

At 7:00pm the Regular Meeting of the Alloway Township Committee was called to order by P. Ed McKelvey, Mayor. The meeting was advertised in the South Jersey Times on January 5, 2017 in accordance with Public Law 1975, Chapter 231.

The flag salute was led by Mayor McKelvey.

Roll Call - Present: Patrick, Reilly, McKelvey

Absent:

Municipal Clerk, Charlet Cheeseman was also in attendance

Reverend Don Polk, Sr. Pastor at the Aldine United Methodist Church opened the meeting in prayer.

#### MINUTES

Minutes of the meetings held on April 17, and April 20, 2017 including Closed Session, were reviewed by the Committee. Motion was made by Patrick, seconded by Reilly, to dispense with the reading of and approve the minutes.

Roll call vote: Patrick-yes, Reilly-yes, McKelvey-yes Motion carried

#### BILLS

On motion by Patrick, seconded by Reilly, the attached bill list as approved by the Finance Committee on May 17, 2017, was ordered paid.

Roll call vote: Patrick-yes, Reilly-yes, McKelvey-yes Motion carried

#### PUBLIC SESSION

Mayor McKelvey opened the public session and asked anyone to come forward with questions or comments.

Ben Laury, Deputy Director of the Salem County Board of Chosen Freeholders, was present and proceeded to the microphone. He said upon receiving a phone call from Mayor McKelvey last week, he wanted to clarify rumors about the Countywide Construction Code Enforcement Shared Service. He said every municipality can choose who they want to do their code enforcing. The Municipality can either pay the officer full or part-time. He stated that there are fewer inspectors today because of the new legislature. He told the Committee the State is excited about Salem County being the first participants in the Countywide Code Enforcement. It is every municipality's choice, not every municipality has to participate. He explained how the municipality would be compensated, where the main office is located and how this service would provide the inspection process to be done more efficiently. The Committee asked questions and Mr. Laury answered them. Mayor McKelvey thanked him. Mr. Laury asked the Committee to let him know if the municipality is interested. He said even if the municipality isn't interested right now, but might be interested in it in the future, to let him know. He thanked the Committee for their time.

There being no further questions or comments, the public session was closed on motion by Patrick, seconded by Reilly.

Vote: All in favor

RESOLUTION NO. 17-55 CERTIFICATION OF ANNUAL AUDIT

Resolution No. 17-55, Governing Body Certification of the Annual Audit, certifying that the members of the governing body have reviewed, as a minimum, the sections of the Annual Report of Audit for the year 2016 entitled "General Comments and Recommendations" as evidenced by the Group Affidavit, was adopted on motion by Patrick, seconded by Reilly.

Roll call vote: Patrick-yes, Reilly-yes, McKelvey-yes Motion carried

RESOLUTION NO. 17-56 ACCEPTING RESIGNATION OF AARON WARREN, ALT. #1  
MEMBER OF THE ENVIRONMENTAL COMMISSION

On motion by Patrick, seconded by Reilly, letter of resignation via email dated 4-25-2017 from Aaron Warren, Environmental member, was accepted.

Vote: All in favor

RESOLUTION NO. 17-57 AMENDING APPOINTMENTS TO THE ENVIRONMENTAL  
COMMISSION

On motion by Patrick, seconded by Reilly, Renee Waters was appointed to the Environmental Commission as Alt. 2 and Amanda Pierce moves to Alt. 1 Member.

Vote: All in favor

ACKNOWLEDGING RECEIPT OF QUOTES FOR SURVEYS AND TITLES FROM P.I.G.  
COORDINATOR REGARDING THE MCALONAN FARMS

On motion by Patrick, seconded by Reilly, quotes received for surveys and titles from Kris Alexander, Farmland Preservation Coordinator to continue processing the McAlonan's farms were acknowledged and accepted.

Vote: All in favor

AUTHORIZING TOWNSHIP ENGINEER TO PROCEED WITH OBTAINING QUOTES FOR  
GROUNDWATER SAMPLING & ANALYSIS AT SANITARY LANDFILL

On motion by Patrick, seconded by Reilly, the Township Engineer was authorized to obtain quotes for groundwater sampling & analysis at the sanitary landfill.

