

At 5:05pm the Regular Meeting of the Alloway Township Finance Committee was called to order by P. Ed McKelvey, Mayor. The meeting was advertised in the South Jersey Times on January 5, 2017, in accordance with Public Law 1975, Chapter 231. The flag salute was led by Mayor McKelvey.

Roll Call - Present: Patrick, Reilly, McKelvey  
Absent:

Municipal Clerk, Charlet Cheeseman and CFO/Treasurer, Marie Stout were also in attendance.

### PUBLIC SESSION

On motion by Patrick, seconded by Reilly, the public session was opened and Mayor McKelvey called for any questions or comments from the public.

Jeffrey Pompper, Deputy Emergency Management Coordinator, in the Salem County Sheriff's Office of Emergency Management, provided the Committee Members with a proposal from the County Emergency Operations Center (E.O.C.). The E.O.C. is proposing that the basement in the Alloway Municipal Complex serve as an Alternate E.O.C. He said Alloway's Municipal/Senior Complex was selected by the County Emergency Management and he is there seeking the Committees support. He stated the municipal basement already meets the requirements of FEMA and it would only be used if the County's Emergency Management personnel could not operate from their normal office. Mr. Pompper reviewed the benefits for the Township for being the Host to the Salem County E.O.C. His packet included a floor plan of the current E.O.C. to show how the room/s in the basement would need to be set up similarly. Mr. Pompper advised that Township personnel could use any equipment that was installed to make it operational when O.E.M. personnel are not there; which would be very limited. He noted it would also build on their partnership. He thanked the Committee Members for their time and consideration and concluded his presentation. Discussion ensued by the Committee. Mayor McKelvey directed Clerk to place the Proposal for use of the municipal basement as an Alternate E.O.C. on the upcoming meeting agenda for discussion.

Jim Whitt, Chairman of the Steering Committee, asked if the invoice from Helena Soil was paid. CFO Stout viewed the Bill List and told him it was on this month's Bill List for payment. Mr. Whitt gave Clerk Cheeseman a quote from Brock Farms for two (2) 6' Arborvitaes that includes delivery and the planting of them. He said they will be decorated with a lot of lights during the holiday season. Deputy Mayor Patrick stated the Public Works crew can take down the existing tree. Mr. Whitt said there will be a x-mas tree lighting contest again. He told the Committee his daughter came up with something new this year where Township families can get involved. A family can design a x-mas ornament where it will be placed on a tree year after year. He said a nativity is being donated and will be stored in a Ruritan trailer. Mr. Whitt announced that Community Day is scheduled for Saturday, July 22, 2017 starting at 10:00 am until 2:00 pm. He said there will consistently be something going on and details will follow. Mr. Whitt stated he will research types and costs of a portable public address system for Community Day.

There being no further comments or questions, a motion to close Public Session was made by Patrick and seconded by Reilly.

Vote: All in favor

CFO Stout distributed the Bill List which was reviewed by the Committee and explained the Emergency Temporary Appropriations Resolution that is on the agenda. She also informed the Committee that the Auditor advised her of the 2017 Sewer Connection Fee, therefore, the Resolution to establish the 2017 Sewer Connection Fee is also on the agenda. Deputy Mayor Patrick stated he was notified by Public Works Foreman, Laing that the turbo went bad again in one of the dump trucks. He said he was told that the engine put into this specific dump truck is very bad; however, the company is not recalling it. He said that engine presents an issue almost every year and now it is getting costly. Discussion ensued among the Committee.

The approval sheet for the Bill List was signed.

The draft agenda for the March 16, 2017 Township Committee meeting was distributed by the Clerk and reviewed by the Committee.

The Clerk informed the Committee that Congress designated the third full week in March to be National Poison Prevention Week. She asked the Committee if they want a Proclamation for same to be added to the meeting's agenda. Discussion was held and the Committee was of the consensus that a Proclamation be placed on the agenda. Mayor McKelvey stated it is a way to raise national awareness of the dangers of poisonous medicines and chemicals. Mayor McKelvey directed the Clerk to add this Proclamation to the agenda.

The Clerk reminded the Committee that the Reorganization Meeting for the Board of Health is on this month's agenda.

By way of follow-up regarding fees for white good items and tires (with and without rims), the Clerk provided the Committee with both SCIA's and the Township's fee lists. She noted the fee the Township charges the resident per white good item doesn't cover what SCIA charges the Township. The tire fees were also discussed. Then the Clerk provided ordinances adopted by Pilesgrove setting charges for disposal of bulky items at their convenience center. This was a follow-up to the March 14, 2016 Finance meeting regarding same as there is currently no charge to dispose of these items at the Twp. Convenience Center. Discussion ensued among the Committee Members and Mayor McKelvey advised the Clerk, they need to review the fee information further.

Mayor McKelvey asked Deputy Mayor Patrick and Committeewoman Reilly if they were still interested in the Township purchasing an Electronic Announcement Board Sign and they said yes. CFO Stout informed the Committee if it is going to be over \$17,500, it will need to go out to bid. Mayor McKelvey stated he will call the Vocational School to find out what their Announcement Board Sign costed.

Deputy Mayor Patrick was informed that the refrigerator in the kitchen of the Senior Community Room runs constantly. The refrigerator in the Fire House is also running a lot. Mr. Pompper said he will contact Fire Chief, Gary Remster.



There being no further business to come before the Committee, on motion by Patrick, seconded by Reilly, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,

  
Charlet Cheeseman, RMC, Municipal Clerk