

## **Alloway Township**

### **Marriage/Civil Union License Application Requirements**

You must contact the Registrar of Vital Statistics, Mary Lou Rutherford, to make an appointment to apply for a Marriage/Civil Union License. **Both parties must be present together with a witness of at least eighteen years of age who knows the couple.**

The Fee for a Marriage/Civil Union License is \$28.00, cash or check made payable to Alloway Township. There is a seventy-two hour waiting period from the time you apply for the license until the time the Marriage or Civil Union License can be issued. Once issued, the license is valid for thirty days.

When applying for a Marriage/Civil Union License, both parties must provide to the Registrar a certified copy of their respective birth certificates along with current Driver's License. Each applicant will be asked the following information:

1. Name (First/Middle/Last) – Name given at birth or on birth certificate
2. Street Address/Municipality/County/State/Zip Code
3. Birthdate
4. Age
5. Birthplace (Municipality/State)
6. Domestic Status
  - \*If your domestic status Divorced, Annulled, Former Domestic Partner or Former Civil Union Partner, you will be asked to provide the date and place and submit a copy of the divorce, annulment or dissolution of partnership decree
  - \*If your marital status is Widowed, you will be asked to provide a certified copy of death of your spouse
7. Name (given at birth or on birth certificate) of most recent spouse/civil union partner (if applicable)
8. Father's full name and place of birth (municipality/state)
9. Mother's full maiden name and place of birth (municipality/state)
10. Social Security Number
11. Municipality in which you intend for the ceremony to be performed
12. Intended date of ceremony
13. Name and mailing address of person who is to perform the ceremony
14. Mailing address where you can be reached after the ceremony