

At 5:00 p.m. the Regular Meeting of the Alloway Township Finance Committee was called to order by P. Ed McKelvey, Mayor. The meeting was advertised in the South Jersey Times and the Elmer Times in accordance with Public Law 1975, Chapter 231.

The flag salute was led by Mayor McKelvey

Roll Call - Present: Morgan, Patrick, McKelvey

Absent:

Municipal Clerk/Administrator, Charlet Cheeseman, Marie Stout, CFO/Treasurer, Andy Hoglen, Township Code Official, Niki Trunk, Township Solicitor, Stephen Nardelli, Township Engineer, Larry Wargo, Builder/Heritage Company, Rich Carroll, President Heritage Building Group, Inc. were also in attendance.

### PUBLIC SESSION

Mayor McKelvey asked for a motion to open public session and anyone wishing to speak, should stand, approach the microphone, state their name and where they reside, and briefly in five (5) minutes or less state your comments to the Township Committee.

On motion by Patrick, seconded by Morgan, public session was opened.

Vote: All in favor

Mayor McKelvey invited residents from Cobbs Mill Estates to approach the microphone to address their concerns or issues.

Daniel Amburg, 23 Kristine Court  
Daniel Kucharczuk, 2 Kristine Court  
Thomas Smith, 10 Kristine Court  
Christy Helbach, 6 Kristine Court  
Horace Fowler, 7 Neil Court  
Dana Hitchner, 27 Kristine Court  
Lia Gould, 2 Neil Court  
Stacy Amburg, 23 Kristine Court  
Lindsey Camper, 14 Kristine Court  
Terry Visalli, 10 Neil Court  
James Spears, 11 Kristine Court

Mr. Carroll stated he is the original builder of the development. Topics discussed were issues pertaining to the following: grading, drainage, H.O.A. and street lights. He said he has been working with the Township Engineer to finish improvements such as completing the top coating of the roads and hopes to also resolve grading issues. Regarding the H.O.A., he said there is some money in an escrow for the Association. Committeeman Morgan asked Mr. Carroll to provide the residents with the amount of funds that is in the H.O.A. escrow account. Mr. Carroll stated he will provide a financial record along with proof of insurance on the basin (it has been insured) to the residents within the next 30-45 days. Discussion ensued between the Cobbs Mill Estate residents and Rich Carroll, President of Heritage Building Group, Inc. The residents provided pictures of their water/drainage problems to the Committee. Solicitor Trunk explained that once the H.O.A. is transferred over to them, they will need to create an organization structure, an accounting system and maintain the basin. She said no one will be looking over what they do because it is their Association. She said they will need to choose



who will be the President, etc... She said that during the time when Mr. Carroll and the Engineer are discussing how to resolve the issues, they should designate a representative, so when information becomes available, the Township can relay the information to the representative. Engineer Nardelli answered questions pertaining to the grading and drainage problems. Mayor McKelvey stated that some of the issues that are being experienced are because of the geographical location and layout of the land. He said he understands the residents have had a bad experience and feels it was good for everyone to come together. The builder and engineer will work together to resolve the biggest parts of the problems, such as getting the water to move like it was originally planned. He said the Township Committee cares. He said it has been going on too long and wants to settle this matter and make it right for everyone.

Mayor McKelvey seeing no one wishing to speak asked for a motion to close the public session.

On motion by Patrick, seconded by Morgan, public session was closed.

Vote: All in favor

The Mayor thanked everyone for coming. He dismissed the Township Solicitor, Code Official and Township Engineer.

