

At 5:00 p.m. the Regular Meeting of the Alloway Township Finance Committee was called to order by K. Myrle Patrick, Mayor. The meeting was advertised in the South Jersey Times in accordance with Public Law 1975, Chapter 231.

The flag salute was led by Mayor Patrick.

Roll Call - Present: Morgan, Reilly, Patrick

Absent:

Municipal Clerk, Charlet Cheeseman and CFO/Treasurer, Marie Stout was present.

### PUBLIC SESSION

There being no one in the audience, a motion was made by Reilly and seconded by Morgan to close Public Session.

Vote: All in favor

CFO/Treasurer, Stout distributed the Bill List.

The approval sheet for the Bill List was signed.


Stout distributed and reviewed her 2018 Budget Memo dated 2/12/18 which included the 2018 Revenues and Appropriation Worksheets. Stout asked what the Committee's needs were for Capital. Mayor Patrick stated he would like \$120,000 for improvements to the roads. Stout reminded the Committee that the final payment for the fire truck will be this year. Salaries, wages, departments' hours and responsibilities were discussed among the Committee. Stout informed the Committee that the last increase for the Administration staff was in 2014. Discussion ensued among the Committee. Stout said that the Introduction of the 2018 Budget will be on the March 15, 2018 Agenda with the Public Hearing and Adoption on the April 19, 2018 Agenda.

Also discussed were procedures for time sheets and sick time.

Clerk Cheeseman reviewed the Agenda with the Committee. It was the consensus of the Committee to introduce the Property Maintenance Registration Ordinance at the upcoming meeting. Cheeseman noted the Housing/Zoning Code Official received a copy to review and agreed it was fine. Cheeseman distributed a copy of the proposed Cumberland County SPCA Agreement for animal shelter services for Alloway Township. The proposed amount for period beginning March 1, 2018-December 31, 2018 is double the amount the Township would typically pay the Shelter for services in a year. Discussion ensued and it was the consensus of the Committee not to sign the Agreement at this time. Cheeseman reviewed the other items on the agenda with the Committee and questions were answered. It was the consensus of the Committee that they remain on the Agenda for consideration at the February 15, 2018 meeting.

There being no further business to come before the Committee, on motion by Patrick, seconded by Morgan, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,



Charlet Cheeseman, RMC, Municipal Clerk