The regular meeting of the Alloway Township Committee was called to order at 7:00 p.m. in the Alloway Township Municipal Building by Mayor P. Ed McKelvey with the following present: Mayor P. Ed McKelvey, Deputy Mayor K. Myrle Patrick, Committeewoman Beth F. Reilly, Township Clerk Mary Lou Rutherford.

Mayor McKelvey announced that adequate notice of this meeting has been provided by the Township Clerk on January 7, 2016 at 4:00 p.m. with the 2016 Schedule of Regular Meetings of the Alloway Township Committee being posted on the bulletin board in the Alloway Post Office and mailed to the South Jersey Times and the Elmer Times. Pledge of Allegiance was performed.

Pastor David Field of Truth Bible Church opened the meeting in prayer.

#### **MINUTES**

Minutes of the meetings held on December 14 and 17, 2015 were reviewed by the Committee. Motion was made by Patrick, seconded by Reilly, to dispense with the reading of and approve the minutes. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

#### **BILLS**

On motion by Patrick, seconded by Reilly, the attached bill list as approved by the Finance Committee on January 19, 2016 was ordered paid. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

#### **PUBLIC SESSION**

Mayor McKelvey opened the public session and asked anyone to come forward with questions or comments.

Biff Crossely, West Main St., commented that the bins for metal and aluminum at the Convenience Center were in a bit of disarray. He also asked regarding the progress of repairs to the fire house roof, which the Committee advised is being worked on.

Warren Wieting, Cobbs Mill Rd., suggested signs be posted at the Convenience Center advising residents to crush all boxes and plastic containers before depositing in the recycling bins. He also reported there is a tree about a mile down Alloway-Friesburg Rd. on the north side that is going to come down. Deputy Mayor Patrick advised this will be looked into.

There being no further questions or comments, the public session was closed on motion by Patrick, seconded by Reilly. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

### <u>DISCUSSION REGARDING AN AUTOMATIC GATE AT THE</u> <u>ALLOWAY LAKE PUBLIC ACCESS AREA</u>

At the request of the Committee, Jim Parks of Eric Krise Electric was present to discuss an automatic gate at the Alloway Lake Public Access Area. The Board of Recreation Commissioners have obtained quotes to retrofit the existing swinging gates with automatic gate openers and Mayor McKelvey noted the Committee had questions regarding how that would work. Parks explained that the gate openers would have sensors on them, but if they close on a car they'll leave a dent as the gates are very heavy. Deputy Mayor Patrick stated that retrofitting the existing gates seems problematic and

discussion was held regarding sliding gates. Parks suggested the Committee may want to contact Elmer Door regarding sliding gates, and Krise Electrical could provide a proposal for the electric service and wiring. Mayor McKelvey suggested just one gate sliding instead of two. The Committee thanked Parks for taking the time to speak with them.

# LETTER FROM ATLANTIC CITY ELECTRIC REGARDING DAILY LIST OF DISCONNECTED CUSTOMERS RESPONSE FORM

On motion by Patrick, seconded by Reilly, the Committee opted not to request a daily list of residential customers within Alloway Township at which electric service was disconnected involuntarily on the preceding day, as has been the township's practice. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

# RESOLUTION NO. 16-12 AWARDING PROFESSIONAL SERVICE CONTRACT TO EDMUND H. SHIMP FOR ANIMAL CONTROL SERVICES (2/1/16 – 1/31/17)

Resolution No. 16-12, awarding professional service contract to Edmund H. Shimp for Animal Control Services (2/1/16 - 1/31/17), was adopted on motion by Patrick, seconded by Reilly. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

### RESOLUTION NO. 16-13 AWARDING PROFESSIONAL SERVICE CONTRACT TO THE SOCIETY TO PROTECT ANIMALS FOR 2016 DOG CENSUS TAKER SERVICES

Resolution No. 16-13, authorizing 2016 Dog Census Taker Contract with The Society to Protect Animals at a cost of \$5,000.00, was adopted on motion by Patrick, seconded by Reilly. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

### RESOLUTION NO. 16-14 APPOINTING PERSONNEL TO THE PILESGROVE JOINT MUNICIPAL COURT

Resolution No. 16-14, appointing personnel to the Pilesgrove Joint Municipal Court, was adopted on motion by Patrick, seconded by Reilly. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

