

The 2017 Reorganization Meeting of the Alloway Township Committee was called to order at 6:00 p.m. in the Alloway Township Municipal Building by Municipal Clerk, Charlet Cheeseman with the following present: Committeeman P. Ed McKelvey, Committeeman - Elect K. Myrle Patrick, Committeewoman Beth F. Reilly.

The Municipal Clerk announced that adequate notice of this meeting was provided on December 22, 2016 at 3:00 p.m. with the Notice of 2017 Reorganization Meeting of the Alloway Township Committee being posted on the bulletin board in the Alloway Post Office and sent via regular mail and electronic transmission to the South Jersey Times and the Elmer Times. The Clerk led all assembled in the Pledge of Allegiance.

INVOCATION

Reverend Jim Whitt of Ranch Hope delivered the invocation.

OATH OF OFFICE - TOWNSHIP COMMITTEEMAN

K. Myrle Patrick, having been elected to the Township Committee in the November 8, 2016 General Election, subscribed to the Oath of Public Office administered by Salem County Freeholder, Robert J. Vanderslice. He was accompanied by his Fiancé', Delores Souder.

Municipal Clerk Charlet Cheeseman, RMC took Roll Call as follows:

Present: P. Ed McKelvey, K. Myrle Patrick, Beth Finlaw-Reilly

ELECTION OF MAYOR

The Clerk opened the floor to nominations for the office of Mayor. Patrick nominated P. Ed McKelvey. There being no further nominations, Patrick moved to elect P. Ed McKelvey as Mayor; Reilly seconded the motion. Roll call vote: McKelvey-yes, Patrick-yes, Reilly-yes Motion carried

OATH OF OFFICE - MAYOR

Mayor P. Ed McKelvey subscribed to the Oath of Public Office administered by Salem County Freeholder Robert J. Vanderslice. He was joined by his wife, Linda.

Mayor McKelvey took a seat at the front table and took over the meeting from Municipal Clerk Cheeseman.

Mayor McKelvey thanked everyone for coming this evening and really appreciated Freeholder Vanderslice and Freeholder Painter for taking time out of their busy schedules. Freeholder Painter said he was happy to be at the meeting. The Mayor said it is an honor to have them both here at our Reorganization Meeting. He said there is a lot to the job of Mayor, but is thankful to be surrounded by a great Clerk, great people and a great Committee to work with, as Myrle and Beth are good friends.

ELECTION OF DEPUTY MAYOR

Mayor McKelvey opened the floor for nominations for Deputy Mayor of Alloway for the year 2017. Committeewoman Reilly nominated K. Myrle Patrick. Mayor McKelvey called other nominations; hearing none the floor was closed.

Motioned by Committeewoman Reilly and seconded by Mayor McKelvey, K. Myrle Patrick was elected to the seat of Deputy Mayor 2017.

Roll call: Patrick – yes; Reilly – yes; McKelvey-yes Motion carried

OATH OF OFFICE - DEPUTY MAYOR

The Oath of Office for Deputy Mayor was administered to Committeeman K. Myrle Patrick by Freeholder Robert J. Vanderslice. He was accompanied by his Finance, Delores Souder.

WELCOME ADDRESS BY MAYOR

Mayor McKelvey gave the Mayor's welcome address as follows:

"Welcome everyone! Mayor McKelvey stated last year was a good year in the Township. Our physical condition is better now than it has been in quite a few years. A propane generator was installed last year in which a substantial amount of the funding came from FEMA Grant money. The generator is an asset to our community. We are continuing to work to get our Township debt free and would like to see it debt free, but that may be a stretch, but that is where we are headed. The Committee doesn't want to see the Township be in debt. Again, thank you, great people of Alloway Township. We have great volunteers who are willing to get involved and serve on our Committees, Boards and Commissions. We have great people that work for our community, who only have the township residents in mind. Thank you very much, people of Alloway. We appreciate it immensely!"

Mayor McKelvey continued the meeting portion of the evening.

Mayor McKelvey reviewed the procedure for a consent agenda to adopt Resolutions 17-01 through 17-22. He stated that all matters listed on the consent agenda are necessary and considered to be routine in nature and will be enacted by one motion; but first we will motion to vote by consent agenda and then motion to adopt by consent agenda. He also added that any item requiring any expenditure will be supported by a "Certification of Availability of Funds." He asked if any member would like to remove any item from the consent agenda and it will be treated it as a separate matter.

