

**PUBLIC NOTICE  
TOWNSHIP OF ALLOWAY**

**NOTICE FOR SOLICITATION OF REQUESTS FOR  
PROPOSALS FOR PROFESSIONAL SERVICES UNDER A FAIR AND OPEN PROCESS**

**NOTICE IS HEREBY GIVEN** by the Township of Alloway, County of Salem, NJ that sealed proposals for professional services for the year 2018, will be received and accepted by the Municipal Clerk up until 11:00 A.M. on Thursday, December 14, 2017 prevailing time in the Alloway Township Municipal Building, 49 South Greenwich Street, Alloway, NJ 08001, at which time and place the sealed proposals will be opened for the following professional services:

**MUNICIPAL ATTORNEY  
MUNICIPAL AUDITOR  
MUNICIPAL BOND COUNSEL  
PLANNING INCENTIVE GRANT/FARMLAND PRESERVATION ADMINISTRATOR  
MUNICIPAL PLANNER  
RISK MANAGEMENT CONSULTANT  
WEBMASTER  
IT CONSULTANT  
ANIMAL CONTROL OFFICER  
ANIMAL SHELTER  
SEWER COLLECTION SYSTEM OPERATOR – (TWP. SEWER VACUUM SYSTEM)  
PLANNING BOARD SOLICITOR  
PLANNING BOARD ENGINEER  
PLANNING BOARD PLANNER**

Proposals are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.5 et seq. Specifications and instructions may be obtained from the Alloway Township Website at [allowaytownship.com](http://allowaytownship.com) or from the Municipal Clerk's Office, 49 South Greenwich Street, Alloway, NJ 08001 during regular business hours, 9:00am-1:00pm, Monday through Friday.

If requested in writing by potential responders, the Municipal Clerk will mail a Proposal Packet to such responders, but relinquishes any responsibility to ensure that Proposal Packets are received by responders. The Municipal Clerk assumes responsibility only for placing the Proposal Packets in the mail, and not for the proper and timely delivery of such packets.

Sealed proposals bearing the name and address of the responder with the words "Proposal for Professional Services and the category of services" and clearly marked "Sealed Proposal" addressed to the Alloway Municipal Clerk, P.O. Box 425, 49 South Greenwich Street, Alloway, NJ 08001 and may be received through the mail or presented in person. Proposals may be received before the hour designated in this notice if they are mailed or hand delivered in person to the Alloway Municipal Clerk's Office, P.O. Box 425, 49 South Greenwich Street, Alloway, NJ 08001.

Responders are required to comply with the requirements of P.L. 1975, c. 127 (Affirmative Action) and P.L. 2004, c.57 (Business Registration). Responders are also required to submit a Statement of Ownership with their Request for Proposals as required by P. L. 1977, c. 33 (Disclosure of Ownership).

The Township Committee of the Township of Alloway reserves the right to reject any and all Requests for Proposals, and further reserves the right to waive minor irregularities and immaterial variances or formalities in the proposals received and to accept any proposals which are deemed most favorable to the Township of Alloway, County of Salem, New Jersey at the time and under the conditions stipulated.

The Township is not responsible for the loss or destruction of any proposals mailed or delivered to the Municipal Clerk prior to the time set for the proposal opening.

Charlet Cheeseman, RMC  
Alloway Township Municipal Clerk