

The 2018 Reorganization Meeting of the Alloway Township Committee was called to order at 6:00 p.m. in the Alloway Township Municipal Building by Municipal Clerk, Charlet Cheeseman with the following present: Committeeman K. Myrle Patrick; Committeeman-Elect Warren Morgan, III; Committeewoman Beth F. Reilly.

The Municipal Clerk announced the meeting was advertised in the South Jersey Times on January 5, 2017, in accordance with Public Law 1975, Chapter 231 and asked the attendees to join her in a flag salute.

INVOCATION

Reverend Jim Whitt of Ranch Hope delivered the invocation.

OATH OF OFFICE - TOWNSHIP COMMITTEEMAN

Warren Morgan, III, having been elected to the Township Committee in the November 7, 2017 General Election, subscribed to the Oath of Public Office administered by Adam J. Taliaferro, Assemblyman for the 3rd Legislative District. He was accompanied by his wife, Sara and daughter, Wendy Lou. His mother, Elizabeth and brother Eugene were in the audience. Committeeman Morgan took his seat at the front table.

Municipal Clerk Charlet Cheeseman, RMC took Roll Call as follows:

Present: Warren Morgan, III, K. Myrle Patrick, Beth Finlaw-Reilly

ELECTION OF MAYOR

The Clerk opened the floor to nominations for the office of Mayor of Alloway Township for the year 2018. Reilly nominated K. Myrle Patrick. There being no further nominations, Reilly moved to elect K. Myrle Patrick as Mayor; Morgan seconded the motion.

Roll call vote: Morgan-yes, Patrick-yes, Reilly-yes Motion carried

OATH OF OFFICE - MAYOR

Mayor K. Myrle Patrick subscribed to the Oath of Public Office administered by Niki A. Trunk, Esquire. He was joined by his wife, Dee, who held the Bible. His mother, Louise and other family members joined him in the ceremony.

Mayor Patrick took a seat at the front table and took over the meeting from Municipal Clerk Cheeseman.

Mayor Patrick thanked everyone for coming this evening. The Mayor said it was a great honor to be the Mayor of Alloway. He thanked various dignitaries including former Mayor and Committeeman, Ed Masker, Niki Trunk, Esquire and Adam Taliaferro, Assemblyman for the 3rd Legislative District for attending. He said he looks forward to working with newly elected Committeeman, Warren Morgan and the continuation of working with Committeewoman Beth Reilly.

ELECTION OF DEPUTY MAYOR

Mayor Patrick opened the floor for nominations for Deputy Mayor of Alloway for the year 2018. Mayor Patrick nominated Beth Finlaw-Reilly. Mayor Patrick called for other nominations; hearing none the floor was closed.

Motioned by Mayor Patrick and seconded by Committeeman Warren Morgan, III, Beth Finlaw-Reilly was elected to the seat of Deputy Mayor 2018.

Roll call: Morgan – yes; Reilly – yes; Patrick-yes Motion carried

OATH OF OFFICE - DEPUTY MAYOR

The Oath of Office for Deputy Mayor was administered to Committeewoman Beth Finlaw-Reilly by Niki A. Trunk, Esquire. She was accompanied by her mother, Charlotte, who held the Bible during the ceremony. Her husband, Joseph and son, Christopher were in the audience.

WELCOME ADDRESS BY MAYOR

Mayor Patrick gave the Mayor’s welcome address as follows:

"Welcome everyone! Mayor Patrick thanked Clerk Cheeseman for having the Community Room set up for the Reorganization Meeting because the heater isn't working in the Auditorium. Clerk Cheeseman stated Melvin from Public Works and her Deputy were a big help with the set up. Mayor Patrick stated we will continue to strive to keep Alloway lean and efficient. A few goals that we have for the New Year will be to:

- 1. Implement an Abandon Property Registration Ordinance which will help in maintaining the upkeep of neglected properties*
- 2. Continue with improvements to the Lake Access with vision and efforts of the Board of Recreation Commissioners. The Pavilion was installed in late October.*
- 3. The expansion of the Museum Room by Margaret Matthews, Township Historian, as she continues to create a replica of a classroom*
- 4. Looking to survey our residents with hopes of implementing Verizon Broadband*
- 5. Agriculture Advisory Board continues to seek land for preservation.*

In closing, Mayor Patrick stated he appreciates all of our professionals, as well as, our citizens who volunteer to fill the seats of our Committees, Boards and Commissions; and of course, our 1st responders.

Mayor Patrick continued the meeting portion of the evening.

