

Due to the current situation of the Coronavirus Pandemic (COVID-19), this meeting was held telephonically.

At 5:00 p.m. the Regular Meeting of the Alloway Township Finance Committee was called to order by P. Ed McKelvey, Mayor. The meeting was advertised in the South Jersey Times and the Elmer Times in accordance with Public Law 1975, Chapter 231.

Roll Call - Present: Morgan, Patrick, McKelvey
Municipal Clerk/Administrator, Charlet Cheeseman and CFO/Treasurer, Marie Stout was also in attendance.

PUBLIC SESSION

On motion by Patrick, seconded by Morgan, the public session was opened and Mayor McKelvey called for any questions or comments from the public.

Vote: All in favor

Mayor McKelvey asked if there was anyone from the public that would like to speak. No one responded, therefore, Mayor McKelvey asked for a motion to close the public session. On motion by Patrick, seconded by Morgan, public session was closed.

Vote: All in favor

Mayor McKelvey asked if each committee member had sufficient time to review the bill list. Each member stated they did. With no one having questions or comments regarding the bill list, the bill list was approved as follows:

Mayor McKelvey asked for a Motion. Motion by: Patrick, Seconded by Morgan

Vote: All in favor

-Landfill Well Monitoring Services: Clerk Cheeseman stated the Township Engineer is waiting to receive quote from ALS Environmental.

Discussion ensued regarding the correspondence from the Agricultural Advisory Board Secretary regarding the proposal from Scheule Planning Solutions, LLC to have Township Planner begin to update Alloways 10-year Farmland Preservation Plan Element. The Agricultural Advisory Board requests the Township Committee approve the proposal. Mayor McKelvey instructed Clerk Cheeseman to add a motion to approve the proposal on the upcoming meeting agenda.

Discussion ensued regarding a letter from S.A.D.C. which requests a Municipal Response on an application to sell a development easement for farm known as Block-2, Lot-1. The Committee agreed they support the S.A.D.C. efforts regarding this application.

Clerk Cheeseman shared she and Committeeman Morgan received correspondence regarding changes to the Employee Handbook and the Personnel Policies and Procedures Manual. In order to be in compliance with the TRICO-JIF the Handbook and Manual are required to be updated every 2 years. Clerk Cheeseman shared MEL-JIF had another firm prepare it, so they are in a different format and believe it is more streamlined.

There were no questions regarding other items on the agenda.

The Committee members had no revisions for June's meeting minutes.

Committeeman Morgan stated that on Sunday, there was an exceptional amount of trash on the road leading to the Convenience Center. He asked if anyone has heard when Mini-Grant Clean Ups will start up again. Clerk Cheeseman answered, she spoke to the Township's Clean Communities

Coordinator last week and she inquired and was told she would be notified by the County Clean Communities Coordinator. Committeeman Morgan also asked if anyone knew what was going on at the Pierson property as there are stakes and a mound of topsoil out by the road. Mayor McKelvey and Deputy Mayor Patrick responded they did not know what is going on at that property.

Mayor McKelvey reported he spoke to the Township Safety Coordinator about the reoccurring issues at the Dam area. He picked out a sign and it was approved by the Township Solicitor. There will be 2 signs affixed in that area accordingly. They will state "No Trespassing" with a "No Diving" and "No Swimming" picture. Clerk Cheeseman informed the Committee that the Clerk's office received a call today from a person who was putting in their boat. She was told there was a child's sliding board bolted to the dock and was having trouble launching the boat. Committeeman Morgan stated he has called the Police when he sees the kids jumping into the lake from the spillway or from the top of the fence.

Public Works Chair, Deputy Mayor Patrick, shared he will get the speed bump fixed on E. Canal Street. A spike is coming out of it. He said this is because larger trucks are using that road. Deputy Mayor Patrick inquired about the status of the increase for Public Works Employee-Class B. Clerk Cheeseman stated that at June's Finance meeting, the Committee agreed to re-visit any salary requests until next year. CFO/Stout added she didn't remember the Township Committee instructing her. Discussion ensued and it was the consensus of the Committee that the position of Public Works-Class B receives an increase effective June 1, 2020, as they agreed. CFO/Treasurer Stout said she will prepare a Salary Ordinance for upcoming meeting.

Lastly, Mayor McKelvey stated he has seen a couple of other ideas to protect the Township employees from the public. He said he has seen desks with a shield that has an area cut out to pass papers through. He stated the Twp. needs to use the most economical method to do this project. Committeeman Morgan reminded the Committee, that not only is the Tax Collector requesting protection from the public due to the virus, but also is looking for security. Discussion ensued. Mayor McKelvey stated he supports and recognizes their concern for security; however, financially, that project cannot be done at this time. It was the consensus of the Committee to have the security aspect wait until the uncertainty with COVID is over.

Mayor McKelvey asked the Committeemen if they had anything else to add and Committeeman Morgan and Deputy Mayor Patrick responded no.

There being no further business to come before the Committee, on motion by Patrick, seconded by Morgan, the meeting was adjourned at 5:46 p.m.

Respectfully submitted,

Charlet Cheeseman, RMC, Municipal Clerk