeal request for property located at B-63, L-28.01 was approved with the Engineer's condition.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion Carried

INTRODUCTION: ORDINANCE NO. 527

AMENDING CHAPTER 18 OF THE CODE OF  
ALLOWAY TOWNSHIP, COUNTY OF SALEM, STATE OF NEW JERSEY,  
"ESTABLISHING THE POSITION OF A PURCHASING AGENT"

On motion by Patrick, seconded by Morgan, Ordinance No. 527 (copy attached) was introduced and given its first reading. On motion by Patrick, seconded by Morgan, the public hearing on the ordinance will be held October 15, 2020 at 7:00 p.m. and the Clerk was directed to publish the ordinance summary with notice of hearing.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

INTRODUCTION: ORDINANCE NO. 528

FIXING THE SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF ALLOWAY IN THE COUNTY OF SALEM

On motion by Patrick, seconded by Morgan, Ordinance No. 528 (copy attached) was introduced and given its first reading. On motion by Patrick, seconded by Morgan, the public hearing on the ordinance will be held October 15, 2020 at 7:00 p.m. and the Clerk was directed to publish the ordinance summary with notice of hearing.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

CORRESPONDENCE

- < Request from the Salem County Election Board to Install a Ballot Drop Box at the Municipal Building

COMMITTEE REPORTS

Committeeman Morgan reported as follows:

- < Agricultural Advisory Board: meeting held via zoom, SADC grant money will be more competitive between counties, new application from the Smith Farm, working on current applications
- < Environmental Committee: meeting was held via teleconference
- < JIF Meeting: meeting is next week; claim on E. Main Street was denied

Deputy Mayor Patrick reported as follows:

- < Public Works Department: working on tractors and mowers so they are ready for next year, getting the dump trucks ready for the upcoming winter months, will be checking the sewer pits around town
- < Board of Recreation: met at the lake, looking for someone to make a new money box
- < Steering Committee: working on the Christmas decoration contest and Christmas program with Santa, talked about the completion of the gazebo, and looking into an electric sign for in front of the Municipal Building

MAYOR’S REPORT

Mayor McKelvey shared he met with the Salem County Board of Elections and prior to the General Election, they will be installing a ballot box at the front of the Municipal Building under a light. This will be done at no cost to the Township. A camera will also be installed so the Election Board can monitor it at all times. This box is available for residents who want to deliver their ballots directly to the Election Board without having to mail it through the US Postal Service. He emphasized this box is for ballots only and not for regular mail. Then he reported that Lower Township is satisfied with the AirVac Trailer and will begin to finalize the paperwork. Lastly, he suggested that a business directory be created, as our Township is filled with many businesses that our residents don’t know about.

ANNOUNCEMENTS

Mayor McKelvey made the following announcements:

- < Saturday, October 3, Sunday, October 4, Saturday, October 10 & Sunday, October 11:  
Alloway Halloween Parade Mum Sale 8:00am – 5:00pm @ Alloway Township Municipal Building
- < Monday, October 12, 2020: Municipal Building Closed (Columbus Day)
- < Saturday, October 17, 2020: Household Hazardous Waste Day @ S.C.I.A. Beginning at 8:00am - 12:00 Noon (Last One for 2020)
- < 2020 Alloway Halloween Parade Cancelled Due to the COVID-19 Pandemic
- < Saturday, October 31, 2020: Halloween Day--No Official Time Is Set For Trick Or Treating; However, For The Safety Of The Residents, Lights In Town Will Be On Between 6:00pm – 8:00pm

Before adjourning the meeting, Mayor McKelvey asked Committeeman Morgan and Deputy Mayor Patrick if they had anything else to add and they both responded no.

ADJOURNMENT

There being no further business to come before the Committee, on motion by Patrick, seconded by Morgan, meeting was adjourned at 7:28 p.m.

Vote: All in favor

Mayor McKelvey thanked the public for attending the meeting.

Respectfully submitted,

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Charlet Cheeseman, Municipal Clerk