Mayor Patrick reviewed the procedure for a consent agenda to adopt Resolutions 18-01 through 18-24. He stated that all matters listed on the consent agenda are necessary and considered to be routine in nature and will be enacted by one motion; but first we will motion to vote by consent agenda and then motion to adopt by consent agenda. He also added that any item requiring any expenditure will be supported by a “Certification of Availability of Funds.” He asked if any member would like to remove any item from the consent agenda and it will be treated it as a separate matter.

RESOLUTIONS/CONSENT AGENDA

- 18-01: Designation of the Annual Meeting Schedules for the Finance and Township Committee
- 18-02: Annual Designation of Municipal Holidays
- 18-03: Designation of Official Newspaper for Publication of Legal Notices for the Township of Alloway
- 18-04: Designating Places for Posting and Newspapers for Receiving Notices of Public Meetings in Compliance with the "Open Public Meetings Act"
- 18-05: Designating Depositories for Township Funds
- 18-06: Setting Interest Rate to be Collected on All Delinquent Taxes and Delinquent Sewer Rents
- 18-07: Authorizing Tax/Sewer Lien Sale and Tax Foreclosure for 2018
- 18-08: Cancellation of Certain Property Taxes with Delinquent Balances for Tax Year 2017 Under \$10.00 or Less
- 18-09: Authorizing the Transfer of 2017 Real Estate Tax Credits to 2018 Real Estate Tax Payments
- 18-10: Adopting a Cash Management Plan for the Township of Alloway for Year 2018
- 18-11: Annual Appointments
- 18-12: Establishing Rules of Order and Conduct for All Meetings in the Township of Alloway for the Year 2018
- 18-13: Authorizing Agreements for Professional Services
- 18-14: Adopting a Temporary Budget for 2018
- 18-15: Appointing a Designated Public Agency Compliance Officer
- 18-16: Appointing Fund Commissioner and Alternate Fund Commissioner to the TRICO-JIF
- 18-17: Appointing Risk Management Consultant Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund
- 18-18: Appointing Contact Persons for TRICO-JIF Employment Practices Helpline
- 18-19: Authorizing Beth F. Reilly, Deputy Mayor/Committeewoman, to be the Representative for Alloway Township to Attend an Organizational Meeting With Respect to the Potential Creation of a Cooperative or Other Joint Services Entity to Address the Animal Sheltering Needs of Communities Within Cumberland and Salem County, New Jersey
- 18-20: Appointing Members to the Steering/Operating Committee
- 18-21: Appointments to the Agricultural Advisory Board
- 18-22: Appointments to the Board of Recreation Commissioners
- 18-23: Appointments to the Environmental Commission
- 18-24: Appointments to the Planning Board

Reilly motioned and Morgan seconded to vote on Resolutions 18-01 through 18-24 by Consent Agenda.

Roll call: Morgan-yes; Reilly – yes; Patrick – yes Motion carried

Reilly motioned and Morgan seconded to adopt Resolutions 18-01 through 18-24 by Consent Agenda.

Roll call: Morgan-yes; Reilly – yes; Patrick – yes Motion carried

APPOINTMENTS BY THE TOWNSHIP COMMITTEE
RESOLUTION 18-11

(Unless otherwise noted, the following appointments are for one year)

Certified Public Works Manager	Ken McKelvey
Deputy Tax Collector	Suzanne Pierce
Deputy Treasurer	Bonnie Warren
Building Access Operator	Edward C. Jamison
Dog Registrar	Charlet Cheeseman
Municipal Improvement Search Officer	Charlet Cheeseman
Township Historian / Photographer	Margaret Matthews
Museum Curator	Margaret Matthews, Barbara Dawson
Secretary Board of Health	Charlet Cheeseman
Municipal Recycling Coordinator	Charlet Cheeseman
Clean Communities Coordinator	Amanda Pierce
Housing & Zoning Officer	L. Andrew Hoglen, Jr.
Deputy Housing & Zoning Officer	Vacancy
Construction Official/Building Inspector	L. Andy Hoglen, Jr.
Salem County Advisory Solid Waste Council	K. Myrle Patrick
Deputy Emergency Management Coordinator	Randy Hitchner
Fire Official (Uniform Fire Safety Act)	John R. Turner, Jr.
Alternate Fire Official	Charles Hughes
JIF Fund Commissioner	Beth F. Reilly
JIF Alternate Fund Commissioner	Warren Morgan, III
JIF Safety & Wellness Coordinator	Jeffery Pompper
JIF Claims Coordinator	Charlet Cheeseman
Part-Time Clerical Position (2)	Amanda Pierce
Right to Know Coordinator	Charlet Cheeseman
Electrical Subcode Official/Electrical Inspector	Joseph Freeman (2 nd 4 yr. term)
Fire Subcode Official and Fire Inspector	Louis Polillo, Jr. (3 rd 4 yr. term)
Plumbing Subcode Official and Plumbing Inspector	Louis Polillo, Jr. (2 nd 4 yr. term)

