

The Regular Meeting of the Alloway Township Committee of the Township of Alloway, County of Salem was held at 7:00 p.m. in the Municipal/Senior Citizen Building in accordance with the Annual Notice adopted January 2, 2020, advertised in the South Jersey Times and the Elmer Times, posted in the Alloway Township Post Office and the Municipal Clerks Foyer in compliance with Public Law 1975, Chapter 231.

The meeting was called to order by Mayor P. Ed McKelvey, followed by the flag salute.

Reverend Dave Field, Pastor of Truth Bible Church opened the meeting in prayer.

Moment of Silence for Wesley J. Lankitus who was the Alloway Township Municipal Clerk from 1968-1970.

Roll Call - Present: Morgan, Patrick, McKelvey
Municipal Clerk, Charlet Cheeseman was also in attendance

MINUTES

Minutes of the following meetings were reviewed by the Committee. Motion was made by Patrick, seconded by Morgan, to dispense with the reading of and approve the minutes.

January 13, 2020- Finance

January 16, 2020- Regular

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

BILLS

On motion by Patrick, seconded by Morgan, the attached bill list was approved by the Finance Committee on February 18, 2020 and was ordered paid.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

PUBLIC SESSION

Mayor McKelvey asked for a motion to open public session and anyone wishing to speak, should stand, approach the microphone, state their name and where they reside, and briefly in three (3) minutes or less state your comments to the Township Committee.

On motion by Patrick, seconded by Morgan, public session was opened.

Vote: All in favor

Judy Plevak, 30 East Main Street, discussed Township Ordinance 58-33 Animal Nuisances and having a problem with free roaming cats on her property. The odor is disgusting and she shared the types of diseases that cats can transmit. She doesn't have a cat and pleaded that the owners of these cats keep their cats off of her property. She requested the Township look into this problem and resolve it.

Sue Ridgway, 4 N. Greenwich Street, requested the Township Committee to forgive the interest accrued on her past due property taxes from December 31, 2016 to present.

Cobbs Mill Estates HOA, Dana Hitchner, President, Stacy Amburg, Secretary and Kevin Roback, Vice President. They asked for an update on when the inspection of the basin will be done. Mayor McKelvey stated, that at the October Special meeting, the Engineer informed the residents that the gate was locked and someone needs to give the key to the Clerk. Mayor McKelvey stated the Township Engineer was recently out of town and now is ill. They also asked when the paving of the roads would be done. Mayor McKelvey said the terms in the adopted Agreement state the extension is to April 30, 2020. He added everyone at the Special meeting agreed it would be better to put it off. The HOA also asked that the inside of the basin be maintained by the Township and the HOA would maintain the outside of it.

Thomas Smith, 10 Kristine Court, would like to see speed limit signs or speed bumps on Kristine Court. Many times, people coming in and out of the cud-de-sac are speeding and there are a lot of children who live on that road. Mayor McKelvey said he would look into it.

Mayor McKelvey asked if there was anyone else from the public that would like to speak. Seeing no one wishing to speak Mayor McKelvey asked for a motion to close the public session. On motion by Patrick, seconded by Morgan, public session was closed.

Vote: All in favor

RESOLUTION 20-40 APPOINTING MEMBERS OF THE
ALLOWAY TOWNSHIP FIRE POLICE

Resolution No. 20-40, appointing members of the Alloway Township Fire Company to the Alloway Township Fire Police was adopted on motion by Patrick, seconded by Morgan.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes

RESOLUTION NO. 20-41 ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN
COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE
FUNDS' CYBER RISK MANAGEMENT PLAN'S TIER 1

Resolution No. 20-41, adopting technology risk management standards in compliance with the New Jersey Municipal Excess Liability Joint Insurance Funds' cyber risk management plan's tier 1 was approved on motion by Patrick, seconded by Morgan

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 20-42 ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN
COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE
FUNDS' CYBER RISK MANAGEMENT PLAN'S TIER 2

Resolution No. 20-42, adopting technology risk management standards in compliance with the New Jersey Municipal Excess Liability Joint Insurance Funds' cyber risk management plan's tier 2 was approved on motion by Patrick, seconded by Morgan

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

RESOLUTION NO. 20-43 APPROVING FISHING TOURNAMENT PERMIT APPLICATION FROM
THE SOUTH JERSEY HAWG HUNTERS BASS CLUB

Resolution No. 20-43, South Jersey Hawg Hunters Bass Club submitted an application for a Fishing Tournament Permit, to hold a fishing tournament on Alloway Lake Saturday, September 26, 2020 beginning at 7:00 am and ending at 1:00 pm was approved on motion by Patrick, seconded by Morgan

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

MOTION TO SCHEDULE AND PUBLISH PUBLIC HEARING ON THE
2020 SEWER CONNECTION FEE

On motion by Patrick, seconded by Morgan, the public hearing on the resolution to establish the 2020 Sewer Connection Fee was scheduled for March 19, 2020 at 7:00 p.m. and the Clerk was directed to publish such notice of hearing.