Range of Checking Accts: First to Last Range of Check Dates: 08/21/20 to 09/17/20  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CURRENT				
21656	09/17/20	A0148 ALLOWAY AMBULANCE CORP	2,320.00	1209
21657	09/17/20	A0150 ALLOWAY FIRE DEPARTMENT	6,412.50	1209
21658	09/17/20	A0176 ALLOWAY TOWNSHIP BOE	362,462.00	1209
21659	09/17/20	A0489 AV BUSINESS COMMUNICATION	968.75	1209
21660	09/17/20	C0376 COMCAST CABLE(PUBLIC WORKS)	83.76	1209
21661	09/17/20	C0377 COMCAST CABLE(FIREHOUSE)	88.40	1209
21662	09/17/20	C0378 COMCAST CABLE (AMBULANCE)	129.62	1209
21663	09/17/20	C0411 ATLANTIC CITY ELECTRIC	9,166.10	1209
21664	09/17/20	C0412 CONSTELLATION ENERGY, INC.	429.41	1209
21665	09/17/20	C0531 CROUCH & COMPANY	195.00	1209
21666	09/17/20	C268 CAPE MAY MUNICIPAL CLERK ASSOC	15.00	1209
21667	09/17/20	E0210 ELMER TIMES	18.13	1209
21668	09/17/20	E0250 ENGLISH SEWAGE DISPOSAL	219.30	1209
21669	09/17/20	E0260 ERIC M KRISE	532.00	1209
21670	09/17/20	E326 EUROFINS QC, INC. DEPT #2598	378.00	1209
21671	09/17/20	F0200 FRALINGER ENGINEERING PA	321.30	1209
21672	09/17/20	G0091 GENERAL CODE PUBLISHERS CORP	742.00	1209
21673	09/17/20	H0046 HORIZON BCBS OF NJ	4,525.46	1209
21674	09/17/20	H0081 ALLIED 100/HEARTSMART	175.00	1209
21675	09/17/20	JRPWA005 JRP WASTE OIL RECOVERY SERVICE	150.00	1209
21676	09/17/20	M0271 MGL PRINTING SOLUTIONS	174.00	1209
21677	09/17/20	M0537 MUNIDEX INC	481.15	1209
21678	09/17/20	N0247 SPRINT	46.64	1209
21679	09/17/20	N0262 NIKI A. TRUNK	414.00	1209
21680	09/17/20	N0375 NJTRONIX	600.00	1209
21681	09/17/20	NJ021005 NJ ADVANCE MEDIA	65.07	1209
21682	09/17/20	O0040 OMNI RECYCLING LLC	714.26	1209
21683	09/17/20	P0065 PURCHASE POWER	137.97	1209
21684	09/17/20	P0160 PENNCARE	60.00	1209
21685	09/17/20	Q0007 Q-STAR TECHNOLOGY	150.00	1209
21686	09/17/20	R0116 RED OAK DISPOSAL SERVICE	3,750.00	1209
21687	09/17/20	R0165 RIGGINS OIL INC	497.75	1209
21688	09/17/20	S0076 SALEM COUNTY CLERK'S OFFICE	8.00	1209
21689	09/17/20	S0086 SCIA/SWD	5,539.04	1209
21690	09/17/20	S0350 SJ GARAGE & FLEET SERVICE	914.84	1209
21691	09/17/20	S0370 I S SMICK LUMBER	116.60	1209
21692	09/17/20	S0405 SOUTH JERSEY AGRICULTURAL	210.00	1209
21693	09/17/20	S0523 STAPLES ADVANTAGE	104.97	1209
21694	09/17/20	S0539 STATE OF NEW JERSEY	112.32	1209
21695	09/17/20	S9205 State of NJ - Life Hazard Fee	286.50	1209
21696	09/17/20	T0276 TRI COUNTY TERMITE & PEST	75.00	1209
21697	09/17/20	T0277 TRI-PLEX ALARM	168.00	1209
21698	09/17/20	W0170 WILLIAMS AUTO PARTS	113.92	1209
21699	09/17/20	X0200 XEROGRAPHIC DOCUMENT SOLUTIONS	2.42	1209
21700	09/17/20	X0300 XTeI COMMUNICATIONS, INC	1,101.39	1209

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
<b>CURRENT</b>					
Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	45	0	405,175.57	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	45	0	405,175.57	0.00
<b>DOG TRUST FUND</b>					
1605	09/17/20	M0271 MGL PRINTING SOLUTIONS	640.00		1211
1606	09/17/20	N0205 NJ DEPT OF HEALTH&SENIOR SERV	2.40		1211
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	642.40	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	2	0	642.40	0.00
<b>ESCROW</b>					
1772	09/17/20	M0031 ANDREW S. VIOLA, ESQ.	925.00		1212
1773	09/17/20	S0315 SICKLES & ASSOCIATES INC	368.25		1212
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	1,293.25	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	2	0	1,293.25	0.00
<b>SEWER SEWER FUND</b>					
2762	09/17/20	O0050 ONE CALL CONCEPTS, INC.	128.70		1210
2763	09/17/20	Q0001 QUINTON TOWNSHIP	5,769.33		1210
2764	09/17/20	R0060 RAY ZARIN	3.21		1210
2765	09/17/20	S0370 I S SMICK LUMBER	282.20		1210
2766	09/17/20	W0170 WILLIAMS AUTO PARTS	11.66		1210
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	5	0	6,195.10	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	5	0	6,195.10	0.00
<b>Report Totals</b>					
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	54	0	413,306.32	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	54	0	413,306.32	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	405,025.57	0.00	0.00	405,025.57
	0-07	5,681.53	0.00	0.00	5,681.53
DOG TRUST FUND	0-14	<u>642.40</u>	<u>0.00</u>	<u>0.00</u>	<u>642.40</u>
Year Total:		411,349.50	0.00	0.00	411,349.50
	9-07	513.57	0.00	0.00	513.57
PLANNING BOARD ESCROW	E-13	1,293.25	0.00	0.00	1,293.25
STATE AND FEDERAL GRANT BUDGET	G-02	150.00	0.00	0.00	150.00
Total of All Funds:		<u>413,306.32</u>	<u>0.00</u>	<u>0.00</u>	<u>413,306.32</u>

