

At 5:00 p.m. the Regular Meeting of the Alloway Township Finance Committee was called to order by K. Myrle Patrick, Mayor. The meeting was advertised in the South Jersey Times in accordance with Public Law 1975, Chapter 231.

The flag salute was led by Mayor Patrick.

Roll Call - Present: Morgan, Reilly, Patrick

Absent:

Municipal Clerk/Administrator, Charlet Cheeseman, Marie Stout, CFO/Treasurer and Township Solicitor, Niki A. Trunk were also in attendance.

Mayor Patrick welcomed Township Solicitor, Niki Trunk and asked that she update the Committee on the Cannabis Legislation. She stated the State hasn't passed a Bill as yet. She stated when the State does pass a Bill; the State will allow a Municipality to act within 180 days or else the Municipality would be prohibited from enacting any Ordinances for five (5) years. Therefore, she said it is safer for the Committee to adopt an Ordinance now and then if necessary; it can be amended later based on the adoption of the State Law. Discussion ensued and it was the consensus of the Township Committee to agree to ban the cultivation, production, manufacture and sale of marijuana in the Township of Alloway. Solicitor Trunk told the Committee she is attending a seminar soon. If there is new information on the Bill, she will advise the Committee. She will then draft an Ordinance for the Committee to review based on their decision.

The next topic discussed was the 2019 Proposal received from South Jersey Regional Animal Shelter. Discussion ensued and Solicitor Trunk advised the Committee how to handle.

PUBLIC SESSION

On motion by Morgan, seconded by Reilly, the public session was opened and Mayor Patrick called for any questions or comments from the public.

Vote: All in favor

Ed McKelvey, Vice President, Board of Recreation Commissioners, provided an Invoice from Accurate Masonry, LLC. He stated it is for additional concrete needed to finish the work at the Pavilion. It was the consensus of the Committee to approve the invoice in the amount of \$1,024.00. Mr. McKelvey stated the total amount of this job was still less than the other quote received for this job. Clerk Cheeseman stated the concrete work was completed on Saturday and she took a few pictures. Mr. McKelvey also informed the Committee that the BRC called 2 companies to get quotes to have gutters installed on the Lake Pavilion. The BRC received only 1 quote (Bobbitt's Gutters). It was the consensus of the Committee to approve the quote for gutters from Bobbitt's Gutters. Next, the BRC will be getting quotes for top soil and to reseed the area surrounding the pavilion.

There being no further comments from the public, a motion was made by Reilly and seconded by Morgan to close Public Session.

Vote: All in favor

CFO Stout distributed the Bill List and it was reviewed by the Committee. With there being no questions or comments, the approval sheet for the Bill List was signed. Stout told the Committee she distributed the 2019 Budget worksheets to the Department Heads. CFO Stout reviewed and discussed the CY 2018 Best Practices Inventory with the Committee. She said her and Clerk/Administrator Cheeseman reviewed the 61 questions, 30 of which were new. The Township score was 90%, therefore, the Township will receive 100% of State Aid Funds. Stout informed the

Committee that the JIF 2018 Dividend Announcement was received and asked how the Committee wants the funds applied. Discussion ensued. The Mayor stated to apply the dividends to the 2019 JIF Assessment. CFO Stout proceeded to explain the new "Sick Leave Law" and will advise how many employees it pertains to. Lastly, Stout found out that the Township has \$1,000.00 allotted in Cybersecurity Funds for the Township and will use the funds for Cybersecurity Class, AdBlocker and a better Firewall. Quotes will be provided from Barber Consulting, LLC. Clerk Cheeseman stated that with these Resolutions being adopted, the checklists for Tier 1 and Tier 2 are almost completed.

The draft agenda for the November 15, 2018 Township Committee meeting was distributed by Clerk Cheeseman. Solicitor Trunk reviewed Items #5 and #6 (Cybersecurity Resolutions). She suggested making changes to the JIF Model Resolutions and would have them in time for the upcoming meeting. Regarding Item #22, discussion ensued and Solicitor Trunk advised the Committee. It was the consensus of the Township Committee that action be taken regarding the drainage issues in Cobbs Mill Estates. Next, regarding the Animal Ordinance, Cheeseman informed the Committee she was waiting to get information from the Code Official before having it reviewed by Solicitor Trunk. Cheeseman also informed the Committee that even though the current Animal Ordinance doesn't state how many cats are permitted per household, Chapter 58, Article V states that if an animal is non-altered or non-sterilized, cats are prohibited. She stated she informed ACO Ned Shimp of this information. Solicitor Trunk stated she sent a reminder to Planning Board Solicitor, Michael Albano to draft the "Housing" Ordinance and he said it would be done next week.

Mayor Patrick asked Clerk Cheeseman if there is any response from the County Engineers Office regarding the Township Committee's requests for marked crosswalks or the Shared Services Agreement for the flashing radar speed limit signs and Cheeseman responded no. He said the Speed Limit Trailer gets relocated after about a week and the Public Works Foreman collects the data and delivers the report to the Woodstown State Police Barracks.

Clerk Cheeseman updated the Committee on the Broadband Surveys and has been informed that as of November 7, 2018, Mr. Baker's office has received 52 completed Applications.

Clerk Cheeseman announced that the Tax Collector provided a report of street listings to Deputy Shane and the Construction Secretary Pierce. Therefore, the 911 Books in these Offices will be updated in the near future.

There being no further business to come before the Committee, on motion by Reilly, seconded by Morgan, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,



Charlet Cheeseman, RMC, Municipal Clerk