Vote: All in favor

INTRODUCTION: ORDINANCE NO. 524
(TO EXCEED BUDGET AND ESTABLISH CAP BANK)

On motion by Patrick, seconded by Morgan, Ordinance No. 524 (copy attached) was introduced and given its first reading. On motion by Patrick, seconded by Morgan, the public hearing on the ordinance will be held March 19, 2020 at 7:00 p.m. and the Clerk was directed to publish the ordinance summary with notice of hearing.

Roll call vote: Morgan-yes, Patrick-yes, McKelvey-yes Motion carried

COMMITTEE REPORTS

Committeeman Morgan reported as follows:

- < Planning Board – A new member, Mike DeHart, was sworn in at their meeting
- < TRICO JIF – He will attend meeting on Monday and he explained Resolutions 20-41 and 20-42 and how they will help the Municipality if a cyber-attack happened. He thanked Clerk Cheeseman for getting the requirements done.
- < Environmental Committee – They are working on the Soil Conservation checklist
- < Agricultural Advisory Board – No meeting this month and they are still looking for new members

Deputy Mayor Patrick reported as follows:

- < Board of Recreation Commissioners - Fishing tournaments will be happening over the summer. Many changes will be taking place down at the Lake access such as removing trees to increase the parking area
- < Steering Committee - Work will be starting to add the Original School Crest to the Municipal Building grounds and lights will be installed with it. May 25th will be the Memorial Day Celebration starting at 8am

MAYOR’S REPORT

Mayor McKelvey stated last month members of the Alloway Township Fire Company were sworn in. He met with Representatives from two other towns as well as Freeholder Ostrum regarding the 2A resolution, as they are looking to adopt the same resolution as Alloway.

ANNOUNCEMENTS

Mayor McKelvey made the following announcement:

- < Sat. March 21, 2020: Paper Shredding Event @ SCIA Admin Offices 286 Welchville Rd, Alloway
Time: 9am - 12noon

ADJOURNMENT

There being no further business to come before the Committee, on motion by Patrick, seconded by Morgan, meeting was adjourned at 7:25 p.m.

Vote: All in favor

Mayor McKelvey thanked the public for attending the meeting.