#### RESOLUTION NO. 16-15 - TRANSFER OF FUNDS WITHIN 2015 BUDGET

Resolution No. 16-15, authorizing transfer of funds within the 2015 Budget, was adopted on motion by Patrick, seconded by Reilly. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

### ORDINANCE NO. 482 (TO EXCEED BUDGET & ESTABLISH CAP BANK) - INTRODUCTION CALENDAR YEAR 2016

### ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

On motion by Patrick, seconded by Reilly, Ordinance No. 482 (copy attached) was introduced and the Clerk directed to read the ordinance by title on first reading. The Clerk read the ordinance by title. On motion by Patrick, seconded by Reilly, the public hearing on the ordinance will be held February 18, 2016 at 7:00 p.m. and the Clerk was directed to publish the ordinance with notice of hearing. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

### MOTION TO ACCEPT AND FILE 2016 SLATE OF OFFICERS FOR THE ALLOWAY AMBULANCE CORPS AND THE ALLOWAY TOWNSHIP FIRE COMPANY

On motion by Patrick, seconded by Reilly, the 2016 Slate of Officers for the Alloway Ambulance Corps and the Alloway Township Fire Company were accepted and filed. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

#### BLUE LIGHT PERMIT APPLICATION

On motion by Patrick, seconded by Reilly, application of Alloway Fire Company member, Gilbert A. Carino, for a Blue Light Permit was approved. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

### APPLICATION FOR ON-PREMISE DRAW RAFFLE LICENSE FROM TOGETHER IN EDUCATION AT MANNINGTON (TEAM)

An application was received from Together in Education at Mannington (TEAM) requesting a raffle license to conduct an On-Premise Draw Raffle for gift baskets on March 19, 2016 at the Alloway Veterans Association. On motion by Patrick, seconded by Reilly, the Findings and Determination was approved and Raffle License RL:21 was granted. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

## <u>APPLICATION FOR ON-PREMISE CASH (50/50) RAFFLE LICENSE FROM</u> <u>TOGETHER IN EDUCATION AT MANNINGTON (TEAM)</u>

An application was received from Together in Education at Mannington (TEAM) requesting a raffle license to conduct an On-Premise Cash (50/50) Raffle on March 19, 2016 at the Alloway Veterans Association. On motion by Patrick, seconded by Reilly, the Findings and Determination was approved and Raffle License RL:22 was granted. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

### MOTION AUTHORIZING SUB-GRANT AGREEMENT FOR HAZARD MITIGATION GRANT PROGRAM WITH FEMA FOR GENERATOR PROJECT

On motion by Patrick, seconded by Reilly, authorization was granted for Mayor McKelvey to sign Sub-Grant Agreement for Hazard Mitigation Grant Program with FEMA for the propane generator project at the municipal building/senior citizens center. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

# ORDINANCE NO. 483 (AUTHORIZING LEGAL COUNSEL AND INDEMNIFICATION FOR OFFICIALS, EMPLOYEES AND APPOINTEES) - INTRODUCTION

AN ORDINANCE AUTHORIZING THE TOWNSHIP OF ALLOWAY TO PROVIDE LEGAL COUNSEL AND INDEMNIFICATION FOR OFFICIALS, EMPLOYEES AND APPOINTEES OF THE TOWNSHIP IN CERTAIN ACTIONS BROUGHT AGAINST SAID OFFICIALS, EMPLOYEES AND APPOINTEES

On motion by Patrick, seconded by Reilly, Ordinance No. 483 (copy attached) was introduced and the Clerk directed to read the ordinance by title on first reading. The Clerk read the ordinance by title. On motion by Patrick, seconded by Reilly, the public hearing on the ordinance will be held February 18, 2016 at 7:00 p.m. and the Clerk was directed to publish the ordinance with notice of hearing. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

#### MOTION FOR ADVISEMENT TO PLANNING BOARD REGARDING MASTER PLAN

A communication was received from the Planning Board requesting the Committee review whether it would like any changes, updates, etc. to the Master Plan. On motion by Reilly, seconded by Patrick, the Clerk was directed to advise the Planning Board that the Committee desires no changes or updates, other than changing the date, be made to the Master Plan, and that the Master Plan be kept as it is. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