Vote: All in favor

AUTHORIZING THE CONTRACTED LABORATORY TO TEST THE SAMPLING AND  
ANALYSIS OF THE FOUR (4) GROUND WATER MONITORING WELLS AT THE  
SANITARY LANDFILL TWICE (2) ANNUALLY

Pursuant to the requirements of the NJDEP, the contracted laboratory is to test the sampling and analysis of four (4) ground water monitoring wells at the sanitary landfill twice (2) annually (January/July), was approved on motion by Patrick, seconded by Reilly.

Vote: All in favor

PROCEED WITH THE MINOR SUBDIVISION OF E. MAIN STREET, B-60 L-20

On motion by Patrick, seconded by Reilly, the Municipal Clerk was authorized to contact the Planning Board Secretary advising Board to proceed with the minor subdivision of E. Main Street lot.

Vote: All in favor



APPROVAL OF THE 2016 ANNUAL RECYCLING REPORT

On motion by Patrick, seconded by Reilly, the 2016 Annual Recycling Report was approved.

Vote: All in favor

APPROVAL OF THE 2016 STORM WATER TIER "B" ANNUAL REPORT

On motion by Patrick, seconded by Reilly, the 2016 Storm Water "Tier B" Report was approved.

Vote: All in favor

PUBLIC HEARING AND FINAL ADOPTION

ORDINANCE NO. 494 (providing for Capital Improvements-Municipal Roads/Fire Company Parking Lot)

Ordinance No. 494 was called up for second reading, an ordinance entitled:

AN ORDINANCE PROVIDING FOR THE APPROPRIATION OF FUNDS IN THE AMOUNT OF \$120,000.00 TO FINANCE CERTAIN CAPITAL IMPROVEMENTS FOR THE TOWNSHIP OF ALLOWAY, TO WIT: IMPROVEMENT TO MUNICIPAL ROADS

Publication of summary of Ordinance No. 494, as required had been made. On motion by Patrick, seconded by Reilly, the public hearing on Ordinance No. 494 was opened and the Clerk was directed to read the ordinance by title on second reading. The Clerk read the ordinance by title. Mayor McKelvey announced that all interested parties would now be given opportunity to be heard on this ordinance.

There being no questions or comments from the public, on motion by Patrick, seconded by Reilly, the public hearing was closed.

Patrick moved to adopt Ordinance No. 494 on second and final reading. Reilly seconded the motion.

Roll call vote: Patrick-yes, Reilly-yes, McKelvey-yes Motion carried

APPROVAL OF SPECIFICATIONS AND AUTHORIZATION TO PROCEED WITH ADVERTISEMENT FOR RECEIPT OF BIDS FOR THE 2017 MAINTENANCE AND REPAIR PROGRAM

On motion by Patrick, seconded by Reilly approval of specifications and authorization for the Municipal Clerk to proceed with the advertisement for receipt of bids for the 2017 Maintenance and Repair Program, was accepted.

Vote: All in favor

MOTION AUTHORIZING THE SADC TO RE-ACTIVATE AND GRANT GREEN LIGHT APPROVAL FOR THE ROBBINS-WILLIAMS 2014 APPLICATION WITH REVISED EXCEPTION AREA

Pursuant to the recommendation of the Alloway Township Agricultural Advisory Board, the SADC request to re-activate and grant green light approval for the Robbins-Williams 2014 application with revised exception area, was approved on motion by Patrick, seconded by Reilly.