Respectfully submitted,

Charlet Cheeseman, RMC, Municipal Clerk

Range of Checking Accts: First to Last Range of Check Dates: 02/01/20 to 02/29/20
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|-------------------------|-----------------|--------------------------------------|-------------|--------------------|--------------------|
| CAPITAL | | | | | |
| 10444 | 02/23/20 | D0252 DELL MARKETING LP | 3,500.00 | | 1176 |
| Checking Account Totals | | | | | |
| | | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
| | Checks: | 1 | 0 | 3,500.00 | 0.00 |
| | Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| | Total: | 1 | 0 | 3,500.00 | 0.00 |
| CURRENT | | | | | |
| 21371 | 02/05/20 | S0125 SALEM COUNTY TREASURER | 14,849.82 | | 1171 |
| 21372 | 02/05/20 | S0126 SALEM COUNTY TREASURER | 866,007.61 | | 1171 |
| 21373 | 02/23/20 | A0176 ALLOWAY TOWNSHIP BOE | 356,513.00 | | 1172 |
| 21374 | 02/23/20 | A0186 ALLOWAY POSTMASTER | 56.00 | | 1172 |
| 21375 | 02/23/20 | C0376 COMCAST CABLE(PUBLIC WORKS) | 83.76 | | 1172 |
| 21376 | 02/23/20 | C0377 COMCAST CABLE(FIREHOUSE) | 176.80 | | 1172 |
| 21377 | 02/23/20 | C0378 COMCAST CABLE (AMBULANCE) | 129.62 | | 1172 |
| 21378 | 02/23/20 | C0411 ATLANTIC CITY ELECTRIC | 3,522.37 | | 1172 |
| 21379 | 02/23/20 | C0412 CONSTELLATION ENERGY, INC. | 383.10 | | 1172 |
| 21380 | 02/23/20 | C0531 CROUCH & COMPANY | 195.00 | | 1172 |
| 21381 | 02/23/20 | E0210 ELMER TIMES | 160.00 | | 1172 |
| 21382 | 02/23/20 | E0250 ENGLISH SEWAGE DISPOSAL | 132.60 | | 1172 |
| 21383 | 02/23/20 | F0200 FRALINGER ENGINEERING PA | 80.00 | | 1172 |
| 21384 | 02/23/20 | H0046 HORIZON BCBS OF NJ | 5,003.64 | | 1172 |
| 21385 | 02/23/20 | K0051 KEEN COMPRESSED GAS CO | 63.00 | | 1172 |
| 21386 | 02/23/20 | L0156 LESLIE FOGG INC | 81.10 | | 1172 |
| 21387 | 02/23/20 | M0200 MCAGC | 50.00 | | 1172 |
| 21388 | 02/23/20 | M0271 MGL PRINTING SOLUTIONS | 150.00 | | 1172 |
| 21389 | 02/23/20 | N0221 NEW JERSEY PLANNING OFFICIALS | 170.00 | | 1172 |
| 21390 | 02/23/20 | N0262 NIKI A. TRUNK | 161.00 | | 1172 |
| 21391 | 02/23/20 | NJ021005 NJ ADVANCE MEDIA | 648.33 | | 1172 |
| 21392 | 02/23/20 | O0040 OMNI RECYCLING LLC | 713.56 | | 1172 |
| 21393 | 02/23/20 | P0065 PURCHASE POWER | 68.99 | | 1172 |
| 21394 | 02/23/20 | P0070 PETRONI AND ASSOCIATES, LLC | 7,300.00 | | 1172 |
| 21395 | 02/23/20 | P0111 ALLOWAY SENIORS | 280.00 | | 1172 |
| 21396 | 02/23/20 | P0160 PENNCARE | 60.00 | | 1172 |
| 21397 | 02/23/20 | P0420 PIERSON MATERIALS CORP | 350.90 | | 1172 |
| 21398 | 02/23/20 | P0431 PITNEY BOWES GLOBAL FINANCIAL | 293.55 | | 1172 |
| 21399 | 02/23/20 | R0116 RED OAK DISPOSAL SERVICE | 3,830.00 | | 1172 |
| 21400 | 02/23/20 | R0165 RIGGINS OIL INC | 1,506.87 | | 1172 |
| 21401 | 02/23/20 | S0056 SALEM CO ASSN LOCAL GOVT | 75.00 | | 1172 |
| 21402 | 02/23/20 | S0086 SCIA/SWD | 6,893.54 | | 1172 |
| 21403 | 02/23/20 | S0110 SALEM COUNTY ASSESSOR/COL ASSN | 259.00 | | 1172 |
| 21404 | 02/23/20 | S0370 I S SMICK LUMBER | 94.93 | | 1172 |
| 21405 | 02/23/20 | S0523 STAPLES ADVANTAGE | 613.37 | | 1172 |
| 21406 | 02/23/20 | S0630 SUBURBAN PROPANE | 95.56 | | 1172 |
| 21407 | 02/23/20 | T0003 TCTA OF CAMDEN, GLOUCESTER, | 15.00 | | 1172 |
| 21408 | 02/23/20 | T0276 TRI COUNTY TERMITE & PEST | 75.00 | | 1172 |
| 21409 | 02/23/20 | W0050 WALT'S DIXIE CHOPPER | 50.28 | | 1172 |
| 21410 | 02/23/20 | W0170 WILLIAMS AUTO PARTS | 419.02 | | 1172 |
| 21411 | 02/23/20 | X0200 XEROGRAPHIC DOCUMENT SOLUTIONS | 104.58 | | 1172 |
| 21412 | 02/23/20 | X0300 XTe1 COMMUNICATIONS, INC | 1,061.61 | | 1172 |