#### RESOLUTION NO. 16-16 - CANCELING DELINQUENT BALANCES OF \$10 OR LESS

Resolution No. 16-16, authorizing the cancellation of certain property taxes for tax year 2015 with delinquent balances of \$10.00 or less, pursuant to the direction of the Tax Collector, was adopted on motion by Patrick, seconded by Reilly. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

#### RESOLUTION NO. 16-17 - TRANSFERRING TAX CREDITS

Resolution No. 16-17, authorizing the transfer of certain real estate tax credits from 2015 to 2016 real estate taxes, pursuant to the direction of the Tax Collector, was adopted on motion by Patrick, seconded by Reilly. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

# RESOLUTION NO. 16-18 AUTHORIZING 2016 SOLID WASTE DISPOSAL AGREEMENT WITH THE SALEM COUNTY IMPROVEMENT AUTHORITY

Resolution No. 16-18, authorizing a Solid Waste Disposal Agreement with the Salem County Improvement Authority was adopted on motion by Patrick, seconded by Reilly. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

### RESOLUTION NO. 16-19 - STRATEGIC PLAN FOR FUNDING FISCAL YEAR 2017 MUNICIPAL ALLIANCE GRANT

Resolution No. 16-19, authorizing submission of Strategic Plan for the Alloway Township Municipal Alliance Grant for Fiscal Year 2017, was adopted on motion by Patrick, seconded by Reilly. Roll call vote: Reilly-yes, Patrick-yes, McKelvey-yes. Motion carried.

### ANNOUNCEMENT: CANCELLATION OF RABIES CLINIC SCHEDULED FOR 1/23/16; RESCHEDULED FOR 2/6/16 DUE TO FORECASTED SNOW STORM

Mayor McKelvey announced that the Free Rabies Clinic scheduled to be held on Saturday, January 23, 2016 has been cancelled due to the forecasted snow storm; and has been rescheduled for Saturday, February 6, 2016 from 10:00 a.m. – 12:00 noon at the Township Road Garage.

#### TOWNSHIP COMMITTEE REPORTS

Deputy Mayor Patrick reported that the Board of Recreation Commissioners is working on the gate access at the Alloway Lake Public Access Area.

Committeewoman Reilly reported that the Planning Board held its Reorganization Meeting.

Mayor McKelvey reported that the Township Committee attended the annual JIF Seminar for Elected Officials.

There being no further business to come before the Committee, on motion by Patrick, seconded by Reilly, the meeting was adjourned at 7:30 p.m.

Mary Lou Rutherford, Township Clerk

Pange of Checking Accts: First to Last Range of Check Dates: 12/18/15 to 01/21/16 Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y Check # Check Date Vendor Reconciled/Void Ref Num PO # Description Amount Paid Contract CURRENT 19170 01/10/16 H0046 HORIZON BCBS OF NJ 888 16-00001 1.15-2.15.16 Coverage 2,283.30 19171 01/21/16 A0161 ALLOWAY TOWNSHIP SCHOOL 889 16-00043 JANUARY 2016 TAXES 328,896.00 19172 01/21/16 ATLO01 ATLANTIC CITY ELECTRIC 889 16-00040 DECEMBER ELECTRIC 6,951.29 19173 01/21/16 B0038 BARBER CONSULTING SERVICES 889 16-00042 2016 MIS SERVICES 2,000.00 19174 01/21/16 B0287 BRIDGETON PLUMBING & SUPPLY 889 15-00767 supplies for muni bldg 375.99 19175 01/21/16 c0376 COMCAST CABLE(PUBLIC WORKS) 889 15-00768 internet at dpw 73.81 9176 01/21/16 c0377 COMCAST CABLE(FIREHOUSE) 889 16-00032 12.2.15 BILLING DATE 190.80 19177 01/21/16 c0531 889 CROUCH & COMPANY 16-00013 DECEMBER PAYROLL SERVICES 175.00 19178 01/21/16 c0565 CRAIG TESTING LABORATORIES, INC 889 16-00026 Pierson Road/Core Testing 570.00 19179 01/21/16 D0252 889 DELL MARKETING LP 15-00751 computer - tax office 500.00 19180 01/21/16 E0250 ENGLISH SEWAGE DISPOSAL 889 16-00012 jan 2016-Sanittaion unit 110.00 19181 01/21/16 F0001 F & H SUPPLY INC. 889 16-00036 WASHER/HHCS/NUTS 22.51 19182 01/21/16 F0200 889 FRALINGER ENGINEERING PA 16-00035 SANITARY LANDFILL 56.20 19183 01/21/16 H0039 HALSEN PRODUCTS 889 15-00760 street signs 238.20 19184 01/21/16 K0060 889 KENNETH MCKELVEY 15-00759 mileage to Trenton for meeting 73,20 19185 01/21/16 M0344 MID-ATLANTIC SALT, LLC 889 15-00703 truckload of rock salt 1,580.36