PROFESSIONAL SERVICE APPOINTMENTS
RESOLUTION 18-11

- Niki A. Trunk, Township Attorney - 1/1/18 - 12/31/18
- Archer & Greiner, Bond Counsel - 1/1/18 - 12/31/18
- Nick L. Petroni, Township Auditor - 1/1/18 - 12/31/18
- Randall Scheule, Township Planner - 1/1/18 - 12/31/18
- AJM Insurance Management, Risk Management Consultant - 1/1/18 - 12/31/18
- Allen English, Sewer System Operator - month-to-month
- Crouch & Company, Payroll Services - 1/1/18 - 12/31/18
- Barber Consulting, IT Consultant - 1/1/18 - 12/31/18
- NJTRONIX, Webmaster - 1/1/18 - 12/31/18
- Pogue Inc., Drug and Alcohol Monitoring - 1/1/18 - 12/31/18
- Kris Alexander, Planning Incentive Grant/Farmland Preservation Administrator - 1/1/18 - 12/31/18
- Stephen Nardelli, Municipal Engineer - 1/1/18 - 12/31/20 (3-year term)

MAYORAL APPOINTMENTS BY RESOLUTION

STEERING/OPERATING COMMITTEE

RESOLUTION 18-20

MEMBER-TYPE	MEMBER-ROLE	TERM
James Whitt, Volunteer	Chairman	1 year
Doug Chapman, Volunteer		1 year
Chris Headley, Volunteer		1 year
Ben Thompson, Volunteer	Co-Chair	1 year
Charles Angelus, Volunteer		1 year
Edward C. Jamison, Employee	Recording Secretary	1 year
Vacant Seat		1 year
Michael Plevak, Employee		1 year
Warren Morgan, III, Twp. Committee	Representing Twp. Committee	1 year

AGRICULTURAL ADVISORY BOARD

RESOLUTION 18-21

MEMBER	TYPE OF MEMBER	CLASS	TERM
Jack Schultz	Chairman	Resident/Farmer	1 year 1/1/18-12/31/18
Jack Schultz	Volunteer		2 years 1/1/18-12/31/19
Al Mitchell	Vice Chairman	Resident	1 year 1/1/18-12/31/18
Al Mitchell	Volunteer		2 years 1/1/17-12/31/18
Louis Joyce	Secretary	Resident	1 year 1/1/18-12/31/18
Louis Joyce	Volunteer		2 years 1/1/17-12/31/18
Walt Turner	Volunteer	Resident/Ag. related business	2 years 1/1/18-12/31/19
Ronald Vassallo	Volunteer	Resident/Farmer	2 years 1/1/18-12/31/19
Brian Dolbow	Alt. #1 Member	Resident/Farmer	2 years filling unexpired term, expiring 12/31/18
Brian Lorenz	Alt. #2 Member	Resident	2 years 1/1/18-12/31/19
Beth F. Reilly	Twp. Committee Liaison	Resident	1 year 1/1/18-12/31/18

BOARD OF RECREATION COMMISSIONERS (BRC)

RESOLUTION 18-22

MEMBER	TYPE OF MEMBER	CLASS	TERM
Vacant Seat	Regular Member (President)	Resident	5 yr. term filling unexpired 1/1/16-12/31/19
Dot Hall	Regular Member	Resident (on lake)	5 yr. term 1/1/16-12/31/20
Ed McKelvey	Regular Member	Resident	5 yr. term filling unexpired 1/1/14-12/31/18
Suzanne Dorrell	Regular Member	Resident	5 yr. term 1/1/17-12/31/21
Sue Bestwick	Regular Member	Resident-on lake	5 yr. term filling unexpired term 1/1/18-12/31/22
Vacant Seat	Alt. #1 Member	Resident	5 yr. term filling unexpired 7/16/15-12/31/19
Vacant Seat	Alt. #2 Member	Resident	5 yr. term expiring 12/31/20
Beth F. Reilly	Non Voting Member	Twp. Committee Liaison	1 yr. 1/1/18-12/31/18