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|-------------------------|-----------------|-------------------------------------|-------------|--------------------|--------------------|
| CURRENT | | | | | |
| Continued | | | | | |
| Checking Account Totals | | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
| | Checks: | 42 | 0 | 1,272,777.51 | 0.00 |
| | Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| | Total: | 42 | 0 | 1,272,777.51 | 0.00 |
| DOG TRUST FUND | | | | | |
| 1592 | 02/23/20 | D0195 DECKTOR VETERINARIAN HOSPITAL | 500.00 | | 1174 |
| 1593 | 02/23/20 | N0205 NJ DEPT OF HEALTH&SENIOR SERV | 756.00 | | 1174 |
| 1594 | 02/23/20 | S0523 STAPLES ADVANTAGE | 76.55 | | 1174 |
| Checking Account Totals | | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
| | Checks: | 3 | 0 | 1,332.55 | 0.00 |
| | Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| | Total: | 3 | 0 | 1,332.55 | 0.00 |
| ESCROW | | | | | |
| 1770 | 02/23/20 | D0352 DONALD G. AND C. DALE SMITH | 622.00 | | 1177 |
| 1771 | 02/23/20 | M0031 ANDREW S. VIOLA, ESQ. | 185.00 | | 1177 |
| Checking Account Totals | | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
| | Checks: | 2 | 0 | 807.00 | 0.00 |
| | Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| | Total: | 2 | 0 | 807.00 | 0.00 |
| RECREATION TRST | | | | | |
| 1029 | 02/23/20 | C0160 CATERINA SUPPLY INC | 501.20 | | 1175 |
| 1030 | 02/23/20 | P0420 PIERSON MATERIALS CORP | 764.28 | | 1175 |
| 1031 | 02/23/20 | S0571 STEVEN FOSTER LLC | 136.25 | | 1175 |
| Checking Account Totals | | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
| | Checks: | 3 | 0 | 1,401.73 | 0.00 |
| | Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| | Total: | 3 | 0 | 1,401.73 | 0.00 |
| SEWER SEWER FUND | | | | | |
| 2720 | 02/23/20 | A0439 ATCO INTERNATIONAL | 103.50 | | 1173 |
| 2721 | 02/23/20 | C0411 ATLANTIC CITY ELECTRIC | 97.40 | | 1173 |
| 2722 | 02/23/20 | N0247 SPRINT | 46.56 | | 1173 |
| 2723 | 02/23/20 | O0050 ONE CALL CONCEPTS, INC. | 7.94 | | 1173 |
| 2724 | 02/23/20 | S0050 SALEM CITY WATER AND SEWER | 16,932.30 | | 1173 |
| 2725 | 02/23/20 | S0370 I S SMICK LUMBER | 65.99 | | 1173 |
| 2726 | 02/23/20 | S0523 STAPLES ADVANTAGE | 17.99 | | 1173 |
| Checking Account Totals | | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
| | Checks: | 7 | 0 | 17,271.68 | 0.00 |
| | Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| | Total: | 7 | 0 | 17,271.68 | 0.00 |

| Check # | Check Date | Vendor | Amount Paid | | Reconciled/Void Ref Num |
|---------------|------------|-----------------|-------------|-------------|---------------------------------------|
| SEWER | | | | | |
| SEWER FUND | | | | | |
| Continued | | | | | |
| Report Totals | | | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> <u>Amount Void</u> |
| | | Checks: | 58 | 0 | 1,297,090.47 0.00 |
| | | Direct Deposit: | <u>0</u> | <u>0</u> | <u>0.00</u> <u>0.00</u> |
| | | Total: | 58 | 0 | 1,297,090.47 0.00 |

| Totals by Year-Fund | | | | | |
|--------------------------------|------|---------------------|---------------|-------------|---------------------|
| Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
| CURRENT FUND | 0-01 | 1,272,497.51 | 0.00 | 0.00 | 1,272,497.51 |
| | 0-07 | 17,271.68 | 0.00 | 0.00 | 17,271.68 |
| DOG TRUST FUND | 0-14 | 1,332.55 | 0.00 | 0.00 | 1,332.55 |
| | 0-20 | <u>1,401.73</u> | <u>0.00</u> | <u>0.00</u> | <u>1,401.73</u> |
| Year Total: | | 1,292,503.47 | 0.00 | 0.00 | 1,292,503.47 |
| CAPITAL FUND | C-04 | 3,500.00 | 0.00 | 0.00 | 3,500.00 |
| PLANNING BOARD ESCROW | E-13 | 807.00 | 0.00 | 0.00 | 807.00 |
| STATE AND FEDERAL GRANT BUDGET | G-02 | 280.00 | 0.00 | 0.00 | 280.00 |
| Total of All Funds: | | <u>1,297,090.47</u> | <u>0.00</u> | <u>0.00</u> | <u>1,297,090.47</u> |

**ALLOWAY TOWNSHIP
ORDINANCE NO. 524**

**CALENDAR YEAR 2020
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Alloway in the County of Salem finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$40,150.00 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Alloway, in the County of Salem, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Township of Alloway shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$40,150.00, and that the CY 2020 municipal budget for the Township of Alloway be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**ALLOWAY TOWNSHIP
ORDINANCE NO. 524**

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Dated: February 20, 2020

Attest:

Charlet Cheeseman, Municipal Clerk

P. Ed McKelvey, Mayor

NOTICE

NOTICE is hereby given that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the Township Committee of the Township of Alloway, in the County of Salem and State of New Jersey on the 20th of February, 2020 and will be considered for final passage after a public hearing at a meeting to be held by the Township Committee of the Township of Alloway at the Alloway Township Municipal Building, 49 South Greenwich Street, Alloway, New Jersey on the 19th of March, 2020 at 7:00 p.m.

Charlet Cheeseman, RMC, Municipal Clerk

CERTIFICATION

I hereby certify the foregoing to be a true copy of Ordinance No. 524 introduced by the Township Committee of the Township of Alloway, Salem County, at a meeting held on February 20th, 2020 in the Alloway Township Municipal Building, 49 South Greenwich Street, Alloway, New Jersey.

Charlet Cheeseman, RMC, Municipal Clerk