Vote: All in favor

DISCUSSION REGARDING MARGARET MATTHEWS, MUSEUM CURATOR,

REQUEST TO USE 1/3 OF THE ROOM LOCATED BEHIND THE STAGE  
AND ALSO THE CLOAKROOM

Margaret Matthews, Museum Curator, was present to discuss her ideas. Her initial request to use 1/3 of the storage room and the cloakroom was at the January 19, 2017 Township Committee meeting. Mayor McKelvey stated they are concerned about the current condition of the room. It's an old ceiling and the walls need to be repaired or covered up. Deputy Mayor Patrick stated it needs to be cleaned up and maintenance needs to be done and the cost has to be taken into consideration. He said the room needs to be a safe place for the public to walk through. Committeewoman Reilly said there are a lot of the items in the room that need to be thrown away. Mayor McKelvey asked Ms. Matthews to explain how she sees the room being divided. At that time, Ms. Matthews said she had a sketch and the committee invited her up to the table. She pointed out how she would utilize the room and how there would still be room for storage. Discussion ensued. Deputy Mayor Patrick said a pathway with panels would be needed to guide the public to the where the classroom is set up, as they can't be exposed to the storage area. She said she understands. She just doesn't want the Committee to forget about her idea. She stated for somebody who comes into the building and didn't know it was the school; this one space would take them back in time. She said this space is a treasure and we are lucky to have this set up as an original classroom. The Committee thanked her and said a number of details need to be taken into consideration and discussed. Motion was made by Patrick, seconded by Reilly to close discussion.

Vote: All in favor

COMMITTEE REPORTS

Committeewoman Reilly stated she didn't have anything to report.

Deputy Mayor Patrick announced Saturday, July 22, 2017 is the Wistarburg Ruritan Club Alloway Community Day from 10:00 am - 2:00 pm. There will be something for everyone. Deputy Mayor Patrick said the Board of Recreation Commissioners met on May 4, 2017. He noted the BRC has several vacancies to fill. That concluded his report.

ANNOUNCEMENTS

\*Arts in Bloom-Saturday, May 20 and Sunday, May 21--Several Participating Locations in Alloway

\*Alloway Township Memorial Day Program, will be held at the Veterans' Walkway, Monday May 29th @ 7:00 a.m.

\*Motorist Solicitation (coin drop) for the Alloway Fire Department on Memorial Day Weekend and Labor Day Weekend from 8:00 a.m. - 6:00 p.m.

Mayor McKelvey shared that the Township Committee was invited on a tour of the landfill by the Salem County Improvement Authority Executive Director, Julie Acton. He said the landfill was very clean. Deputy Mayor Patrick said it sits very high up off the ground. They were taken to the top of it. Committeewoman Reilly said there wasn't any odor. She stated they are working on one cell and then 2 more cells before it will be completed. This will allow the landfill to be sustainable until 2024. Mayor McKelvey said the landfill was impressive.



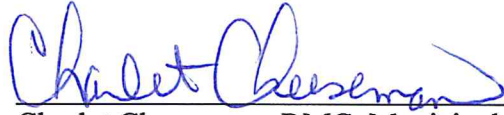
ADJOURNMENT

There being no further business to come before the Committee, on motion by Reilly, seconded by Patrick, the meeting was adjourned at 7:16 p.m.

Vote: All in favor

The Mayor and Committee Members thanked everyone for coming to the meeting.

Respectfully submitted,



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Charlet Cheeseman, RMC, Municipal Clerk