### ALLOWAY TOWNSHIP Check Register By Check Date

# Check Date Vendor # Description		Amount Paid	Reconciled/Void Ref Num Contract	
	NJ DIV OF CODES & STANDA	inued RDS 1,467.19	889	· ·
7 01/21/16 N0262 -00025 December Profes	NIKI A. TRUNK sional Services	121.00	889	
8 01/21/16 00040 -00011 RECYCLING	OMNI RECYCLING LLC	123.72	889	
9 01/21/16 p0065 -00030 postage meter r		60.00	889	
0 01/21/16 P0321 -00002 OPEN PETTY CASH		50.00	889	
1 01/21/16 P0431 -00033 LEASING BILL DA	PITNEY BOWES GLOBAL FINA TE 1.31.15	NCIAL 118.44	889	
2 01/21/16 R0003 -00010 COLD PATCH/CONC		511.80	889	
3 01/21/16 R0116 -00039 DECEMBER DISPOS	RED OAK DISPOSAL SERVICE AL		889	
4 01/21/16 R0119 -00017 ANNUAL REGISTRA	REGISTRAR'S ASSOCCIATION R REGISTRATION	OF NJ 50.00	889	
5 01/21/16 R0130 -00031 YEARLY WEBSITE		130.00	889	
6 01/21/16 R0165 -00008 DIESEL/HEATING	RIGGINS OIL INC OIL	1,835.76	889	
7 01/21/16 S0056 -00045 2016 Annnual Du	SALEM CO ASSN LOCAL GOVT es	75.00	889	
8 01/21/16 S0116 -00038 DEC TIPPING FEE	SALEM COUNTY IMPROVEMENT S	AUTH 6,664.81	889	
9 01/21/16 S0125 -00003 2ND QTR OPEN SP	SALEM COUNTY TREASURER ACE TAXES	14,843.87	889	
0 01/21/16 S0126 -00004 2ND QTR COUNTY	SALEM COUNTY TREASURER TAXES	725,084.00	889	
1 01/21/16 S0370 -00023 Supplies	I S SMICK LUMBER	50.71	889	
2 01/21/16 s0426 -00005 tax assessor op	SOUTH JERSEY MEDIA GROUP EN BOOK	14.18	889	

#### ALLOWAY TOWNSHIP Check Register By Check Date

check # Check Date Vendor PO # Description	Amount Paid	Reconciled/Void Ref Num Contract	
CURRENT 19202 SOUTH JERSEY MEDIA GROUP Continued	Continued		,
16-00006 PLANNING BOARD NOTICE 12.2.15	<u>19.19</u> 33.37		
19203 01/21/16 S0436 SOUTH JERSEY WATER C 16-00034 2016 ANNUAL CONTRACT	OND SERV 330.00	889	-
19204 01/21/16 S0523 STAPLES ADVANTAGE 15-00704 CLERK/FINANCE OFFICE SUPPLIES	74.56	889	
19205 01/21/16 T0004 TCTA MEMBERSHIP SERV 16-00018 D. Michelle Allen-Membership	ICES 37.50	889	
19206 01/21/16 T0025 TRICOJIF 16-00041 1ST INSTALLMENT	27,328.00	889	
19207 01/21/16 T0270 TREASURER, STATE OF 16-00027 4th Qtr marriage license	NEW JERSEY 75.00	889	
19208 01/21/16 T0276 TRI COUNTY TERMITE & 16-00014 DECEMBER PEST CONTROL SERVICE	PEST 75.00	889	
9209 01/21/16 V0003 VAL ASSOCIATES LAB, 15-00766 lab testing thomas rd	780.00	889	
19210 01/21/16 W0170 WILLIAMS AUTO PARTS 15-00738 60 gallon compressor 16-00015 PARTS/SUPPLIES	999.00 285.46 1,284.46	889	·
19211 01/21/16 w0321 woodruff ENERGY 15-00757 ambulance hall service call	419.00	889	
19212 01/21/16 X0300 XTel COMMUNICATIONS, 16-00009 12.15.15 BILLING	INC 980.16	889	
Checking Account Totals Paid Void Checks: 43 0	1,130,550	.01 0.00	
Direct Deposit: $0$ Total: $0$ $0$	1,130,550	.00 .01 0.00	
DOG TRUST FUND 1474 01/21/16 E0080 EDMUND H SHIMP JR 15-00761 Feb 2015- Dec 2015	5,225.00	892	
1475 01/21/16 N0205 NJ DEPT OF HEALTH&SE 16-00016 DECEMBER 2015 DOG LICENSE	NIOR SERV 2.40	892	