RESOLUTIONS/CONSENT AGENDA

- 17-01:** Designation of the Annual Meeting Schedules for the Finance and Township Committee
- 17-02:** Annual Designation of Municipal Holidays
- 17-03:** Designation of Official Newspaper for Publication of Legal Notices for the Township of Alloway

- 17-04: Designating Places for Posting and Newspapers for Receiving Notices of Public Meetings in Compliance with the "Open Public Meetings Act"
- 17-05: Designating Depositories for Township Funds
- 17-06: Setting Interest Rate to be Collected on all Delinquent Taxes and Delinquent Sewer Rents
- 17-07: Authorizing Tax/Sewer Lien Sale and Tax Foreclosure
- 17-08: Adopting a Cash Management Plan for the Township of Alloway for Year 2017
- 17-09: Annual Appointments
- 17-10: Establishing Rules of Order and Conduct for All Meetings in the Township of Alloway for the Year 2017
- 17-11: Authorizing Agreements for Professional Services
- 17-12: Adopting a Temporary Budget for 2017
- 17-13: Appointing Niki A. Trunk, Municipal Solicitor, as the Designated Public Agency Compliance Officer
- 17-14: Appointing Fund Commissioner and Alternate Fund Commissioner to the TRICO-JIF
- 17-15: Appointing Risk Management Consultant Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund
- 17-16: Appointing Contact Persons for TRICO-JIF Employment Practices Helpline
- 17-17: Rescinding Resolution 16-95 and Appointing Amanda Pierce Alt. #2 Member of the Environment Commission
- 17-18 Appointments to the Environmental Commission
- 17-19: Appointments to the Planning Board
- 17-20: Appointments to the Board of Recreation Commissioners
- 17-21: Appointments to the Agricultural Advisory Board
- 17-22: Appointing Members to the Steering/Operating Committee

Patrick motioned and Reilly seconded to vote on Resolutions 17-01 through 17-22 by Consent Agenda.

Roll call: Patrick-yes; Reilly – yes; McKelvey – yes Motion carried

Patrick motioned and Reilly seconded to adopt Resolutions 17-01 through 17-22 by Consent Agenda.

Roll call: Patrick-yes; Reilly – yes; McKelvey – yes Motion carried

APPOINTMENTS BY THE TOWNSHIP COMMITTEE

RESOLUTION 17-09

(Unless otherwise noted, the following appointments are for one year)

Certified Public Works Manager
Deputy Tax Collector
Deputy Treasurer
Building Access Operator
Dog Registrar
Municipal Improvement Search Officer
Township Historian / Photographer
Museum Curator
Secretary Board of Health

Ken McKelvey
Suzanne Pierce
Bonnie Warren
Edward C. Jamison
Charlet Cheeseman
Charlet Cheeseman
Margaret Matthews
Margaret Matthews, Barbara Dawson
Charlet Cheeseman

Municipal Recycling Coordinator	Charlet Cheeseman
Clean Communities Coordinator	Amanda Pierce
Housing & Zoning Officer	L. Andrew Hoglen, Jr.
Deputy Housing & Zoning Officer	Vacancy
Construction Official/Building Inspector	L. Andy Hoglen, Jr.
Salem County Advisory Solid Waste Council	P. Ed McKelvey
Deputy Emergency Management Coordinator	Randy Hitchner
Fire Official (Uniform Fire Safety Act)	John R. Turner, Jr.
Alternate Fire Official	Michael G. Moore
JIF Fund Commissioner	Beth F. Reilly
JIF Alternate Fund Commissioner	P. Ed McKelvey
JIF Safety & Wellness Coordinator	Jeffery Pompper
JIF Claims Coordinator	Charlet Cheeseman
Part-Time Clerical Position	Amanda Pierce (2)
Right to Know Coordinator	Charlet Cheeseman
Electrical Subcode Official/Electrical Inspector	Jerome M. Volpe (4 yr. term)
Fire Subcode Official and Fire Inspector	Louis Polillo, Jr. (2 nd 4 yr. term)
Plumbing Subcode Official and Plumbing Inspector	Louis Polillo, Jr. (4 yr. term)