June 12, 2017  
06:16 PM

ALLOWAY TOWNSHIP  
Check Register By Check Date

Page No: 1

Range of Checking Accts: First to Last Range of Check Dates: 05/18/17 to 06/14/17  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT					
19860	05/18/17	A0169 ALLOWAY TOWNSHIP SEWER COLLECT	3,290.62		982
19861	05/18/17	A0176 ALLOWAY TOWNSHIP BOE	338,091.00		982
19862	05/18/17	A0190 AMANDA L PIERCE	20.00		982
19863	05/18/17	A0290 ALLOWAY VILLAGE HARDWARE	15.99		982
19864	05/18/17	ATL001 ATLANTIC CITY ELECTRIC	238.62		982
19865	05/18/17	B0352 BULB WORLD ELECTRICAL SUPPLY	15.90		982
19866	05/18/17	C0070 CARE ASSOCIATES OF SALEM CO	75.00		982
19867	05/18/17	C0111 COPI-RITE INC	68.52		982
19868	05/18/17	C0376 COMCAST CABLE(PUBLIC WORKS)	168.69		982
19869	05/18/17	C0411 ATLANTIC CITY ELECTRIC	4,562.48		982
19870	05/18/17	C0531 CROUCH & COMPANY	185.00		982
19871	05/18/17	D0200 DCRP	35.39		982
19872	05/18/17	E0081 EDMUNDS & ASSOCIATES INC	5,513.00		982
19873	05/18/17	E0250 ENGLISH SEWAGE DISPOSAL	55.00		982
19874	05/18/17	F0200 FRALINGER ENGINEERING PA	1,228.50		982
19875	05/18/17	H0046 HORIZON BCBS OF NJ	2,449.29		982
19876	05/18/17	J0125 JAYNE'S SIGNWORK	475.00		982
19877	05/18/17	N0262 NIKI A. TRUNK	110.00		982
19878	05/18/17	NJ021005 NJ ADVANCE MEDIA	185.38		982
19879	05/18/17	P0070 PETRONI AND ASSOCIATES, LLC	14,827.75		982
19880	05/18/17	P0430 PITNEY BOWES (SUPPLIES)	254.97		982
19881	05/18/17	P0431 PITNEY BOWES GLOBAL FINANCIAL	293.55		982
19882	05/18/17	R0116 RED OAK DISPOSAL SERVICE	3,031.00		982
19883	05/18/17	R0165 RIGGINS OIL INC	1,279.76		982
19884	05/18/17	S0086 SCIA/SWD	4,906.01		982
19885	05/18/17	S0315 SICKLES & ASSOCIATES INC	693.44		982
19886	05/18/17	S0350 SJ GARAGE & FLEET SERVICE	676.36		982
19887	05/18/17	S0370 I S SMICK LUMBER	201.44		982
19888	05/18/17	S0523 STAPLES ADVANTAGE	112.35		982
19889	05/18/17	T0102 THANKS FOR BEING GREEN LLC	175.00		982
19890	05/18/17	T0268 TREASURER, STATE OF NJ/2003 DR2	91,281.83		982
19891	05/18/17	T0276 TRI COUNTY TERMITE & PEST	75.00		982
19892	05/18/17	W0170 WILLIAMS AUTO PARTS	765.25		982
19893	05/18/17	W0336 WOODSTOWN HIGH SCHOOL	800.00		982
19894	05/18/17	X0300 XTe1 COMMUNICATIONS, INC	974.28		982
19895	05/24/17	F0021 FIRST ELMER INVESTMENT CORP	103,866.87		985

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	36	0	580,998.24	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	36	0	580,998.24	0.00

DOG TRUST FUND

1515	05/18/17	N0205	NJ DEPT OF HEALTH&SENIOR SERV	15.00	984
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June 12, 2017  
06:16 PM

ALLOWAY TOWNSHIP  
Check Register By Check Date

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
<hr/>					
DOG TRUST FUND			Continued		
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
	Checks:		1	0	15.00      0.00
	Direct Deposit:		0	0	0.00      0.00
	Total:		<u>1</u>	<u>0</u>	<u>15.00</u> <u>0.00</u>
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SEWER			SEWER FUND		
2511	05/18/17	A0210 ALLEN ENGLISH	900.00		983
2512	05/18/17	C0411 ATLANTIC CITY ELECTRIC	1,411.91		983
2513	05/18/17	E0081 EDMUNDS & ASSOCIATES INC	2,316.00		983
2514	05/18/17	O0050 ONE CALL CONCEPTS, INC.	11.25		983
2515	05/18/17	S0050 SALEM CITY WATER AND SEWER	14,825.09		983
2516	05/18/17	S0370 I S SMICK LUMBER	144.85		983
2517	05/18/17	W0170 WILLIAMS AUTO PARTS	35.64		983
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Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
	Checks:		7	0	19,644.74      0.00
	Direct Deposit:		0	0	0.00      0.00
	Total:		<u>7</u>	<u>0</u>	<u>19,644.74</u> <u>0.00</u>
<hr/>					
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
	Checks:		44	0	600,657.98      0.00
	Direct Deposit:		0	0	0.00      0.00
	Total:		<u>44</u>	<u>0</u>	<u>600,657.98</u> <u>0.00</u>
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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	580,023.24	0.00	0.00	580,023.24
	7-07	19,644.74	0.00	0.00	19,644.74
DOG TRUST FUND	7-14	15.00	0.00	0.00	15.00
Year Total:		599,682.98	0.00	0.00	599,682.98
STATE AND FEDERAL GRANT BUDGET	G-02	975.00	0.00	0.00	975.00
Total of All Funds:		600,657.98	0.00	0.00	600,657.98