Check # Check Date Vendor PO # Description	Recor Amount Paid	nciled/Void Ref Num Contract	
DOG TRUST FUND Checking Account Totals Checks: 2 Direct Deposit: 0 Total: 2  Coco	ontinued <u>Amount Paid</u> 5,227.40 <u>0.00</u> 5,227.40	Amount Void 0.00 0.00 0.00	
OPEN SPACE MUNICIPAL OPEN SPACE 1047 01/21/16 T0008 T.W. SHEEHAN & ASSOCI 16-00021 Ray Farm Appraisal	IATES LLC 1,750.00	893	
$\begin{array}{c cccc} \text{Checking Account Totals} & \underline{\text{Paid}} & \underline{\text{Void}} \\ & \text{Checks:} & 1 & 0 \\ & \text{Direct Deposit:} & \underline{0} & \underline{0} \\ & \text{Total:} & 1 & 0 \end{array}$	Amount Paid 1,750.00 0.00 1,750.00	Amount Void 0.00 0.00 0.00	
SEWER SEWER FUND 2419 01/21/16 A0439 ATCO INTERNATIONAL 16-00037 NU-TRALIZE/ETERNA - 600	353.00	890	
2420 01/21/16 D0252 DELL MARKETING LP 15-00751 computer - tax office	550.00	890	
2421 01/21/16 N0247 SPRINT 16-00029 DEC PHONE SERVICE	32.46	890	
2422 01/21/16 S0050 SALEM CITY WATER AND S 16-00024 November sewer treatment	SEWER 6,600.35	890	
2423 01/21/16 S0370 I S SMICK LUMBER 16-00022 Sewer cleanout adapter/fl plug	26.88	890	
2424 01/21/16 W0022 WESLEY LAING 16-00044 Sewer School Mileage Reimb	185.96	890	
2425 01/21/16 W0170 WILLIAMS AUTO PARTS 16-00020 cott pin/blade set/drl bit	58.09	891	
Checking Account Totals Paid Void Checks: $7$ 0 Direct Deposit: $0$ 0 Total: $7$ 0	Amount Paid 7,806.74 0.00 7,806.74	Amount Void 0.00 0.00 0.00	
Report Totals  Checks: 53 0  Direct Deposit: 0 0  Total: 53 0	Amount Paid 1,145,334.15 0.00 1,145,334.15	Amount Void 0.00 0.00 0.00	

### ALLOWAY TOWNSHIP Check Register By Check Date

Totals by Year-Fund					
nd Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	27,831.78	0.00	0.00	27,831.78
	5-07	7,748.65	0.00	0.00	7,748.65
DOG TRUST FUND	5-14	5,227.40	0.00	0.00	5,227.40
	Year Total:	40,807.83	0.00	0.00	40,807.83
CURRENT FUND	6-01	1,102,718.23	0.00	0.00	1,102,718.23
	6-07	58.09	0.00	0.00	58.09
FARMLAND PRESERVATION	6-18	1,750.00	0.00	0.00	1,750.00
	Year Total:	1,104,526.32	0.00	0.00	1,104,526.32
Total	Of All Funds:	1,145,334.15	• 0.00	0.00	1,145,334.15

#### **ORDINANCE NO. 482**

#### **CALENDAR YEAR 2016**

# ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK OUT A 15 1 10

(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of Alloway Township in the County of Salem finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$38,000.00 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