ENVIRONMENTAL COMMISSION
RESOLUTION 18-23

MEMBER	TYPE OF MEMBER	CLASS	TERM
Joe Mahar	Regular-Chairman	Resident	1 year 1/1/18-12/31/18
Joe Mahar	Regular	Resident	3 years 1/1/16-12/31/18
Autumn Angelus	Regular	Resident	3 years 1/1/17-12/31/19
Christopher Gilbert	Regular	Resident	3 years 1/1/18-12/31/20
Craig Kane	Regular	Resident	3 years 1/1/17-12/31/19
Frank Ponti	Regular	Resident	3 years 1/1/16-12/31/18
Vacant Seat	Alt. #1 Member	Resident	2 years filling unexpired term , expiring 12/31/17
Renee Waters	Alt.#2 Member	Resident	2 years filling unexpired term, expiring 12/31/18

PLANNING BOARD
RESOLUTION 18-24

MEMBER	TYPE OF MEMBER	CLASS	TERM
Brian Crossley	Regular Member	Class I	1 yr. 1/1/18-12/31/18
Vacant Seat	Regular Member	Class II	1 yr. 1/1/17-12/31/17
Beth F. Reilly	Regular Member	Class III	1 yr. 1/1/18-12/31/18
John Cianfrani	Regular Member	Class IV	4 yrs. 1/1/15-12/31/18
Alexis Coleman	Regular Member	Class IV	4 yrs. 1/1/15-12/31/18
Kristen Coleman	Regular Member	Class IV	4 yrs. 1/1/17-12/31/20
Craig Kane	Regular Member	Class IV	4 yrs. 1/1/18-12/31/21
Allen English	Regular Member	Class IV	4 yrs. 1/1/17-12/31/20
Ronald Zarin	Regular Member	Class IV	4 yrs. 1/1/18-12/31/21
Warren Wieting	Alt. #1 Member	Class IV	2 yrs 1/1/18-12/31/19
Phil Donohue	Alt. #2 Member	Class IV	2 yrs 1/1/17-12/31/18
William H. Powell	Alt. #3 Member	Class IV	2 yrs. 1/1/18-12/31/19
Vacant Seat	Alt. #4 Member	Class IV	2 yrs. 1/1/17-12/31/18

2018 ALLOWAY TOWNSHIP STANDING COMMITTEE LIST

Mayor
K. Myrle Patrick
2019

Deputy Mayor
Beth F. Reilly
2018

Committeeman
Warren Morgan, III
2020

Finance Chair
Personnel Chair
Fire Dept. Commissioner
Emergency Mgmt. Chair

Planning Board
JIF Commissioner
Agriculture Advisory Board
Ambulance Corps Commissioner
Board of Recreation Commissioners

Public Works Chair
Steering Committee
Alt. JIF Commissioner

PUBLIC SESSION

Mayor Patrick opened the floor for questions and/or comments from the public.

On a motion by Patrick and seconded by Reilly, the meeting was opened to the Public.

Vote: All in favor

Assemblyman for the 3rd Legislative District, Adam J. Taliaferro, wished the Township Committee best of luck and told the Committee to contact him if they ever have any questions.

Mayor Patrick seeing no one else wishing to speak asked for a motion to close the Public Session.

On a motion by Reilly and seconded by Morgan, the meeting was closed to the Public.

Vote: All in favor

ANNOUNCEMENTS

Mayor Patrick Made the Following Announcements:

- 2018 Dog Licenses: Can be Obtained in Person, by Mail or Drop Box Located at the South Side Entrance (Waterworks Road)

Additional Hours to Obtain Dog Licenses:

Thursday - January 4, 11, 25 and February 1, 2018 (3:30 p.m. - 6:00 p.m.)

- 2018 Rabies Clinic: Saturday, January 20, 2018, from **10:00 a.m.-1:00 p.m.** at the Public Works Garage, 84 Camp Edge Road, Alloway, NJ
Dog Licenses can be Obtained at the Clinic

-Municipal Building Closed, Monday, January 15, 2018

-The Next Regular Meeting will be Thursday, January 18, 2018 at 7:00 pm

Visit the Township's Website: allowaytownship.com

ADJOURNMENT

There being no further business to come before the Committee, on motion by Reilly, seconded by Morgan, the meeting was adjourned at 6:15 p.m.

Vote: All in favor

Mayor Patrick thanked everyone for coming to the meeting.

Respectfully submitted,



Charlet Cheeseman, RMC

Municipal Clerk