

At 5:05 p.m. the Regular Meeting of the Alloway Township Finance Committee was called to order by P. Ed McKelvey, Mayor. The meeting was advertised in the South Jersey Times and the Elmer Times in accordance with Public Law 1975, Chapter 231.

The flag salute was led by Mayor McKelvey.

Roll Call - Present: Morgan, Patrick, McKelvey

Absent:

Municipal Clerk/Administrator, Charlet Cheeseman, Marie Stout, CFO/Treasurer were also in attendance.

PUBLIC SESSION

There being no one in the audience, a motion was made by Patrick and seconded by Morgan to close Public Session.

Vote: All in favor

CFO/Treasurer, Stout distributed the Bill List. Clerk Cheeseman informed the Committee that Deputy Clerk, Shane contacted the Executive Director at SCIA regarding the Host Economic increase not being included in the 1st Qtr. payment to Alloway. Director is looking into. Recycling was discussed. Clerk reminded the Committee how difficult it has been to get payments from a couple of Vendors. CFO/Treasurer stated she received confirmation this morning from the Township Auditor that the Budget is good to be adopted at April's meeting. She also noted there have been 8 road clean-ups already.

There being no other questions or comments regarding the bill list, the approval sheet for the Bill List was signed.

Clerk Cheeseman informed the Committee that the NJ DOT denied the Township's applications requesting municipal aid for the resurfacing of Pierson Road-Section III and Ballingers Mill Road. She then asked the Committee to review the 2019 Oil and Stone Base and Alt. lists prepared by Public Works Manager, Micklasavage. Discussion ensued and it was the consensus of the Committee that the Township place the roads listed on the Base Bid list for the 2019 Oil and Stone Program.

CFO Stout shared correspondence received from the Public Works Director at the City of Salem Water and Sewer Department informing the Township that they are currently undertaking a major project to upgrade the Meter Reading System and to improve Water Billing Procedures.

At this time, the draft agenda for the April 18, 2019 Township Committee meeting was distributed by Clerk Cheeseman.

Pursuant to the renewal application with Comcast, Clerk Cheeseman confirmed that the Senior Director of Government Affairs who represents Alloway Township will attend April's meeting.

Clerk Cheeseman informed the Committee that Public Works Manager, Micklasavage is fine with the Township's summer hours for the Public Works Department. Discussion ensued regarding the Committee's amendments to the Overtime Compensation Policy section of the Personnel Policies and Procedure Manual. Clerk Cheeseman stated a TRICO-JIF Labor Attorney verified these amendments were acceptable under the Fair Labor Standards Act.

Next, Mayor McKelvey asked Committeeman Morgan to follow up with County Freeholder Hassler regarding the Township Committees requests from last year i.e. flashing radar speed limit signs, marked crosswalks, engine braking and no idling signs.

Lastly, Clerk Cheeseman asked the Committee to review amendments to Chapter 5. Entitled "Claims Approval" which outlines the procedures of purchase orders and signature requirements on checks. Discussion ensued and it was the consensus of the Committee to place Ordinance on agenda for Introduction.

Cheeseman shared correspondence with the Committee from the Developer for Cobbs Mill Estates. Discussion ensued and Mayor McKelvey will contact the Township Engineer for further information.

As liaison for the Board of Recreation Commissioners, Deputy Mayor Patrick shared that the BRC received 2 quotes for the concrete work for the handicap and portable toilet areas. The lowest quote was South Jersey Masonry.

As liaison for the Environmental Commission, Committeeman Morgan shared that the Commission is concerned that there are Phragmites in Alloway Lake and how and who should handle the process of getting them under control. Deputy Mayor Patrick will share this information with the Board of Recreation Committee too.

There being no further business to come before the Committee, the Committee agreed that the items listed are to remain on the agenda for consideration at the April 18, 2019 meeting.

On motion by Patrick, seconded by Morgan, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Charlet Cheeseman, RMC, Municipal Clerk