

The Regular Meeting of the Alloway Township Committee of the Township of Alloway, County of Salem was held at 7:00 p.m. via teleconference call by noticing the South Jersey Times and the Elmer Times and posting on the Township Website, Post Office and Municipal Building Doors in compliance with Public Law 1975, Chapter 231.

The meeting was called to order by Mayor P. Ed McKelvey.

Reverend Jim Whitt opened the meeting in prayer.

Roll Call - Present: Morgan, Patrick, McKelvey  
Municipal Clerk, Charlet Cheeseman, was in attendance

#### MINUTES

Minutes of the following meetings were reviewed by the Committee. Motion was made by Patrick, seconded by Morgan, to dispense with the reading of and approve the minutes.

March 16, 2020- Finance

March 19, 2020- Regular

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

#### BILLS

On motion by Patrick, seconded by Morgan, the attached bill list was approved by the Finance Committee on April 13, 2020 and was ordered paid.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

#### PUBLIC SESSION

Mayor McKelvey asked for a motion to open public session and anyone wishing to speak, state their name and where they reside, and briefly in three (3) minutes or less state your comments to the Township Committee.

On motion by Patrick, seconded by Morgan, public session was opened.

Vote: All in favor

Dana Hitchner, Cobbs Mill Estates HOA President who resides at 27 Kristine Court, thanked the Committee for their help and cooperation in having the Twp. Engineer inspect the basin for them. On behalf of the HOA, she asked for an update for the top coating of Kristine and Neil Court roads. Mayor McKelvey responded that this work is considered non-essential and will need to wait until the government opens back up. Committeeman Morgan stated the Developer requested a 60-day extension from April 30<sup>th</sup>. Additionally, Ms. Hitchner requested 15 mph speed limit signs and "No Parking Anytime" signs be posted on Neil Court, as there have been some issues on that road. She asked that the Township keep her up to date.

Laurie McGuire, Yorketown Road said she emailed a statement to be read during the Public Session of the March meeting because she would not be attending it. She said no one from the Committee read it during the meeting, therefore, she read the statement. In summary, she believed that due to New Jersey being in a State of Emergency, the Township Committee should not have held an in-person meeting and asked that the resolution regarding the budget cap be tabled.

Amy Smith, 87 Commissioners Pike, agreed with Ms. McGuire.

Mayor McKelvey asked if there was anyone else from the public that would like to speak. No one responded, therefore, Mayor McKelvey asked for a motion to close the public session. On motion by Patrick, seconded by Morgan, public session was closed.

Vote: All in favor

RESOLUTION 20-48 AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

On motion by Patrick, seconded by Morgan, the 2020 Budget was introduced and given its first reading by title (Resolution No. 20-48) and the budget and tax resolution were approved. Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

Patrick moved that the Budget Summary be published and the public hearing to be held on the budget and tax resolution be set for May 21, 2020 at 7:00 p.m. Morgan seconded the motion. Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION 20-49 ESTABLISHING FARMLAND/OPEN SPACE TAX FOR 2020

Resolution No. 20-49, establishing the Farmland/Open Space Tax for 2020 at \$0.005, was adopted on motion by Patrick, seconded by Morgan. Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION 20-50 AUTHORIZING PUBLIC WORKS SUMMER HOURS

Resolution No. 20-50, authorizing the Public Works Department to work summer hours beginning May 1, 2020 to September 1, 2020, was adopted on motion by Morgan, seconded by Patrick.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION 20-51 AMENDING APPOINTMENTS FOR THE AGRICULTURAL ADVISORY BOARD

Resolution 20-51 amending appointments to the Agricultural Advisory Board was adopted on motion by Morgan, seconded by Patrick.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION 20-52 AUTHORIZING THE CANCELLATION OF A PORTION OF FOURTH QUARTER 2019 TAXES AND REFUND OF A PORTION OF FOURTH QUARTER FOR A TOTAL DISABLED VETERAN

Resolution No. 20-52, authorizing the cancellation of a portion of fourth quarter 2019 taxes and refund of a portion of fourth quarter to Block 30, Lot 2.02 for a total disabled veteran exemption, pursuant to the direction of the Tax Collector was adopted on motion by Patrick, seconded by Morgan.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 20-53 EMERGENCY TEMPORARY RESOLUTION

Resolution No. 20-53, authorizing increasing the 2020 temporary budget, was adopted on motion by Patrick, seconded by Morgan.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 20-54 - RESOLUTION REAPPOINTING  
TAX COLLECTOR, TAX SEARCH OFFICER AND SEWER COLLECTOR

Resolution No. 20-54, reappointing D. Michelle Allen for a second four-year term to the position of Tax Collector, Tax Search Officer and Sewer Collector (retroactive to January 1, 2020), was adopted on motion by Patrick, seconded by Morgan.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried.