PROFESSIONAL SERVICE APPOINTMENTS
RESOLUTION 17-11

Niki A. Trunk, Township Attorney - 1/1/17 - 12/31/17
 Archer & Greiner, Bond Counsel - 1/1/17 - 12/31/17
 Nick L. Petroni, Township Auditor - 1/1/17 - 12/31/17
 Randall Scheule, Township Planner - 1/1/17 - 12/31/17
 AJM Insurance Management, Risk Management Consultant - 1/1/17 - 12/31/17
 Allen English, Sewer System Operator - month-to-month
 Crouch & Company, Payroll Services - 1/1/17 - 12/31/17
 Barber Consulting, IT Consultant - 1/1/17 - 12/31/17
 NJTRONIX, Webmaster - 1/1/17 - 12/31/17
 Pogue Inc., Drug and Alcohol Monitoring - 1/1/17 - 12/31/17
 Cumberland County SPCA, Animal Sheltering - 1/1/17 - 12/31/17
 Kris Alexander, Planning Incentive Grant/Farmland Preservation Administrator - 1/1/17 - 12/31/17

MAYORAL APPOINTMENTS BY RESOLUTION

ENVIRONMENTAL COMMISSION
RESOLUTION 17-18

MEMBER	TYPE OF MEMBER	CLASS	TERM	
Joe Mahar	Regular-Chairman	Resident	1 year	1/9/17- 12/31/17
Joe Mahar	Regular	Resident	3 years	1/1/16-12/31/18
Autumn Angelus	Regular	Resident	3 years	1/1/17-12/31/19
Christopher Gilbert	Regular	Resident	3 years	1/1/15-12/31/17
Craig Kane	Regular	Resident	3 years	1/1/17-12/31/19
Frank Ponti	Regular	Resident	3 years	1/1/16-12/31/18
Aaron Warren	Alt. #1 Member	Resident	2 years	filling unexpired term , expiring 12/31/17
Amanda Pierce	Alt.#2 Member	Resident	2 years	filling unexpired term, expiring 12/31/18

PLANNING BOARD
RESOLUTION 17-19

MEMBER	TYPE OF MEMBER	CLASS	TERM
Brian Crossley	Regular Member	Class I	1 yr. 1/1/17-12/31/17
Vacant Seat	Regular Member	Class II	1 yr. 1/1/17-12/31/17
Beth F. Reilly	Regular Member	Class III	1 yr. 1/1/17-12/31/17
John Cianfrani	Regular Member	Class IV	4 yrs. 1/1/15-12/31/18
Alexis Coleman	Regular Member	Class IV	4 yrs. 1/1/15-12/31/18
Kristen Coleman	Regular Member	Class IV	4 yrs. 1/1/17-12/31/20
Craig Kane	Regular Member	Class IV	4 yrs. 1/1/14-12/31/17
Allen English	Regular Member	Class IV	4 yrs. 1/1/17-12/31/20
Ronald Zarin	Regular Member	Class IV	4 yrs. filling unexpired term 1/1/16- 12/31/17
Warren Wieting	Alt. #1 Member	Class IV	2 yrs 1/1/16 – 12/31/17
Phil Donohue	Alt. #2 Member	Class IV	2 yrs 1/1/17- 12/31/18
Vacant Seat	Alt. #3 Member	Class IV	2 yrs. 1/1/16-12/31/17
Vacant Seat	Alt. #4 Member	Class IV	2 yrs. 1/1/17-12/31/18

BOARD OF RECREATION COMMISSIONERS (BRC)
RESOLUTION 17-20

MEMBER	TYPE OF MEMBER	CLASS	TERM
Judy Theisen	Regular Member	Resident	5 yr. term filling unexpired 1/1/16-12/31/19
Dot Hall	Regular Member	Resident-on lake	5 yr. term 1/1/16-12/31/20
Vacant Seat	Regular Member	Resident	5 yr. term filling unexpired 1/1/14-12/31/18
Jon Sukeforth	Regular Member	Resident	5 yr. term filling unexpired 7/7/14-12/31/16
Michael Danner	Regular Member	Resident-on lake	5 yr. term filling unexpired term 12/31/17
Suzanne Dorrell	Alt. #1 Member	Resident	5 yr. term filling unexpired 7/16/15-12/31/19
Vacant Seat	Alt. #2 Member	Resident	5 yr. term expiring 12/31/20
K. Myrle Patrick	Non Voting Member	Twp. Committee Liaison	1 yr. 1/1/17-12/31/17

