

Due to the current situation of the Coronavirus Pandemic (COVID-19), this meeting was held telephonically.

At 5:00 p.m. the Regular Meeting of the Alloway Township Finance Committee was called to order by P. Ed McKelvey, Mayor. The meeting was advertised in the South Jersey Times and the Elmer Times in accordance with Public Law 1975, Chapter 231.

Roll Call - Present: Morgan, Patrick, McKelvey  
Municipal Clerk/Administrator, Charlet Cheeseman and CFO/Treasurer, Marie Stout was in attendance.

### PUBLIC SESSION

On motion by Patrick, seconded by Morgan, the public session was opened and Mayor McKelvey called for any questions or comments from the public.

Vote: All in favor

Jim Whitt, Alloway, had a couple of questions relating to the extension of the 2020 Primary Election. He also shared that there will soon be a write up describing the history behind the original school crest monument and asked that when completed it gets posted onto the website.

Mayor McKelvey asked if there were any other public comments. There being no further comments from the public, a motion was made by Patrick and seconded by Morgan to close Public Session.

Vote: All in favor

Mayor McKelvey asked if each committee member had sufficient time to review the bill list. Each member stated they did and with no one having questions or comments regarding the bill list, the bill list was approved as follows: Motion by: Patrick Seconded by: Morgan

Vote: All in favor

Mayor McKelvey reviewed the finance items placed on the upcoming meeting agenda. He stated he needs clarification on the list of roads submitted for the 2020 Oil & Stone Project.

Deputy Mayor Patrick, Public Works Chair stated he received a request from the Public Works Manager regarding 3 items to purchase after the adoption of the budget. He believed that these items are essential for the pump station and total \$1,371.00. Mayor suggested they wait, until after August, if possible. CFO/Treasurer Stout reminded the Committee that due to the uncertainty of our current situation with COVID-19, it has become necessary to institute a spending freeze on all non-essential purchases.

There were no questions regarding the agenda items.

The Committee members had no revisions for March's meeting minutes.

CFO/Treasurer Stout stated she will be preparing an additional resolution for the upcoming meeting. In light of the disruption caused by the COVID-19 Pandemic, this resolution is strongly recommended. It authorizes the Tax Collector to process 3<sup>rd</sup> Qtr. "estimated" tax bills, due August 1, 2020, if needed. She noted that it is unclear at this time if residents will be able to pay property taxes or sewer rents when due. As these are the revenues, we need in order to meet our obligations; it is imperative we prepare for the worse.

Mayor McKelvey informed the Committee that Kurt Sickler acknowledged he would like to be a member on the Agricultural Advisory Board.

Committeeman Morgan shared that a friend from the deer camp in PA has COVID-19.

There being no further business to come before the Committee, on motion by Patrick, seconded by Morgan, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Charlet Cheeseman, RMC, Municipal Clerk