

At 5:00 p.m. the Regular Meeting of the Alloway Township Finance Committee was called to order by P. Ed McKelvey, Mayor. The meeting was advertised in the South Jersey Times on January 5, 2017, in accordance with Public Law 1975, Chapter 231. The flag salute was led by Mayor McKelvey.

Roll Call - Present: Patrick, McKelvey

Absent: Reilly

Municipal Clerk, Charlet Cheeseman and CFO/Treasurer, Marie Stout was also in attendance.

PUBLIC SESSION

On motion by Patrick, seconded by McKelvey, the public session was opened and Mayor McKelvey called for any questions or comments from the public.

There being no comments or questions, a motion was made by Patrick and seconded by McKelvey to close Public Session.

Vote: All in favor

CFO Stout distributed the Bill List, as well as, the July and August 2017 Treasurers Report for the Committee to review.

CFO Stout noted the percentage of the expended budget to date is 75% which is appropriate.

CFO Stout informed the Committee that the process to close out and for the Township to receive the FEMA Grant money is 98% complete. These funds went towards the purchase of the propane generator installed October, 2016.

CFO Stout told the Committee she found out from Public Works Foreman, Wesley Laing, that the 1st class for C.P.W.M. was full. Stout said she will find out when this class is being offered again.

In conclusion, Stout stated she plans on having the preliminary budget figures ready for October's Finance Meeting.

The approval sheet for the Bill List was signed.

The draft agenda for the September 21, 2017 Township Committee meeting was distributed by the Clerk and reviewed by the Committee.

Agenda Item #3-CFO Stout reviewed and discussed with the Committee the 25 questions and the responses on the CY 2017 Best Practices Inventory Worksheet. There were 7 questions with "N/A" as a response and 18 questions with "Yes" responses. There wasn't any "No" responses. Stout noted that the Township's Best Practices score is 100% which allows the township to receive 100% of its state aid payment. CFO Stout asked if anyone had any questions.

Agenda Item #4-Clerk Cheeseman informed the Committee she initiated the NJDOT Application in order for the Township to apply for the 2018 Municipal Aid. The application will be for the resurfacing of Pierson Road--Section II. The Township has been denied by NJDOT a couple of times already for aid for this purpose. Fralinger Engineer, Steve Nardelli, will make sure all documents are submitted to NJDOT by the October 6, 2017 deadline.

Agenda Item #7--Clerk Cheeseman explained that Municipal Clerks received an email from the President of (MCANJ) Municipal Clerks Association of NJ regarding proposed amendments to the OPMA (Open Public Meetings Act) and OPRA (Open Public Records Act). The President of MCANJ stated that the NJ State League of Municipalities also opposes the proposed amendments to the OPMA and OPRA. Clerk Cheeseman provided the Committee with MCANJ comments and concerns regarding their reasons for opposing the amendments.


Discussion ensued among the Committee Members and the Clerk regarding the other Agenda Items listed on the draft Agenda. It was the consensus of the Committee that they remain on the Agenda for consideration at the September 21, 2017 meeting.

Committeeman Patrick, Liaison of the Board of Recreation Commissioners, informed the Township Committee that as of today, he didn't receive the quote promised by the Kuhar Family Tree Service. He stated that was the 2nd quote the B.R.C. was waiting to receive for the tree trimming and clean-up at the lake access. CFO Stout said to note that information at the Township Committee meeting and then the B.R.C. can proceed and use Junior's Tree Service for the job. Therefore Clerk Cheeseman stated, she will be sure to include that information on the upcoming meeting agenda.

Committeeman Patrick, on behalf of the Steering Committee, stated they received and reviewed the Digital Announcement Board information provided to them by Clerk Cheeseman. It was the consensus of the Board that it is a good idea; however, they don't know where out front of the Municipal Building it would be placed, as there is already a Municipal Pedestal Sign. Lastly, Committeeman Patrick stated the Steering Committee usually has the awarding of prizes for the Christmas Tree Light Contest on the date of when the Christmas Tree Lighting takes place, however, the Township Committee meeting is on the 21st of December and they feel that would be too close to the Christmas holiday. Therefore, the prizes for the Christmas Tree Lights Contest will be Thursday, December 14, 2017 at 5:45 p.m. at the Municipal Building. Flyers for the contest have been distributed and posted on the website.

There being no further business to come before the Committee, on motion by Patrick, seconded by Reilly, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,


Charlet Cheeseman, RMC, Municipal Clerk