AGRICULTURAL ADVISORY BOARD
RESOLUTION 17-21

MEMBER	TYPE OF MEMBER	CLASS	TERM
Jack Schultz	Chairman	Resident/Farmer	1 year 1/1/17-12/31/17
Jack Schultz	Volunteer		2 years 1/1/16-12/31/17
Al Mitchell	Volunteer	Resident	1 year 1/1/17-12/31/17
	Volunteer		2 years 1/1/17-12/31/18
Louis Joyce	Secretary	Resident	1 year 1/1/17-12/31/18
Louis Joyce	Volunteer		2 years 1/1/17-12/31/18
Walt Turner	Volunteer	Resident/Ag. related business	2 years 1/1/16-12/31/17
Ronald Vassallo	Volunteer	Resident/Farmer	2 years 1/1/16-12/31/17
Brian Dolbow	Alt. #1 Member	Resident/Farmer	2 years filling unexpired term, expiring 12/31/18
Brian Lorenz	Alt. #2 Member	Resident	2 years filling unexpired term, expiring 12/31/2017
Beth F. Reilly	Twp. Committee Liaison	Resident	1 year 1/1/17-12/31/17

STEERING/OPERATING COMMITTEE
RESOLUTION 17-22

MEMBER-TYPE	MEMBER-ROLE	TERM
James Whitt, Volunteer	Chairman	1 year
Doug Chapman, Volunteer		1 year
Chris Headley, Volunteer		1 year
Ben Thompson, Volunteer	Co-Chair	1 year
Charles Angelus, Volunteer		1 year
Edward C. Jamison, Employee	Recording Secretary	1 year
Ken McKelvey, Employee		1 year
Michael Plevak, Employee		1 year
K. Myrle Patrick, Twp. Committee	Representing Twp. Committee	1 year

2017 ALLOWAY TOWNSHIP STANDING COMMITTEE LIST

Mayor P. Ed McKelvey 2017	Deputy Mayor K. Myrle Patrick 2019	Committeewoman Beth F. Reilly 2018
Personnel Chair Finance Chair Fire Dept. Commissioner Alt JIF Commissioner	Public Works Chair Emergency Mgmt. Chair Steering Committee Board of Recreation Commissioners	Ambulance Corps Commissioner JIF Commissioner Planning Board Agricultural Advisory Board

PUBLIC SESSION

Mayor McKelvey opened the floor for questions and/or comments from the public.

On a motion by Reilly and seconded by Patrick, the meeting was opened to the Public.

Vote: All in favor

Salem County Freeholder Robert J. Vanderslice wished everyone a Happy New Year and invited everyone to attend the Salem County Freeholders Reorganization meeting on January 4th at 5:45 p.m. at the Old Salem Courthouse.

Mayor McKelvey seeing no one else wishing to speak asked for a motion to close the Public Session.

On a motion by Patrick and seconded by Reilly, the meeting was closed to the Public.

Vote: All in favor

ANNOUNCEMENTS

Mayor McKelvey made the following announcements:

- 2017 Dog Licenses: Can be obtained in person, by mail or by using the drop box located at the South Side Entrance (Waterworks Road)
Clerk Evening Hours: Thursdays-January 5, 12, 26 and February 2, 2017
(5:00 p.m.-7:00 p.m.)
- 2017 Rabies Clinic: Saturday, January 21, 2017, from **10:00 a.m.-1:00 p.m.** at the Public Works Garage, 84 Camp Edge Road, Alloway, NJ
Dog Licenses can be obtained at the Clinic
- Municipal Offices and Departments Closed, Monday, January 16, 2017
- The Next Regular Meeting will be Thursday, January 19, 2017 at 7:00 pm

Be sure to visit the Township's website: allowaytownship.com

ADJOURNMENT

There being no further business to come before the Committee, on motion by Patrick, seconded by Reilly, the meeting was adjourned at 6:15 p.m.

Vote: All in favor

Mayor McKelvey thanked everyone again for coming out.

Respectfully submitted,



Charlet Cheeseman, RMC
Municipal Clerk