RESOLUTION 20-55 AUTHORIZING THE ALLOWAY TOWNSHIP TAX COLLECTOR TO  
PROCESS THIRD QUARTER "ESTIMATED" TAX BILLS DUE AUGUST 1, 2020

Resolution 20-55 authorizing the Alloway Township Tax Collector to process third quarter "Estimated" tax bills, due August 1, 2020 was adopted on motion by Patrick, seconded by Morgan.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

AUTHORIZING TOWNSHIP ENGINEER TO PROCEED WITH OBTAINING QUOTES FOR  
GROUNDWATER SAMPLING & ANALYSIS AT SANITARY LANDFILL

On motion by Patrick, seconded by Morgan, the Township Engineer was authorized to obtain quotes for groundwater sampling & analysis at the sanitary landfill.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

CORRESPONDENCE

- < Results from Township Engineer regarding the Cobbs Mill Estates basin inspection done on March 3, 2020
- < Annual question and answer packet from the Salem County Mosquito Commission
- < NJ DOT letter regarding the "Buy America" requirements which pertain to Federal-Aid Projects
- < NJ DOT notification announcing the acceptance of applications for FY 2021 State Aid Programs
- < NJ DEP notification that the Township is in compliance with Water Quality Permit Program

COMMITTEE REPORTS

Committeeman Morgan reported as follows:

- < Environmental Committee: meeting cancelled; 8<sup>th</sup> grade Science project also cancelled
- < Agriculture Advisory Board: resolution adopted for the Open Space Tax; continues to preserve farmland; new appointment, Kurt Sickler as Alt. #1 member; Brian Lorenz moves to regular member; there is still a vacancy
- < JIF Meeting: will be held via teleconference next week

Committeeman Morgan shared that his friend from the deer camp in PA has COVID and has been put on a ventilator.... send get well wishes.

Deputy Mayor Patrick reported as follows:

- < All meetings were cancelled; Public Works Department is getting equipment situated to begin mowing and chipping
- < Asked residents if they see something at the Lake Access to contact NJSP or advise a committee member so the matter can be investigated.

MAYOR’S REPORT

Mayor McKelvey stated he handled a couple sewer issues. He reminded residents to pay attention to official documents for accurate information and not to the social media. He said to become forgiving of your neighbors, as this is a challenging time for everyone. He shared he spoke with Julie Acton and the public portion of the landfill is closed until further notice. SCIA also cancelled the upcoming “Hazardous Waste” day.

Before adjourning the meeting, Mayor McKelvey asked Committeeman Morgan and Patrick if they had anything else to add and they both responded no.

ADJOURNMENT

There being no further business to come before the Committee, on motion by Patrick, seconded by Morgan, meeting was adjourned at 7:25 p.m.

Vote: All in favor

Mayor McKelvey thanked the public for attending the meeting.

Respectfully submitted,

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Charlet Cheeseman, RMC, Municipal Clerk