OW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Alloway, in the County of alem, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Township of Alloway shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$38,000.00, and that the CY 2016 municipal budget for the Township of Alloway be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Dated: January 21, 2016

 $\neg$ 

Attest:

Mary Low Rutherford Township Clerk

P. Ed McKelvey, Mayor

#### NOTICE

NOTICE is hereby given that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the Township Committee of the Township of Alloway, in the County of Salem and State of New Jersey on the 21st day of anuary, 2016 and will be considered for final passage after a public hearing at a meeting to be held by the Township Committee of the Township of Alloway at the Alloway Township Municipal Building, 49 South Greenwich Street,

Alloway, New Jersey on the 18th of February, 2016 at 7:00 p.m.

Mary Low Rutherford, Township Clerk

#### Ordinance No. 483

An Ordinance Authorizing the Township of Alloway to Provide Legal Counsel and Indemnification for Officials, Employees and Appointees of the Township in Certain Actions Brought Against Said Officials, Employees and Appointees.

#### **BE IT ORDAINED** by the Alloway Township Committee that:

Section 1. Except as hereinafter provided, the Township of Alloway, hereinafter known as the Township shall, upon the request of any present or former official, employee or appointee of the Township provide for indemnification and legal defense of any civil action brought against said person or persons arising from an act or omission falling within the scope of their public duties.

Section 2. The Township shall not indemnify any person against the payment of punitive damages, penalties, or fines, but may provide for the legal defense of such claims in accord with the standards set forth herein. The Township may refuse to provide for the defense and indemnification of any civil action referred to herein if the Alloway Township Committee determines that a) the act or omission did not occur within the scope of a duty authorized or imposed by law; b) the act or failure to act was the result of actual fraud, willful misconduct or actual malice of the person requesting defense and indemnification; or c) the defense of the action or proceeding by the Township would create a conflict of interest between the Township and the person or persons involved.

Section 3. The terms of this ordinance and the definition of official, employee and appointee are to be construed liberally in order to effectuate the purposes of this ordinance except that these terms shall not mean a) any person who is not a natural person; b) any person while providing goods or services of any kind under any contract with the Township except an employment contract; c) any person while providing legal or engineering services for compensation unless said person is a full-time employee of the Township; and d) any person who as a condition of his or her appointment or contract is required to indemnify and defend the Township and/or secure insurance.

Section 4. The Township shall provide for defense of and indemnify any present or former official, employee or appointee of the Township who becomes a defendant in a civil action if the person or persons involved a) acted or failed to act in a matter in which the Township has or had an interest; b) acted or failed to act in the discharge of a duty imposed or authorized by law; and c) acted or failed to take action in good faith. For purposes of this ordinance, the duty and authority of the Township to defend and indemnify shall extend to a cross-claim or counterclaim against said person.

Section 5. In any other action or proceeding, including criminal proceedings, the Township may provide for the defense of a present or former official, employee or appointee, if the Alloway Township Committee concludes that such representation is in the best interest of the Township and that the person to be defended acted or failed to act in accord with the standards set forth in this ordinance.

**Section 6.** Whenever the Township provides for the defense of any action set forth herein and as a condition of such defense, the Township may assume exclusive control over the representation of such persons defended and such person shall cooperate fully with the Township.

Section 7. The Township may provide for the defense pursuant to this ordinance by authorizing its attorney to act in behalf of the person being defended or by employing other counsel for this purpose or by asserting the right of the Township under any appropriate insurance policy that requires the insurer to provide defense.

**Section 8.** This ordinance shall take effect immediately upon passage and publication as required by law.

ATTEST:

ALLOWAY TOWNSHIP

Mary Lou Rutherford, C

P. Ed McKelvey, Mayor

#### NOTICE

Notice is hereby given that the foregoing proposed Ordinance was introduced and passed by the Township Committee of the Township of Alloway at a regularly scheduled meeting which was held on January 21, 2016 and that a public hearing upon the said Ordinance will be conducted by the Township Committee at a meeting to be held on February 18, 2016 at 7:00 p.m. at the Alloway Township Municipal Building, 49 South Greenwich Street, Alloway, New Jersey.

Dated: January 21, 2016

Mary Low Rutherford, Clerk