

At 5:00 p.m. the Regular Meeting of the Alloway Township Finance Committee was called to order by K. Myrle Patrick, Mayor. The meeting was advertised in the South Jersey Times in accordance with Public Law 1975, Chapter 231.

The flag salute was led by Mayor Patrick.

Roll Call - Present: Morgan, Reilly, Patrick

Absent:

Municipal Clerk, Charlet Cheeseman and Marie Stout, CFO/Treasurer were also in attendance.

### PUBLIC SESSION

There being no one in the audience, a motion was made by Reilly and seconded by Morgan to close Public Session.

Vote: All in favor

Mayor Patrick welcomed and thanked Mr. Michael Albano, the Township Planning Board Solicitor and Ms. Niki Trunk, the Township Solicitor for attending the meeting. The Committee invited them to discuss what information is needed in order for the Township to have an Ordinance regarding a resident having 2 structures on their existing property. Mr. Albano stated he recently prepared an Ordinance for Mannington Township regarding same. However, their Ordinance includes conditions for when a temporary trailer needs to be placed on the same lot after a house fire. The Solicitors feel it is a good idea to include the information about temporary trailers in the Ordinance now. The Solicitors explained that the Committee needs to decide on time frames, zones and lot sizes. Discussion ensued. Solicitor Trunk stated she will draft the Ordinance for the September meeting. With no further business for Mr. Albano to be included in, he excused himself from the dais (dismissed at 5:30 pm). The Township Committee thanked him again for his time.

CFO Stout distributed the Bill List which was reviewed by the Committee. Stout asked the status of the excavating project at the Public Lake Access because she is still holding onto the payment. Deputy Mayor Reilly responded that the Township is on their schedule but due to the weather, no one knows when the job will start. Stout replied, she will continue to hold onto their check payment until further notice. The CFO asked Committeeman Morgan to advise Public Works Foreman that the Public Works account is at 89% expended, which is high. With there being no questions or comments, the approval sheet for the Bill List was signed.

The draft agenda for the August 16, 2018 Township Committee meeting was distributed by the Clerk. Clerk Cheeseman told Solicitor Trunk that the Committee would like her input on other Ordinances they are interested in as well. She informed the Committee of the response received from the County Engineer regarding the Radar Flashing Speed Limit Signs and the Engine Braking Signs. Clerk Cheeseman provided the Committee and Solicitor with Noise Control Ordinances from area municipalities. Discussion ensued. The Clerk was instructed to advise the County Engineer that they are interested in entering into a "Shared Services" Agreement with the County with the Flashing Signs and will submit specifications on same. In regards to Engine Braking Signs being placed on County Roads coming into the town of Alloway, the County Engineer stated that they will re-visit the sign request once the Township adopts a Noise Ordinance. Solicitor Trunk stated she will draft the Ordinance.

Clerk Cheeseman told Solicitor Trunk that the Township doesn't have a Limousine Ordinance. Per Solicitor Trunk, it is not mandatory for municipalities to regulate limousines.

Deputy Mayor Reilly told the Solicitor that the Township doesn't have an Animal Ordinance and there have been complaints about chickens, horses and pigs. She said the Township needs to have guidelines stating how many acres are required per animal(s). Solicitor Trunk will contact the S.P.C.A. for regulations. CFO Stout stated Carneys Point has an Animal Ordinance. Solicitor Trunk will notify Clerk Cheeseman with her findings.

Next, Clerk Cheeseman advised the Committee that the Personnel Manual/Handbook was on the agenda to be adopted; however, lunch breaks and OT Compensation Policy for full time employees were not resolved. Solicitor Trunk recommended the Committee require the full time employees to take a 1/2 hour break. Discussion ensued and the Township Committee agreed with the Solicitor. The OT Compensation Policy was discussed in length. It was the consensus of the Committee to leave the OT Compensation Policy in the Personnel Handbook/Manual.

Discussion ensued regarding the Cobbs Mill Estates drainage issues. Deputy Mayor Reilly, Liaison for the Planning Board informed the Committee that a few residents from the development attended the Planning Board Meeting and was told by the Planning Board Engineer they need to go to the Township Committee meeting to seek answers. Committeeman Morgan stated he heard that residents were coming to the upcoming meeting. Therefore, Mayor Patrick instructed the Clerk to invite the Township Engineer and Code Official to the upcoming meeting.

Mayor Patrick stated that the Speed Bump Survey was done on Saturday. The Committee went door to door talking to the residents on E. Canal Street to get their opinions. He said about half of the residents were not home, so a letter with the survey slip was left on their door. Solicitor Trunk told the Committee that the State Police are really helpful and would add Alloway to their rotation if needed.

Lastly, the Committee discussed a letter that was received from a concerned resident regarding unintentional litter being found on Township roads from not being covered and secured. It was the consensus of the Committee that the Recycling Attendant enforces the use of tarps at the Convenience Center. Clerk Cheeseman stated she will meet with the attendant to discuss the use of tarps and will update warning notices for no sticker, recycling and no tarp.

It was the consensus of the Committee that all agenda items listed remain on the agenda for consideration at the August 16, 2018 meeting.

There being no further business to come before the Committee, on motion by Reilly, seconded by Morgan, the meeting was adjourned at 6:52 p.m.

Respectfully submitted,



Charlet Cheeseman, RMC, Municipal Clerk