Range of Checking Accts: First to Last      Range of Check Dates: 04/01/20 to 04/30/20  
Report Type: All Checks      Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT					
21452	04/16/20	A0176 ALLOWAY TOWNSHIP BOE	356,513.00		1183
21453	04/16/20	A0291 ANJEC	375.00		1183
21454	04/16/20	C0376 COMCAST CABLE(PUBLIC WORKS)	83.76		1183
21455	04/16/20	C0378 COMCAST CABLE (AMBULANCE)	129.62		1183
21456	04/16/20	C0411 ATLANTIC CITY ELECTRIC	8,186.36		1183
21457	04/16/20	C0412 CONSTELLATION ENERGY, INC.	591.80		1183
21458	04/16/20	C0531 CROUCH & COMPANY	195.00		1183
21459	04/16/20	C489 Charlet Cheeseman	63.97		1183
21460	04/16/20	E0250 ENGLISH SEWAGE DISPOSAL	219.30		1183
21461	04/16/20	E0260 ERIC M KRISE	866.78		1183
21462	04/16/20	F0006 FARM-RITE INC	1,240.71		1183
21463	04/16/20	F0200 FRALINGER ENGINEERING PA	1,317.00		1183
21464	04/16/20	G0051 GARDEN STATE HIGHWAY PRODUCTS	168.00		1183
21465	04/16/20	H0034 FRED HARZ & SONS	1,079.88		1183
21466	04/16/20	H0046 HORIZON BCBS OF NJ	4,525.46		1183
21467	04/16/20	J0125 JAYNE'S SIGNWORK	285.00		1183
21468	04/16/20	L0156 LESLIE FOGG INC	229.00		1183
21469	04/16/20	N0204 NJ DIV OF CODES & STANDARDS	490.23		1183
21470	04/16/20	N0262 NIKI A. TRUNK	356.50		1183
21471	04/16/20	N0277 NJ DEPT OF HEALTH & SENIOR SER	50.00		1183
21472	04/16/20	N0331 NJ STATE LEAGUE MUNICIPALITIES	433.00		1183
21473	04/16/20	O0040 OMNI RECYCLING LLC	935.61		1183
21474	04/16/20	P0160 PENNCARE	60.00		1183
21475	04/16/20	R0116 RED OAK DISPOSAL SERVICE	4,560.00		1183
21476	04/16/20	R0165 RIGGINS OIL INC	1,680.95		1183
21477	04/16/20	S0086 SCIA/SWD	6,188.81		1183
21478	04/16/20	S0125 SALEM COUNTY TREASURER	14,849.82		1183
21479	04/16/20	S0126 SALEM COUNTY TREASURER	866,007.61		1183
21480	04/16/20	S0350 SJ GARAGE & FLEET SERVICE	176.50		1183
21481	04/16/20	S0370 I S SMICK LUMBER	85.83		1183
21482	04/16/20	S0405 SOUTH JERSEY AGRICULTURAL	150.00		1183
21483	04/16/20	S0436 SOUTH JERSEY WATER COND SERV	72.00		1183
21484	04/16/20	S0523 STAPLES ADVANTAGE	126.85		1183
21485	04/16/20	S0630 SUBURBAN PROPANE	250.20		1183
21486	04/16/20	T0276 TRI COUNTY TERMITE & PEST	75.00		1183
21487	04/16/20	W0170 WILLIAMS AUTO PARTS	1,209.32		1183
21488	04/16/20	X0200 XEROGRAPHIC DOCUMENT SOLUTIONS	123.59		1183
21489	04/16/20	X0300 XTe1 COMMUNICATIONS, INC	1,089.35		1183

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	38	0	1,275,040.81	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	38	0	1,275,040.81	0.00

DOG TRUST FUND

1597	04/23/20	N0205	NJ DEPT OF HEALTH&SENIOR SERV	4.80	1185
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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
<b>DOG TRUST FUND</b>					
			Continued		
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	4.80	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	4.80	0.00
<b>RECREATION TRST</b>					
1036	04/23/20	S0370 I S SMICK LUMBER	274.55		1187
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	274.55	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	274.55	0.00
<b>SEWER SEWER FUND</b>					
2733	04/23/20	A0130 AQSEPTENCE GROUP, INC.	90.10		1184
2734	04/23/20	C0124 CITY OF SALEM	4,838.40		1184
2735	04/23/20	C0411 ATLANTIC CITY ELECTRIC	3,093.54		1184
2736	04/23/20	H0034 FRED HARZ & SONS	719.88		1184
2737	04/23/20	O0050 ONE CALL CONCEPTS, INC.	34.70		1184
2738	04/23/20	S0370 I S SMICK LUMBER	37.50		1184
2739	04/23/20	W0271 WITMER ASSOCIATES INC	698.00		1184
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	7	0	9,512.12	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	7	0	9,512.12	0.00
<b>VET</b>					
1017	04/23/20	C0234 CHICK'S BLOCK CO INC	49.80		1186
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	49.80	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	49.80	0.00
<b>Report Totals</b>					
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	48	0	1,284,882.08	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	48	0	1,284,882.08	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	1,274,913.96	0.00	0.00	1,274,913.96
	0-07	9,512.12	0.00	0.00	9,512.12
DOG TRUST FUND	0-14	4.80	0.00	0.00	4.80
	0-15	49.80	0.00	0.00	49.80
	0-20	274.55	0.00	0.00	274.55
	Year Total:	1,284,755.23	0.00	0.00	1,284,755.23
CURRENT FUND	9-01	126.85	0.00	0.00	126.85
Total of All Funds:		1,284,882.08	0.00	0.00	1,284,882.08