CFO/Treasurer, Stout distributed the Bill List. She informed the Committee that overall the Township's budget is in good shape. She made the Committee aware of what is in the Sewer O/E. She stated the tax rate has been certified for Alloway. The new tax rate for 2019 is \$3.043; county tax went up 2 cents; local municipal tax went up a penny and open space stayed the same and the school went up a penny. Overall it was a 4 cent increase, with the County being the biggest increase. She will provide the Committee with this information. Also, she noted that the tax bills went out over the weekend. Clerk Cheeseman stated she is waiting to receive the renewal agreement for the maintenance of the joint sewer trunk line, as the term expires soon. Deputy Mayor Patrick addressed the CPWM Micklasavage request for the Township's Recycling Attendant to work extra hours in order to clean up the convenience center. He would mow the convenience center, as well as, weed whack, trim trees and do some general clean up. The Attendant hasn't been able to take care of this work. Discussion ensued. It was the consensus of the Committee that the convenience center is looking unkept. Therefore, the Committee agreed that the Attendant work an additional 8 hrs./1 day a week for 4 weeks and at that time, the convenience center will be re-evaluated. It was the consensus of the Committee to table the request for a Public Works part-time person.

Clerk Cheeseman informed the Committee that the Tax Collector's copier/printer stopped working last Wednesday night. A service person came out and took it apart. He said it is 13 years old and the parts needed may not even be available. He told Clerk Cheeseman he would have the owner contact her, as from time to time they get back copiers that have been on their service plan and still do work well. CFO/Treasurer Stout stated that the Collectors do need a good machine, as they do print out the tax bills and notices.

At this time, Clerk Cheeseman reminded the Committee that for about 6 weeks her and Deputy Clerk, Shane have been having issues with their email system. She shared that since nothing the IT Consultant has done resolved the issue, he recommends that the Township get a better email system called Office 365 Microsoft. Clerk Cheeseman distributed the quote she received. CFO/Treasurer Stout added that there are times when she emails Clerk Cheeseman, and the email is returned undeliverable. She also had an issue where she was in the office for a while



and then a bunch of emails came through and they were from earlier. Clerk Cheeseman will follow up with the Consultant, as the Committee had a couple of questions she couldn't answer.

The next topic discussed pertained to the Township's dog license fees for year 2020. Clerk Cheeseman reported the current balance in the dog trust account and noted there is still 6 months left in the year to pay for the South Jersey Regional Animal Shelter. Due to the extreme cost of being a member of the SJRAS, Clerk Cheeseman asked the Committee if they want the fees to remain the same or increase. CFO/Treasurer, Stout confirmed that the minimum cost the Township pays to this shelter is \$13,320.00 year, not including if an animal is taken there. Furthermore, the Township also uses the dog trust account for dog and rabies clinic supplies. Discussion ensued. It was the consensus of the Committee that, unfortunately, the license fees will need to increase. The Committee took action to increase the license fees \$2.00 and increase the late fee \$5.00. Committeeman Morgan stated he thinks the fees haven't been increased in several years. Clerk Cheeseman will find that information out for the Committee. She informed the Committee the Voorhees Animal Orphanage, broke ground on their new building months ago. Committeeman Morgan stated he will contact them to find out the progression of their new building and shared that he recently donated a lot of food to them. Mayor McKelvey instructed Clerk Cheeseman to revise the Resolution 19-84 to reflect the new fees for year 2020 for consideration on the upcoming meeting.

Committeeman Morgan, as Liaison for the Agricultural Advisory Board, shared that the Board requests the Township Committee recognize the NJCF (New Jersey Conservation Foundation) and Francis Rapa. He said they have worked very hard with the Board to preserve close to 500 acres in the last 10 years with little or no costs to Alloway. The Committee agreed and Mayor McKelvey instructed Clerk Cheeseman to prepare a letter of appreciation. Committeeman Morgan will contact Mr. Rapa to see if he can attend an upcoming Township Committee meeting to receive the letter in person.

There being no other questions or comments regarding the bill list, the approval sheet for the Bill List was signed.

At this time, the draft agenda for the July 18, 2019 Township Committee meeting was distributed by Clerk Cheeseman. The Committee reviewed the items and no one had any questions. Therefore, the items listed are to remain on the agenda for consideration.

There being no further business to come before the Committee, on motion by Patrick, seconded by Morgan, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Charlet Cheeseman, RMC, Municipal Clerk