

At 5:00pm the Regular Meeting of the Alloway Township Finance Committee was called to order by P. Ed McKelvey, Mayor. The meeting was advertised in the South Jersey Times on January 5, 2017, in accordance with Public Law 1975, Chapter 231. The flag salute was led by Mayor McKelvey.

Roll Call - Present: Patrick, Reilly, McKelvey
Absent:

Municipal Clerk, Charlet Cheeseman and CFO/Treasurer were also in attendance.

PUBLIC SESSION

On motion by Patrick, seconded by Reilly, the public session was opened and Mayor McKelvey called for any questions or comments from the public.

Jim Whitt, Chairman of the Steering Committee, presented a newspaper article to the Township Committee titled "Town Achieves Sustainable Jersey Status". The article referred to the Borough of Glassboro receiving a certification for obtaining the minimum sustainability actions. Mr. Whitt confirmed with the Committee that 2 trees have been approved to replace the overgrown oak tree in the front of the building. Committeeman Patrick told him yes. He then asked the Committee when the invoice for the soil analysis gets paid. Committeeman Patrick and CFO Stout have not seen it yet. He noted the Steering Committee appointed Doug Chapman to keep track of the brick tool. He said the tool needs to be accessible to the Steering Committee, as well as, Margaret Matthews, Alloway Township's Historian Curator.

There being no further comments or questions, a motion to close Public Session was made by McKelvey and seconded by Reilly.

Vote: All in favor

CFO Stout distributed the Bill List and the Treasurers Report which was reviewed by the Committee.

The approval sheet for the bill list was signed.

Roll Call Vote: Aye: Patrick, Reilly, McKelvey
Nay:

The Committee reviewed the 3 quotes received and looked at the sketch provided by RCL. The quotes received varied from \$14,000.00 to \$26,913.00. Stout viewed the quotes and said it doesn't look like they are quoting for the exact product. Therefore, that is why the price range is drastic on the quotes. Mayor McKelvey noted that the one quote states an 8' high roof and said it should be more like 12' high. Stout suggested someone sketch a pavilion, list the pavilions specifications and include what type of materials the BRC wants it to be made of. This way the companies are quoting the exact same pavilion. Deputy Mayor Patrick advised he will speak to the Board of Recreation Commissioners (BRC) about getting that information together. Mayor McKelvey said he could draw the pavilion, if they need him too.

Committeewoman Reilly informed the Committee that Upper Pittsgrove advised her they no longer want to be in the shared service with the Digital Speed Limit Monitor. Therefore, it will be Alloway and Pilesgrove Township.

Stout distributed and reviewed with the Committee her 2017 Budget Memo dated 2/12/17, Analysis of Surplus Sheet and 2017 Revenues and Appropriation Worksheets. She stated this year Alloway Township is eligible for Self-Examination of the budget. She advised there was an increase in the surplus, however, the Sewer Budget decreased by \$17,098.05. This was attributed to the interest on bonds decreasing by \$11,425.00 and the "other expense" line item which was based on expenditures in 2016. Stout asked what the Committee's needs were for Capital. Deputy Mayor Patrick requested that \$120,000 be included for improvements to roads. Also discussed was the open space/farmland preservation tax, which will be kept flat. Stout advised that the final payment for the fire truck will be in 2018.

Stout advised that the budget as proposed would result in a no tax increase. The Introduction of the 2017 Budget will be on the March 16, 2017 Agenda with the Public Hearing and Adoption on the April 20, 2017 Agenda.

The draft agenda for the February 16, 2017 Township Committee meeting was distributed by the Clerk and reviewed by the Committee. The Clerk stated item 2-3 is to be done as per the advice of the Township Solicitor. Therefore, it was the consensus of the Township Committee that the purpose(s) of the Haluska Bequest be used as it is directed in the Haluska Will, which states: "For The Promotion Of The General Public Good Within The Township And To Support Some Worthwhile Project(s) Which The Public May Benefit From". The Clerk was directed to place a Resolution on the February 16, 2017 Agenda stating same.

There being no further business to come before the Committee, on motion by Reilly, seconded by Patrick, the meeting was adjourned at 6:33 p.m.

Respectfully submitted,



Charlet Cheeseman, RMC, Municipal Clerk