**ALLOWAY TOWNSHIP  
ORDINANCE NO. 527**

**AN ORDINANCE AMENDING CHAPTER 18 OF THE CODE OF  
ALLOWAY TOWNSHIP, COUNTY OF SALEM, STATE OF NEW JERSEY,  
“ESTABLISHING THE POSITION OF A PURCHASING AGENT”**

**BE IT ORDAINED** by the Township Committee of the Township of Alloway, in the County of Salem, State of New Jersey as follows:

1. There is, hereby created, the position of Purchasing Agent for the Township of Alloway.
2. The Purchasing Agent shall be appointed by the Governing Body.
3. The Purchasing Agent is required to possess a valid Qualified Purchasing Agent certificate, as issued by the New Jersey Division of Local Government Services, Department of Community Affairs.
4. The Purchasing Agent shall have, on behalf of the Alloway Township Committee of the Township of Alloway, the authority, responsibility and accountability for the purchasing activity pursuant to Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); to prepare public advertising for and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts; to award contracts pursuant to New Jersey law in accordance with the regulations, forms and procedures promulgated by state regulatory agencies; and conduct any activities as may be necessary or appropriate to the purchasing function of the Township of Alloway.
5. The Township of Alloway’s bid threshold will be increased from \$17,500 to \$44,000 and that the quote threshold will be 15% of the higher bid threshold, in accordance with [N.J.S.A.40A:11-3 and N.J.S.A.40A11-6.1(a) respectively].
6. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.
7. If any word, phrase, clause, section or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.
8. This ordinance shall take effect immediately upon final passage and publication as required by law.



**ALLOWAY TOWNSHIP  
ORDINANCE NO. 527**

Dated: September 17, 2020

Attest:

\_\_\_\_\_  
Charlet Cheeseman, Municipal Clerk

\_\_\_\_\_  
P. Ed McKelvey, Mayor

**NOTICE**

NOTICE is hereby given that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the Township Committee of the Township of Alloway, in the County of Salem and State of New Jersey on the 17<sup>th</sup> of September, 2020 and will be considered for final passage after a public hearing at a meeting to be held by the Township Committee of the Township of Alloway at the Alloway Township Municipal Building, 49 South Greenwich Street, Alloway, New Jersey on the 15<sup>th</sup> of October, 2020 at 7:00 p.m.

\_\_\_\_\_  
Charlet Cheeseman, RMC, Municipal Clerk

**TOWNSHIP OF ALLOWAY, NJ  
ORDINANCE NO. 528**

**AN ORDINANCE FIXING THE SALARY RANGES FOR CERTAIN OFFICERS AND  
EMPLOYEES OF THE TOWNSHIP OF ALLOWAY IN THE COUNTY OF SALEM**

**BE IT RESOLVED**, by the Township Committee of the Township of Alloway that the salaries and compensation of officers and employees of the Township shall be in accordance with the following schedule and regulations:

**SECTION 1.** As of October 1, 2020, the annual salaries and compensation of the hereinafter named officers and employees shall be as follows, and shall be payable in semimonthly installments:

**FINANCE**

Chief Municipal Finance Officer	\$15,000.00-Semi-Monthly
Treasurer	\$15,000.00-Semi-Monthly

**SECTION 2** The salaries and compensations of all officers and employees fixed by this ordinance shall be effective as of October 1, 2020 except where otherwise specified.

**SECTION 3.** Reimbursement at the allowed applicable Federal rate per mile shall be paid to those employees who have authorization to submit a voucher for that expense which is incurred by them when using their private vehicle for township purposes connected with their office.

ATTEST:

ALLOWAY TOWNSHIP

\_\_\_\_\_  
Charlet Cheeseman, Municipal Clerk

\_\_\_\_\_  
P. Ed McKelvey, Mayor

**NOTICE**

NOTICE is hereby given that the foregoing ordinance was introduced and passed on first reading at the Regular Meeting of the Township Committee of the Township of Alloway, in the County of Salem and State of New Jersey on the 17<sup>th</sup> day of September, 2020 and will be considered for final passage and adoption at a Regular Meeting to be held on the 15<sup>th</sup> day of October, 2020 at 7:00 p.m. at the Alloway Township Municipal Building, 49 South Greenwich Street, Alloway, NJ, at which time any person interested therein will be given an opportunity to be heard.

\_\_\_\_\_  
Charlet Cheeseman, RMC, Municipal Clerk